

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

March 25, 2026

228 Texas Avenue, Suite A, New Boston, Texas 75570

MINUTES

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Sonja Hubbard, President of the Board, called the meeting to order at 12:02 p.m.

Directors Present:

Sonja Hubbard, President

Steve Mayo, Secretary

Van Alexander, Treasurer

Directors Absent:

Lynn Davis, Past President

Tina Veal-Gooch, Vice President

Administration Present:

Kyle Dooley, Executive Director/CEO

Eli Hunt, Director of Operations

Tara Houck, CFO

Becky Melton, HR Manager/Executive Assistant

Public Present:

Matt Garcia, Senior VP-Pape-Dawson

II. Invocation & Pledge

Van Alexander led the invocation and the pledge of allegiance.

III. Public Comments

None.

IV. Consent Agenda Items

All items below were considered under a Consent Agenda for one single motion of approval.

A. Discussion and possible action regarding February 25, 2026 Regular Called Meeting Minutes.

B. Discussion and possible action regarding approval of RESO 20260325-01 reviewing and updating the Capitalization Policy & the Investment Policy of Riverbend Water Resources District.

C. Discussion and possible action regarding approval of RESO 20260325-02 reviewing and updating the Purchasing Policy & Procedure Manual of Riverbend Water Resources District.

A single motion was made by Van Alexander and seconded by Steve Mayo to approve the Consent Agenda items as listed above. The motion passed unanimously.

VI. Regional Entity Reports

A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

No report. No action taken.

B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

No report. No action taken.

C. Discussion and possible action regarding activities with Ar-Tex REDI.

No report. No action taken.

VII. Agenda Items for Individual Consideration

A. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to execute any and all amendments to the funding contract with the Texas Water Development Board (TWDB) for the duration of the 7th cycle of regional water planning for the North East Texas Water Planning Group (Region D).

Kyle Dooley provided details on the need to extend contract authority for the funding contract with TWDB. The 6th cycle of Regional Water Planning was completed in October of 2025. The 7th Cycle is about to begin. Also in October 2025, the Riverbend Board authorized the Executive Director/CEO to submit a grant application to the TWDB and execute an initial funding contract with TWDB on behalf of the Region D RWPG for initial funding of the 7th cycle of Regional Water Planning. The contract with TWDB will need to be amended periodically throughout the water planning cycle. Approval of this resolution authorizes the Executive Director/CEO to execute the initial funding contract as well as any and all amendments to the contract with TWDB throughout the 7th cycle of regional water planning.

A motion was made by Van Alexander and seconded by Steve Mayo to approve RESO 20260325- 03 authorizing the Executive Director/CEO to execute any and all amendments

to the funding contract with the Texas Water Development Board (TWDB) for the duration of the 7th cycle of regional water planning for the North East Texas Water Planning Group (Region D). The motion passed unanimously.

VIII. Riverbend Reports

A. Board Members

No reports.

B. Executive Director/CEO

Kyle Dooley provided the following updates:

Regional Water System Project: Matt Garcia with Pape Dawson provided an update on specific project planning activities.

Environmental Coordination

- Mitigation Projects for impacted USACE property are being negotiated with USACE Staff. Total impacted USACE property is 16 acres for intake and roads.

Design Progress

- 90% Design for raw water transmission main and intake/pump station have been received and reviewed. A review workshop will be held in late March or early April.
- 60% Design review workshop for finished water transmission main was held. Further design progress is awaiting CMAR review once the CMAR is brought onto the program.
- 70% Design for the water treatment plant has been received and is being reviewed. Once reviewed, plans and plan comments will be provided to the CMAR.
- Two of three amendments to the engineering agreements have been received for execution of a CMAR contract during construction phase services.

CMAR

- 3 Proposals were received and reviewed, Crossland Heavy Contractors, Weber Waterworks, LLC. And The Haskell Company.
- 2 CMARs were interviewed, Crossland Heavy Contractors and The Haskell Company.
- The Haskell Company was selected as the CMAR.
- Currently negotiating the contract/agreement with the intent to award by 3/30/26.
- Partnering sessions will start with engineering firms after the agreement is signed.

Land Acquisition

- Easements continue to be acquired with several set for closing by the end of the month.
- Final offer letters have been sent out.
- Exhibits for TexAmericas locating the site of the Water Treatment Plant and Potable Water Transmission have been sent. TexAmericas is reviewing.
- Settled with 9 of 13 property owners (69%). That doesn't include TexAmericas or USACE, which are being handled via different processes.

USACE Outgrant Process

- The outgrant package (lease agreement) is under development, with biweekly meetings underway involving USACE real estate specialists and the lake office.
- Preliminary documents have been submitted to USACE. USACE has provided comments, which are being addressed.

- The final outgrant package will be submitted upon procurement of property in the flowage easement

Geotechnical Investigations

- Geotechnical reports are 95% complete.
- Permission has been given to enter properties with final test locations.

Power Coordination

- BCEC has delayed giving financial data and signing the aid to construction agreement. Additionally, BCEC has not started communications with USACE to place power in the flowage easement.
- It is unclear if BCECs subcontractor, Power Engineering, has started the design of the substation.
- Exploration on alternative power delivery is being conducted.

Funding

- 2026 SWIFT abridged application package was submitted to TWDB and follow-up questions were answered.
- 2026 Drinking Water State Revolving Funds Project Information File application was submitted on March 6 and accepted by TWDB. If the project scores high enough on the TWDB ranking then an invitation will be sent to fill out a complete application for board approval.
- 2025 Drinking Water State Revolving Funds loan application is anticipated to be on the March 31st Agenda for approval at TWDB.

Kyle Dooley added a few key points. The 2025 Drinking Water State Revolving Fund (SRF) application, previously thought inactive, is now moving forward after submission of required audits. Review of that application is on the agenda for the March 31st TWDB meeting. Previous discussions with TWDB have been to compare contract revenue bonds, which require a 1.0 revenue to debt coverage requirement and general revenue bonds, which require a 1.25 coverage requirement. A contract revenue bond approach was previously selected to avoid higher costs to ratepayers. Current discussions indicate a new funding approach is being piloted. TWDB has offered the option to allow a reserve fund that will only need to cover the annual average debt service through construction. When Mr. Dooley asked for clarification on the requirements for this reserve fund, Joe Koen responded that, "This reserve is not a condition of commitment and will be released at the close out of the project. You will not be required to maintain this balance in a reserve fund throughout the entire debt repayment schedule." These funds will come from the bond proceeds and be held in a fund until the construction is complete. Riverbend can then use those reserved funds to complete the project or it can be used to pay back some of the debt. That amount is approximately \$2.84 million for the \$59 million bond from Drinking Water SRF. We are expecting that this will also be applied to the SWIFT application we will submit. This leads to the expectation for the \$250 million application, the reserve fund will only be about \$13-14 million. Most communities have either submitted an audit or they have promised it by the end of April. As Matt mentioned, the Haskell Company was selected as the CMAR. Their contract is being reviewed by counsel and should be signed soon. Kickoff meetings are in the works and we plan to meet with the full team quarterly or semi-annually.

Industrial Wastewater Plant: Eli Hunt provided that all surveys are completed for the easements for the project, to include the gravity line, the force main line, as well as for the Industrial Wastewater Plant footprint. Everything is at the lab for the bench test scaling to ensure that the preliminary design we chose will reduce all contaminants down to where they need to be. Garver will then move forward with the progression of the design from conceptual to 100% which should start within 2 to 3 weeks.

IX. Executive Session

The board stood at ease at 12:20 p.m.

The board reconvened in Executive Session at 12:25 p.m. with quorum pursuant to sections 551.072 and 551.074 of the Texas Open Meetings Act.

The board came out of Executive Session at 1:20 p.m.

The board reconvened with quorum at 1:23 p.m.

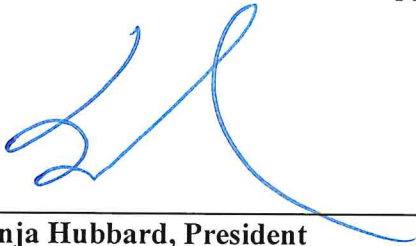
X. Next Riverbend Meetings

Riverbend Regular Meeting, Wednesday, April 22, 2026 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

XI. Adjournment

With no additional business to be discussed, a motion was made by Steve Mayo and seconded by Van Alexander to adjourn the meeting at 1:25 p.m. The motion passed unanimously.

The minutes of the Riverbend Water Resources District Board of Directors meeting, held on March 25, 2026, were read and approved on the 22nd day of April, 2026.



Sonja Hubbard, President

Attest:



Kyle Dooley, Executive Director/CEO