



**REGULAR MEETING
RIVERBEND WATER RESOURCES DISTRICT
PUBLIC NOTICE OF BOARD OF DIRECTORS' MEETING
WEDNESDAY, JUNE 25, 2025
12:00 P.M.
228 TEXAS AVENUE, SUITE A, NEW BOSTON, TX 75570**

*Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of the Riverbend Water Resources District will conduct a meeting; open to the public, on **Wednesday, June 25, 2025, at 12:00 p.m.**, at the Riverbend Water Resources District ("Riverbend") office, in the **Conference Room** located at **228 Texas Avenue, Suite A, New Boston, TX 75570.***

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); or discussing economic development matters (Section 551.087). If the Board of Directors makes a determination to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

A G E N D A

I. CALL TO ORDER & ROLL CALL

II. INVOCATION & PLEDGE

III. PUBLIC COMMENTS

The Board of Directors allows individuals to speak to the Board. Prior to the meeting, speakers must sign in on the public comment sheet. The time limit is five (5) minutes per speaker.

IV. CONSENT AGENDA ITEMS

A. Discussion and possible action regarding June 5, 2025 Regular Meeting minutes.



V. REGIONAL ENTITY REPORTS

- A. Discussion and possible action regarding activities with Sulphur River Basin Authority.
- B. Discussion and possible action regarding activities with TexAmericas Center.
- C. Discussion and possible action regarding activities with REDI.

VI. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to execute an interlocal agreement with the Local Government Purchasing Cooperative HGAC Buy.

This item pertains to entering into an interlocal agreement with Houston-Galveston Area Council (HGAC). This agreement, if approved, would allow Riverbend to be a part of the HGAC Buy program, which is a purchasing cooperative under the Council. The cooperative offers access to competitively procured purchasing contracts to its members. Being a part of the coop could save time and money on procurement and purchases of goods and services. Staff recommends approval.

Action Item: Consider motion for approval of RESO 20250625-01 authorizing the Executive Director/CEO to execute an interlocal agreement with the Local Government Purchasing Cooperative HGAC Buy.

VII. RIVERBEND REPORTS

- A. Board Members
- B. Executive Director/CEO

VIII. EXECUTIVE SESSION

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); or discussing economic development matters (Section 551.087). If the Board of Directors makes a determination to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and



will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

IX. NEXT REGULAR MEETING

Riverbend True-up Workshop, July 23, 2025 at 10:00 a.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

Riverbend Regular Meeting, July 30, 2025 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. ADJOURNMENT

Kyle Dooley

Kyle Dooley, Executive Director/CEO
Riverbend Water Resources District

*Persons with disabilities who plan to attend the RWRD Board of Directors' meeting and who may need auxiliary aids or services are requested to contact the RWRD Administrative Offices at (903) 831-0091, as soon as possible. All reasonable efforts will be made to make the appropriate arrangements.

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, JUNE 25, 2025**

**CONSENT AGENDA ITEM IV. A.
June 5, 2025
Regular Meeting Minutes**

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

June 5, 2025

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Lynn Davis, Vice President of the Board, called the meeting to order at 12:01 p.m.

Directors Present:

Lynn Davis, President
Sonja Hubbard, Vice President
Tina Veal-Gooch, Treasurer

Directors Absent:

Steve Mayo, Past President
Van Alexander, Secretary

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Director of Operations
Becky Melton, HR Manager/Executive Assistant

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Lynn Davis led the invocation and the pledge of allegiance.

III. Public Comments

None.

IV. Consent Agenda Items

Item IV. A. was considered under a Consent Agenda for one single motion of approval.

A. Discussion and possible action regarding April 23, 2024 Regular Called Meeting minutes and April 25, 2025 Special Called Meeting minutes.

A motion was made by **Sonja Hubbard** and seconded by **Tina Veal Gooch** to approve the Consent Agenda Item as listed above. The motion passed unanimously.

VI. Regional Entity Reports

A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

David Weidmon, Executive Director, provided that they did not get funding for their Rural River Authority Coalition so he plans to meet with a team at the TWCA conference next week to discuss planning for funding next year. No action taken.

B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

No update.

C. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonja Hubbard provided an update on activities with REDI. The data center that is moving in to the Texas side property at Spur 86 is working on finalizing and signing the agreement with AEP Swepeco. They discussed the construction options including more water usage. Funding from the Texas Legislature is on its way to the governor's desk for signature. Once it's signed, it's a done deal and the lengthening and strengthening of the runway can begin. An automobile battery manufacturer is looking at the Arkansas side property. No action taken.

VII. Agenda Items for Individual Consideration

A. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to report compliance with required cybersecurity training.

Kyle Dooley provided that House Bill 3834 required state and local government employees to complete a certified training program for cybersecurity. The Texas Department of Information Resource (DIR) in consultation with the Texas Cybersecurity Council is required to certify at least five cybersecurity training programs so state and local government employees can meet the training requirements. RWRD is defined as a local government for the purposes of cybersecurity training requirements. Local governments must certify their training compliance by August 31, 2025. The governing body of a local government is required to verify and report on the completion of a cybersecurity training program completed by employees of the local government to the department and should retain documentation pertaining to this requirement. All Riverbend staff has completed cybersecurity training. This resolution would allow staff to submit the certification to DIR that RWRD has met the yearly requirements for cybersecurity training. There is also a Governing Board Acknowledgement Form that each board member will need to sign, stating that the district is in compliance with this training requirement. This will not have to be submitted but will be kept for our records annually.

A motion was made by **Tina Veal Gooch** and seconded by **Sonja Hubbard** to approve RESO 20250605-01 authorizing the Executive Director/CEO to report compliance with required cybersecurity training. The motion passed unanimously.

B. Discussion and possible action regarding approval of a resolution urging congressional support for Red River Army Depot (RRAD).

Kyle Dooley provided that this item urges congressional support for the Red River Army Depot (RRAD), as it plays a critical role in national defense by providing maintenance, repair, and overhaul of tactical military vehicles and equipment for the U.S. Army, other military branches, and foreign Military Sales. With the loss or reduction of RRAD's operations, it would weaken military readiness by reducing access to vital repair and maintenance capabilities; and would have devastating consequences for thousands of employees, families, and businesses dependent on its continued success.

A motion was made by **Sonja Hubbard** and seconded by **Tina Veal Gooch** to approve RESO 20250605-02 urging congressional support for Red River Army Depot (RRAD). The motion passed unanimously.

VIII. Riverbend Reports

A. Board Members

No reports.

B. Executive Director/CEO

Kyle Dooley provided the following updates:

Regional Water System Project: Matt Garcia with Pape Dawson provided the following update.

Environmental Assessment Update

- The Environmental Assessment (EA) Finding of No Significant Impact (FONSI) was signed by the USACE Fort Worth District on May 21st.
- Environmental Information Document (EID) was submitted to TWDB for review and approval.
- Acceptance of the EID marks the transition of the program from the planning stage to the design stage and enables the release of funding for design and land acquisition.

Design Progress

- Entire design program nearing 60% completion. All 60% designs remain on schedule and are expected before the end of August.
- 90% plans and specifications for an early work package - targeting dirt work at the pump station and access road, have been received and reviewed.

Land Acquisition

- Half of the private property appraisals and easement documents are complete and ready for land acquisition funding to be released by TWDB.
- Remaining appraisals are scheduled to be completed over the next two weeks. Coordination with TexAmericas Center, led by Mr. Jeff Whitten, is in progress to finalize exact easement locations.

USACE Outgrant Process

- The outgrant package (lease agreement) is under development, with biweekly meetings underway involving USACE real estate specialists and the lake office.
- A mitigation meeting will be scheduled once the final footprint on USACE property is confirmed.

Geotechnical Investigations

- Geotechnical reports are approximately 90% complete. Final borings are currently delayed due to weather conditions and high lake elevation.

Collaborative Delivery Training

- An educational session on collaborative delivery methods was held on April 30th. An expert from the Water Collaborative Delivery Association led a five-hour workshop covering design-bid-build, design-build, and construction manager at risk contract structures.

Kyle Dooley added that, as done in the past with the program manager and project engineers, a selection committee will be formed to determine the best delivery method for the water line portion of the project. The project will be broken up and each delivery method will be reviewed and scored. Those scores will be returned to Pape-Dawson and a decision will be made on how to move forward. Two more funding applications are still in the works with Texas Water Development Board. The \$59 Million application through the Drinking Water SRF and then the SWIFT application which is the multi-year application for the remaining funding needed for the industrial waste water facility. Garver is moving forward on conceptual design and permitting on the industrial waste water facility.

Waggoner Creek Facility: Garver is also working on the design and permitting of the Waggoner Creek waste water treatment plant. Kyle received some updated contract language from Kristen Fancher for review. He will then send that contract to the participating member cities for their review and then we will meet with them to hopefully finalize that agreement.

In May, Kyle was invited to attend a Central Bowie County Water Supply Corporation meeting. They asked for an update on Riverbend activities and also mentioned again that they'd like to discuss having a position on the Riverbend board.

Member City Ground Storage Tanks: Contract amendments is being reviewed and finalized to clarify the ownership and subsequent repair responsibilities for those tanks. The next step is to have a mayors' meeting to share the contract amendments for further discussion.

Member City True-Up: Documents will be ready for review close to July 15th. The True-Up meeting is scheduled for July 23rd at 10am and the regular Riverbend Board meeting will be on July 30th, which is a week later than we normally meet.

We will likely bring a resolution approving an interlocal agreement with H-GAC which aids government entities and districts in procurement of goods and services.

No action taken.

XI. Executive Session

The board stood at ease at 12:17 p.m.

The board reconvened in Executive Session at 12:23 p.m. with quorum pursuant to section 551.072 of the Texas Open Meetings Act.

The board came out of Executive Session at 1:00 p.m.

The board reconvened with quorum at 1:00 p.m.

X. Next Riverbend Meetings

Riverbend Regular Meeting, Wednesday, June 25, 2025 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

XI. Adjournment

With no additional business to be discussed, the meeting adjourned at 1:05 p.m.

The minutes of the Riverbend Water Resources District Board of Directors meeting, held on June 5, 2025, were read and approved on the 25th day of June 2025.

Lynn Davis, President

Attest:

Kyle Dooley, Executive Director/ CEO

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, JUNE 25, 2025**

**AGENDA ITEM VI. A.
RWRD RESO 20250625-01
HGACBuy Interlocal Agreement**



RIVERBEND RESOLUTION NO. 20250625-01

**AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE AN
INTERLOCAL AGREEMENT WITH THE GOVERNMENT PURCHASING
COOPERATIVE H-GAC BUY THROUGH THE HOUSTON-GALVESTON
AREA COUNCIL (HGAC)**

WHEREAS, Riverbend Water Resources District is a conservation and reclamation district created under and essential to accomplish the purposes of Section 59 Article XVI, Texas Constitution, existing pursuant to and having the powers set forth in Chapter 9601 of the Special District Local Laws Code of the State of Texas; and

WHEREAS, HGAC's Cooperative Purchasing Program (HGACBuy) was established pursuant to Texas Interlocal Cooperation Act [Texas Local Government Code, Title 7, Chapter 791]. The Act allows local governments and certain non-profits to contract or agree under the terms of the Act to make purchases or provide purchasing services and other administrative functions appropriately established by another government entity.

WHEREAS, Riverbend is of the opinion that participation in HGACBuy purchasing program will be highly beneficial through the efficiencies and potential savings to be realized; and

NOW, THEREFORE, BE IT RESOLVED that the Executive Director/CEO is hereby authorized to execute an interlocal agreement with the government purchasing cooperative H-GAC Buy through the Houston-Galveston Area Council.

PASSED and APPROVED this 25th day of June 2025

Lynn Davis, President

ATTEST:

Van Alexander, Secretary

Attached: HGAC Buy Interlocal Contract for Cooperative Purchasing



INTERLOCAL CONTRACT FOR
COOPERATIVE PURCHASING

ILC No.:
ILC25-17202

Permanent Number assigned by
H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and **Riverbend Water Resources District**, a local government, a state agency, or a nonprofit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at **228 Texas Ave Ste A New Boston TX , 75570**.

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on **06/25/2025** (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a nonprofit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began **10/01/2024** and ends **09/30/2025**. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H- GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:

Riverbend Water Resources District

Name of End User (local government, agency, or non-profit corporation)

228 Texas Ave Ste A

Mailing Address

New Boston, TX 75570

City, State ZIP Code

Houston-Galveston Area Council

3555 Timmons Lane, Suite 120, Houston, TX
77027

By:

Executive Director

Date:

Signature of chief elected or appointed official | **Date**

Kyle Dooley, Executive Director/CEO

Typed Name & Title of Signatory



END USER DATA

Please sign and return the Interlocal Contract, along with this completed form, to H-GAC by emailing it to cpcontractfax@h-gac.com or by faxing it to 713-993-2424. The contract may also be mailed to:

H-GAC Cooperative Purchasing Program
P.O. Box 22777, Houston, TX 77227-2777

Name of End User Agency: **Riverbend Water Resources District** County Name: **Bowie**

Mailing Address: **228 Texas Ave Ste A New Boston, TX 75570**

Main Telephone Number: **903-831-0091** FAX Number:

Physical Address: **228 Texas Ave Ste A New Boston, TX >75570**

Web Site Address: **www.rwr.org**

Official Contact: Becky Melton

Mailing Address: **228 Texas Ave Ste A**
New Boston, TX 75570

Title: **HR Manager**

Ph No.: **903-831-0091**

FX No.:

E-Mail Address: **bmelton@rwr.org**

Authorized Official: Kyle Dooley

Mailing Address: **228 Texas Ave Ste A**
New Boston, TX 75570

Title: **Executive Director/CEO**

Ph No.: **903-831-0091**

FX No.:

E-Mail Address: **kyledooley@rwr.org**

Authorized Official: Eli Hunt

Mailing Address: **228 Texas Ave Ste A**
New Boston, TX 75570

Title: **Director of Operations**

Ph No.: **903-831-0091**

FX No.:

E-Mail Address: **elihunt@rwr.org**