

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

April 23, 2025

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Lynn Davis, President of the Board, called the meeting to order at 12:00 p.m.

Directors Present:

Lynn Davis, President
Sonja Hubbard, Vice President
Tina Veal Gooch, Treasurer
Van Alexander, Secretary
Steve Mayo, Past President

Directors Absent:

None

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Director of Operations
Tara Houck, CFO
Becky Melton, HR Manager/Executive Assistant

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Lynn Davis led the invocation and the pledge of allegiance.

III. Public Comments

None.

IV. Consent Agenda Items

Item IV. A. was considered under a Consent Agenda for one single motion of approval.

- A. Discussion and possible action regarding March 26, 2025 Regular Called Meeting Minutes.

A motion was made by Van Alexander and seconded by Sonja Hubbard to approve the Consent Agenda Item as listed above. The motion passed unanimously.

V. Regional Entity Reports

- A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

David Weidman, Executive Director, provided that the senate confirmed both Aaron Roland and Jason Spencer as new directors and confirmed the reappointment of current director Kelly Mitchell. No action taken.

- B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

No report. No action taken.

- C. Discussion and possible action regarding activities with Ar-Tex REDI.

No report. No action taken.

VI. Agenda Items for Individual Consideration

- A. Discussion and possible action regarding approval of a resolution approving the second quarter FY 2025 Financial Statements.

Tara Houck presented the second quarter FY 2025 Financial Statements.

A motion was made by Tina Veal Gooch and seconded by Van Alexander to approve RESO 20250423-01 approving the second quarter FY 2025 Financials Statements. The motion passed unanimously.

- B. Discussion and possible action regarding approval of a resolution approving the second quarter FY 2025 Investment Report.

Tara Houck presented the second quarter FY 2025 Investment Report.

A motion was made by Sonja Hubbard and seconded by Van Alexander to approve RESO 20250423-02 approving the second quarter FY 2025 Investment Report. The motion passed unanimously.

- C. Discussion and possible action regarding approval of a resolution adopting the Revised 2025 Administrative Member Fund Budget, the Revised 2025 Wet Utilities Fund Budget, and the Revised 22025024 Regional Water System Facilities Fund Budget of Riverbend Water Resources District.

Tara Houck presented the changes to all three budgets. The adjustments in revenue resulted in an increase of \$354,980 across all three funds.

A motion was made by Sonja Hubbard and seconded by Tina Veal Gooch to approve RESO 20250423-03 adopting the Revised 2025 Administrative Member Fund Budget, the Revised 2025 Wet Utilities Fund Budget, and the Revised 2025 Regional Water System Facilities Fund Budget of Riverbend Water Resources District. The motion passed unanimously.

VII. Riverbend Reports

A. Board Members

No reports.

B. Executive Director/CEO

Kyle Dooley provided the following updates.

Regional Water System Project: Matt Garcia with Pape-Dawson, provided an update on the project. All requirements for the Environmental Assessment (EA) were met to include updates to Executive Orders and Tribal Coordination. The EA is moving forward to final signature with the Commander of USACE Ft Worth District. The routing and signature of the Finding of no Significant Impact (FONSI) is scheduled to conclude in mid-May. The Nation-Wide Permit (NWP) 58 that allows for crossing of waters of the US by utility pipelines was reviewed and a concurrence letter was received from USACE regulatory. The letter is a requirement for TWDB to release design funds. The Texas Historical Commission (THC) concurred with the findings of the Cultural Resources Report with no further comment. The report will be included in the Environmental Information Document (EID) and sent to TWDB. This concurrence is a requirement for TWDB to release design funds. The Outgrant real estate package requirements were determined, and preliminary documentation is being reviewed by USACE Real Property office. The complete package is estimated to take 60 days to compile which includes final boundary on USACE property, tree inventory, cut/fill calculations, and electrical design. Then, an additional 120 days for USACE to review, comment, negotiate, and sign the final easement for the intake and road location. Design firms continue to move forward conducting bi-weekly meetings. The planning portion is financially concluding and will move into design financing upon approval of the EID. The final Environmental Information Document (EID) is to be delivered to TWDB once EA FONSI is signed. The EID will include the EA FONSI, NWP 58 concurrence letter, Redwater letter indicating park usage, and THC Cultural Resource Report concurrence letter. Finally, TWDB invited Riverbend to complete a full application for SWIFT funding by May 12th. Multiyear funds for 4 years would be available upon acceptance of the application. Kyle Dooley added that in line with the expected schedule, in another month or so design and construction funds could be made available to get the plant started. There was a financial, technical, and managerial review related to the State Revolving Fund application and that review went well. That award should follow soon. Riverbend will have a special meeting this Friday, April 25th regarding the previously mentioned SWIFT application. TWDB has a requirement that the resolution approving the submittal of the application must include, among other details, the amount of the needed funding. In this case, the request will not exceed \$250 million. Once both the SRF

and the SWIFT applications are approved, that will complete the funding needed for the new facility.

Industrial Waste Water Plant: The contract with the design engineer was signed last week. Garver is currently focused on the conceptual design and permitting. As the project progresses, the scope of work will adjust as needed.

Waggoner Creek Wastewater Plant: Final touches on the contract language are pending with Fancher Legal. Once the draft is recirculated to the involved member cities, an additional meeting will be scheduled to discuss further.

Region D Water Planning: The Initially Prepared Plan public hearing will be held May 14, 2025 at 10:00 a.m. at the Region 8 Educational Service Center in Pittsburg, Texas.

Sharon Elkins, District Director for Gary Van Deaver, provided that Representative Van Deaver will be testifying today at the Natural Resources Committee Hearing this afternoon.

No action taken.

VIII. Executive Session

The board stood at ease at 12:34 p.m.

The board reconvened in Executive Session at 12:40 p.m. with quorum pursuant to section 551.072 of the Texas Open Meetings Act.

The board came out of Executive Session at 1:35 p.m.

The board reconvened with quorum at 1:36 p.m.


IX. Next Riverbend Meetings

Riverbend Regular Meeting, Wednesday, May 28, 2025 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. Adjournment

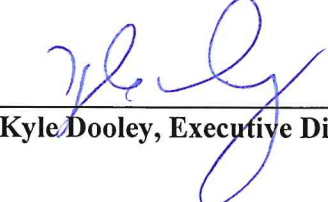
With no additional business to be discussed, a motion was made by Van Alexander and seconded by Tina Veal Gooch to adjourn the meeting at 1:40 p.m. The motion passed unanimously.

The minutes of the Riverbend Water Resources District Board of Directors meeting, held on April 23, 2025 were read and approved on the 5th day of June, 2025.



Lynn Davis, President

Attest:



Kyle Dooley, Executive Director/ CEO

Board Meeting

12:00 p.m.

[illegible]