

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes
October 16, 2024**

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

- I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice pursuant to a notice posted on the District website, the Chair, Lynn Davis, President of the Board, called the meeting to order at 12:00 p.m.

Directors Present:

Lynn Davis, President
Sonja Hubbard, Vice President
Tina Veal Gooch, Treasurer

Directors Absent:

Van Alexander, Secretary
Steve Mayo, Past President

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Director of Operations
Tara Houck, Chief Financial Officer
Becky Melton, HR Manager/Executive Assistant

Public Present:

Please see the attached list for additional guests.

- II. Invocation & Pledge

Lynn Davis led the invocation and the pledge of allegiance.

- III. Public Comments

None.

- IV. Consent Agenda Items

- A. Discussion and possible action regarding September 25, 2024 Regular Meeting Minutes and October 7, 2024 Special Called Meeting Minutes.

- B. Discussion and possible action regarding approval of RESO 20241016-01 authorizing the Executive Director/CEO to enter into an agreement with Wilf Henderson, PC for annual audit services for FY 2024.

A motion was made by Tina Veal Gooch and seconded by Sonja Hubbard to approve the consent agenda items as presented. The motion passed unanimously.

V. Regional Entity Reports

- A. Discussion and possible action regarding activities with Sulphur River Basin Authority.

David Weidman, Executive Director, provided an update. He stated that the SRBA Board approved the participation with the ArkTex Council of Governments, the Region 2 Flood Planning group and Halff Engineering to host a grant workshop to be held in Lamar County in Paris. The first draft of the pitch package from the Rural River Authority Coalition Group was presented to the board as well. The board will be touring the Ralph Hall project as hosted by the Upper Trinity River Authority. The audit will be presented at the next meeting. No action taken.

- B. Discussion and possible action regarding activities with TexAmericas Center.

No report. No action taken.

- C. Discussion and possible action regarding activities with REDI.

Sonja Hubbard provided that there are still a few prospects looking at the Arkansas side tract of land. Swepeco is completing a report regarding the Texas side tract. A paint company is coming in on October 31st and will tour the area including the airport. She also reported that the airport runway lengthen and strengthen project has been included in the Texas budget.

VI. Agenda Items for Individual Consideration

- A. Discussion and possible action regarding approval of a resolution approving changes to the Personnel Policy Manual.

Kyle Dooley provided that this item pertains to the approval of adding the currently implemented policy involving the voluntary donation of accumulated sick leave. Employees are permitted to donate sick leave to employees in need due to a personal health condition, family health condition, or other personal crisis. The details and procedures are outlined in the presented policy. Reference to the policy and where to find all details and procedures will be listed in Section 5-4 Sick Leave in the Personnel Policy Manual.

A motion was made by Sonja Hubbard and seconded by Tina Veal Gooch to approve RESO 20241016-02 approving changes to the Personnel Policy Manual. The motion passed unanimously.

- B. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to terminate the group trust retirement accounts with Inwest Retirement Solutions through Nationwide Life Insurance Company.

Kyle Dooley provided that this agenda item pertains to Riverbend's enrollment and participation in a Group Retirement Trust with Inwest Retirement Solutions through Nationwide Insurance Company. At the August 2024 board meeting, the board authorized RWRD to join TCDRS retirement system. It was discussed at that meeting that once we had swapped over to TCDRS in October, staff would probably bring back an agenda item for consideration to close these existing accounts, since RWRD would no longer be funding a portion of these employee retirement accounts in the former system. If approved the employees will be able to choose an option for rolling those funds over into an IRA or other options.

A motion was made by Tina Veal Gooch and seconded by Sonja Hubbard to approve RESO 20241016-03 authorizing the Executive Director/CEO to terminate the group trust retirement account with Inwest Retirement Solutions through Nationwide Life Insurance Company. The motion passed unanimously.

- C. Discuss and consider adoption of a resolution authorizing the issuance of "Riverbend Water Resources District, Water and Wastewater System Revenue Bond, Taxable Series 2024"; pledging net revenues of the District's water and wastewater system to the security of and the payment of the principal of and interest on such obligations; providing for the sale and delivery thereof, including the approval and execution of a paying agent/registrar agreement and a purchase agreement; enacting provisions incident and related to the purposes and subject of this resolution; and providing an effective date.

Kyle Dooley provided that this agenda item pertains to the bond needed to fund the new Industrial Wastewater Treatment Plant. At the September 2024 board meeting, the board authorized selecting Simmons Bank the lender for this project. Over the past month, staff has worked with Simmons Bank, our financial advisor, and our bond counsel to put together the bond documents for board consideration to fund this project. RWRD and Red River Army Depot have a contract that covers the bond repayment.

A motion was made by Sonja Hubbard and seconded by Tina Veal Gooch to approve RESO 20241016-04 authorizing the issuance of "Riverbend Water Resources District, Water and Wastewater System Revenue Bond, Taxable Series 2024"; pledging net revenues of the District's water and wastewater system to the security of and the payment of the principal of and interest on such obligations; providing for the sale and delivery thereof, including the approval and execution of a paying agent/registrar agreement and a purchase agreement; enacting provisions incident and related to the purposes and subject of this resolution; and providing an effective date. The motion passed unanimously.

- D. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to complete all necessary requests for qualifications, contract negotiations and execution to secure necessary services within the budget regarding the completion of the Industrial Wastewater Facility Project.

Kyle Dooley provided that this item would allow the Executive Director to secure any needed services, including but not limited to engineering, surveying, geotechnical, and construction services, so long as these agreements were within the overall budget for the project. This item is similar to what was approved for the Regional Water System Facilities Project. It was done to try and be as efficient as possible on the project design and construction timeline.

A motion was made by Tina Veal Gooch and seconded by Sonja Hubbard to approve RESO 20241016-05 authorizing the Executive Director/CEO to complete all necessary requests for qualifications, contract negotiations and execution to secure necessary services within the budget regarding the completion of the Industrial Wastewater Facility Project. The motion passed unanimously.

- E. Discussion and possible action regarding approval of a resolution approving an amendment to the FY 2024 Regional Water Facility Fund Budget.

Tara Houck, CFO presented the Amended FY 2024 Regional Water System Facilities Fund Budget.

A motion was made by Sonja Hubbard and seconded by Tina Veal Gooch to approve RESO 20241016-06 adopting the Amended FY 2024 Regional Water System Facilities Fund Budget of Riverbend Water Resources District. The motion passed unanimously.

VII. Riverbend Reports

A. Board Members

No reports.

B. Executive Director/CEO

Kyle Dooley provided the following updates.

Regional Water Treatment Facility: The Environmental Assessment Document has been uploaded to the US Army Corps of Engineers' website that has addressed all of their comments. The corps has guided how these comments needed to be addressed to make sure the format is consistent with their policies. The submission of that document should lead them to review the final submittal so that Riverbend can then ask the TWDB to release the design and construction funds for the water treatment facility.

Industrial Wastewater Facility: Now that the bonds are approved, RFQs will be released soon. We have also been working with ATCOG on the DEAAG program. The application was submitted last week. There were 11 applications submitted to apply for a portion of \$15 million. The Texas Military Preparedness Commission reviews those applications. Each recipient cannot be awarded more than \$5 million. Mr. Dooley is confident we will be awarded a portion of those funds. We should receive a decision by the end of December if we have been awarded and how much the grant will be.

Region D: Region C invited Region D board members to attend their meeting held on September 30th to discuss the proposal of the Marvin Nichols Reservoir. There were 6 or 7 Region D board members in attendance at that meeting. In response, Region D is holding a special meeting on October 30, 2024 at 1:00 p.m. at the Region 8 Service Center in Pittsburg, TX. They have extended an invitation to Region C board members to have the opportunity to hear citizens of Region D.

No action taken.

VI. Executive Session

The board stood at ease at 12:18 p.m.

The board reconvened with quorum at 12:20 p.m. under sections 551.071, 551.072, and 551.074

The board came out of Executive Session at 12:55 p.m.

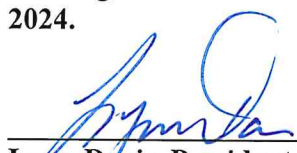
VII. Next Riverbend Meetings

Riverbend Regular Meeting, November 20, 2024 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

VIII. Adjournment

With no additional business to be discussed, a motion was made by Sonja Hubbard and seconded by Tina Veal Gooch to adjourn the meeting at 1:00 p.m. The motion passed unanimously.

The minutes of the Riverbend Water Resources District Special Called Board of Directors meeting, held on October 16, 2024, were read, and approved on the 20th day of November 2024.



Lynn Davis, President

Attest:



Kyle Dooley, Executive Director/ CEO

