

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes
February 26, 2025**

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Lynn Davis, President of the Board, called the meeting to order at 12:00 p.m.

Directors Present:

Lynn Davis, President
Sonja Hubbard, Vice President
Steve Mayo, Previous President

Directors Absent:

Tina Veal-Gooch, Treasurer
Van Alexander, Secretary

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Director of Operations
Tara Houck, CFO
Becky Melton, HR Manager/Executive Assistant

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Lynn Davis led the invocation and the pledge of allegiance.

III. Public Comments

None.

IV. Consent Agenda Items

Item IV. A. was considered under a Consent Agenda for one single motion of approval.

A. Discussion and possible action regarding January 22, 2025 Regular Meeting Minutes.

A single motion was made by **Sonja Hubbard** and seconded by **Steve Mayo** to approve the Consent Agenda Item as listed above. The motion passed unanimously.

VI. Regional Entity Reports

- A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

David Weidman provided the open board positions, currently held by Chris Spencer and Gary Cheatwood, will be posted by the governor's office within a couple of weeks. No action taken.

- B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

Scott Norton, Executive Director, provided an update. TexAmericas is closing on Envirosafe Demil's purchase of additional 130 acres of land. Governor Abbott announced the confirmation that Braven Environmental moving to the TAC footprint. Braven has a few more steps to complete before the move is 100% official but it is a step in the right direction. Prospect activity is strong. One of the site visits scheduled is with a company that will bring the largest number of jobs and capital investment. TAC is one of the final three sites for this company to choose from. No action taken.

- C. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonja Hubbard provided that the textile manufacturer that was interested in the Arkansas side property has decided not to move on that property at this time. There is still movement on the airport runway project. No action taken.

VI. Agenda Items for Individual Consideration

- A. Discussion and possible action regarding approval of a resolution approving the first quarter financials for FY 2025.

Tara Houck presented the first quarter financials for FY 2025.

A motion was made by Sonja Hubbard and seconded by Steve Mayo to approve RESO 20250226-01 approving the first quarter financials for FY 2025. The motion passed unanimously.

- B. Discussion and possible action regarding approval of a resolution approving the first quarter investment report for FY 2025.

Tara Houck presented the first quarter investment report for FY 2025.

A motion was made by Sonja Hubbard and seconded by Steve Mayo to approve RESO 20250226-02 approving the first quarter investment report for FY 2025. The motion passed unanimously.

- C. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to execute an interlocal agreement(s) for risk management insurance with the TWCA Risk Management Fund.

Kyle Dooley provided information that this is a renewal of the District's risk management insurance. We are currently part of the TWCA Risk Management Fund, and the plan includes property insurance, workers' compensation insurance, board insurance and cyber security insurance.

A motion was made by Sonja Hubbard and seconded by Steve Mayo to approve RESO 20250226-03 authorizing the Executive Director/CEO to execute an interlocal agreement(s) for risk management insurance with the TWCA Risk Management Fund. The motion passed unanimously.

- D. Discussion and possible action regarding approval of a resolution reviewing and updating the Drought Contingency Plan and the Water Conservation Plan of Riverbend Water Resources District.

Kyle Dooley provided information on the review and update of the Water Conservation Plan as well as the Drought Contingency Plan. Normally this review is done in March, but we needed to review them earlier as requested by the Texas Water Development Board (TWDB) after completing the water use survey and water audit. These plan documents contain changes to the water audit information as submitted to TWDB in February 2024. We will bring these back to the board for approval in May or June for regular annual review.

A motion was made by Sonja Hubbard and seconded by Steve Mayo to approve RESO 20250226-04 reviewing and updating the Drought Contingency Plan and the Water Conservation Plan of Riverbend Water Resources District. The motion passed unanimously.

- E. Discussion and possible action regarding approving a resolution to update to the Engineering Master List.

Kyle Dooley provided that this item pertains to updating the Engineering Master List. In October of 2021, the Board authorized the Executive Director to review and update the Engineering Master List as needed but not more often than every three years. There is a need to review and update the list currently, but there is also a need to reconsider some of the categories of services that are to be provided now versus what was needed when the list was originally created. This resolution, if approved, would allow the Executive Director to update the categories of services provided when going through the review and update process going forward.

A motion was made by Sonja Hubbard and seconded by Steve Mayo to approve RESO 20250226-05 authorizing the Executive Director/CEO to revise the categories of services provided in the original Engineering Master List as part of the review and update process. The motion passed unanimously.

- F. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to amend the Water Supply Contracts with Member Entities.

Kyle Dooley provided that This item pertains to an amendment to the Water Supply Contracts dealing with the point of delivery of the system along with the ownership and maintenance of the ground storage tanks by each member entity. This amendment to the water supply contract is to clear up any ambiguity about ownership and maintenance of facilities located beyond the point of delivery as defined by the contract. This amendment states that the member entity has title to and is responsible for the operation and maintenance of all facilities located beyond the point of delivery as defined by the contract. Historically, there has been maintenance performed by TWU for the members on their ground storage tanks, which are beyond the point of delivery, and those costs have then been shared by all entities through the water production rate charged through the True-Up. After meeting with the entities at a Mayor's Meeting, they requested this proposed amendment to clearly define that "group" maintenance of the regional water system will stop at the point of delivery and that each member entity has title to and is responsible for all facilities and pipes located beyond the point of delivery.

A motion was made by Sonja Hubbard and seconded by Steve Mayo to approve RESO 20250226-05 authorizing the Executive Director/CEO to amend the Water Supply Contracts with Member Entities. The motion passed unanimously.

VII. Riverbend Reports

A. Board Members

No reports

B. Executive Director/CEO

Kyle Dooley provided the following updates:

Regional Water System Project: Matt Garcia provided an update on the project. The final version of the Environmental Assessment submitted to US Army Corps of Engineers (USACE) on February 22, 2025. Expecting the Finding of No Significant Impact within the next 30 days. Letters were sent on behalf of Riverbend to the tribes in Bowie County as required by TWDB. USACE will also be sending letters to the tribes; required as part of the regulatory and environmental review process. The Texas Water Development Board (TWDB) requested additional information for the recent State Revolving Fund loan application. The Engineering Feasibility Report and updated resolution were submitted by the deadline. The SWIFT application for the remaining funding was successfully submitted and additional information to move the application forward was submitted last week. Reviews have been completed for all 30% planning documents from the design firms. Geotechnical investigations from the lake barge have concluded and lab studies of the core samples are nearing completion. The next

steps are the 60% submittals are expected in June and July and they are finalizing release of design funding from TWDB.

Industrial Waste Water Plant: On January 24, 2025 Eli Hunt, Kyle Dooley and Tina Veal Gooch interviewed Burns McDonald and Garver regarding their proposals submitted for the design and construction of the new plant. Garver was chosen to complete the project. We are working with the Ark Tex Council of Governments and the office of the governor to complete paperwork for the Defense Economic Adjustment Assistance Grant to gain access to the \$5 Million award. The contract with Garver as well as the completion of the grant documents should happen about the same time and design can begin quickly.

Waggoner Creek Wastewater Treatment Facility: A meeting is scheduled for Tuesday, March 5, 2025 to discuss the contract between the Cities of Leary, Nash, Texarkana, and Wake Village.

No action taken.

VIII. Executive Session

The board stood at ease at 12:35 p.m.

The board reconvened in Executive Session at 12:37 p.m. with quorum pursuant to section 551.071, 551.072 and 551.074 of the Texas Open Meetings Act.

The board came out of Executive Session at 1:34 p.m.

The board reconvened with quorum at 1:35 p.m.

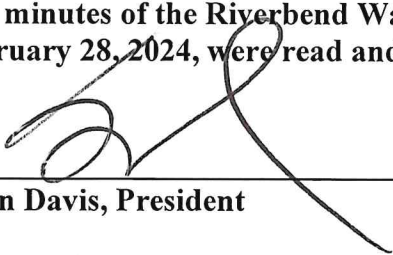
IX. Next Riverbend Meetings

Riverbend Regular Meeting, Wednesday, March 26, 2025 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. Adjournment

With no additional business to be discussed, a motion was made by Tina Veal Gooch and seconded by Lynn Davis to adjourn the meeting at 1:40 p.m. The motion passed unanimously.

The minutes of the Riverbend Water Resources District Board of Directors meeting, held on February 28, 2024, were read and approved on the 27th day of March 2024.



Lynn Davis, President



Kyle Dooley, Executive Director/ CEO