

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

July 26, 2023

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Van Alexander, President of the Board, called the meeting to order at 12:02 p.m.

Directors Present:

Van Alexander, President
Sonja Hubbard, Secretary
Fred Milton, Treasurer

Directors Absent:

Tina Veal-Gooch, Past President
Steve Mayo, Vice President

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Operations Manager
Tara Houck, CFO
Becky Melton, HR Manager/Executive Assistant

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Van Alexander led the invocation and the pledge of allegiance.

III. Public Comments

None.

IV. CONSENT AGENDA ITEMS

- A. Discussion and possible action regarding the minutes for the June 28, 2023 Regular Meeting and the July 19, 2023 True-Up Workshop.

A motion was made by Fred Milton and seconded by Sonya Hubbard to approve the Consent Agenda Item. The motion passed unanimously.

VI. Regional Entity Reports

- A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

No report. No action taken.

Discussion and possible action regarding activities with TexAmericas Center (TAC).

No report. No action taken.

- B. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonja Hubbard provided that the Arkansas side property is a front runner for a textile manufacturer from India. It will create 250 jobs. It is a \$50 Billion project. This company is looking to move all operations to the United States. If financing is approved, they hope to get started in August or September. The Arkansas side property is the frontrunner for their operations. They met with Congressman Moran this week and will meet with Congressman Westerman next week. They are hoping to get a commitment on the matched funds from the state needed to lengthen and strengthen the runway at Texarkana Regional Airport to allow for larger planes and more frequent flights. That project will bring in the plane manufacturer as well as an aircraft maintenance company.

No action taken.

VII. Agenda Items for Individual Consideration

- A. Discussion and possible action regarding approval of a resolution approving the Third Quarter FY 2022 Financial Statements.

Tara Houck presented the financial statements.

A motion was made by Sonja Hubbard and seconded by Fred Milton to approve RESO 20230726-01 approving the Third Quarter FY 2023 Financial Statements. The motion passed unanimously.

- B. Discussion and possible action regarding approval of a resolution approving the Third Quarter FY 2023 Investment Report.

Tara Houck presented the investment report.

A motion was made by Fred Milton and seconded by Sonja Hubbard to approve RESO 20230726-02 approving the Third Quarter FY 2023 Investment Report. The motion passed unanimously.

- C. Discuss and consider adoption of a Resolution Authorizing the Issuance, Sale, and Delivery of Riverbend Water Resources District Contract Revenue Bonds (Regional Water System Project), Taxable Series 2023, and Approving and Authorizing Instruments and Procedures Relating thereto.

Kyle Dooley provided that this item is the fifth bond resolution for our Regional Water System Project. The total on this bond is \$14.4 million in funding. This funding would be for design, acquisition, construction, and equipment of the Regional Water System. This is the third of four annual bond closings on the commitment through TWDB. In the past there have been two bonds presented for approval at a ratio of 60/40 on taxable vs. tax exempt. This bond is fully taxable. The reason for that is there were spending limits we had to reach on the non-taxable portion of the previous bonds that were not met due to a delay with the Corps among other factors. The next bond will likely offset this lack of tax exemption status to the tune of 80/20 tax exempt vs taxable.

A motion was made by Fred Milton and seconded by Sonja Hubbard to approve RESO 20230726-03 adopting a Resolution Authorizing the Issuance, Sale, and Delivery of Riverbend Water Resources District Contract Revenue Bonds (Regional Water System Project), Taxable Series 2023, and Approving and Authorizing Instruments and Procedures Relating thereto. The motion passed unanimously.

- D. Discussion and possible action approving a resolution authorizing the Executive Director/CEO to execute an amendment to the water and wastewater service agreement with the City of Maud, Texas.

This agenda item pertains to the current RWRD/Maud water and wastewater services agreement. This proposed amendment to the contract would be to update Section 3.2.e True-Up to match the process that both RWRD and the City of Maud would like to follow during the life of this contract. It would also make this section follow more of the same schedule as we currently follow for the TWU True-Up process. We think this will make the processes more streamlined and, if we continue to add other service contracts, will make it easier to follow the same timeline requirements for all contracts that require a true-up.

A motion was made by Sonja Hubbard and seconded by Fred Milton to approve RESO 20230726-04 approving a resolution authorizing the Executive Director/CEO to execute an amendment to the water and wastewater service agreement with the City of Maud, Texas. The motion passed unanimously.

- E. Discussion regarding the FY 2023 Member Entities True Up for use in FY 2024.

Kyle Dooley provided that TWU made their annual presentation of the Member Entities' True-Up report on Wednesday, July 19th. The proposed water production rate is shown to increase from \$1.2341/1000 Gallons used to \$1.2606/1000 Gallons used. This is a 2.15%

increase overall. The administrative overhead cost is proposed to go from 6.57% to 6.72%. The board can act on approving the true-up at this meeting, but typically has chosen not to act until the September meeting when the RWRD budget is considered and approved.

Mr. Dooley also provided that during the True-Up meeting with TWU, Riverbend presented an update on the debt structure rate for the new water treatment facility. That rate increases effective October 1, 2023. The rate will go from \$1.20/1000 gallons to \$2.40/1000 gallons.

No action taken.

F. Discussion and possible action regarding the City of Maud Service Contract True-Up.

RWRD and City of Maud staff met on Wednesday, July 19th, to discuss the True-Up to the water and wastewater services agreement. The proposed True-Up for FY 23 results in an increase in the monthly contract amount for FY 24 of \$1,805.98. This would bring the monthly contract invoice amount for FY 24 to \$13,133.98. The board can act on approving the true-up at this meeting, but staff would request following the same process the board has followed historically with the TWU True-Up process. Typically, the board has chosen not to act until the September meeting when the RWRD budget is considered and approved.

No action taken.

VII. Riverbend Reports

A. Board Members

No reports.

B. Executive Director/CEO

Kyle Dooley provided the following updates:

Kim Keefer with Pape-Dawson provided the following update on the Regional Water System Project:

- The EFR, the EID, and the letter of concurrence from the USACE have been submitted to TWDB for review and comment.
- The EFR will need to be submitted to several state agencies that will provide comments.
 - A public meeting to present the EFR is required. They are working on publishing a 30-day notice so that the public can attend. A full transcription of the meeting will be completed. That should happen within the next 30 to 60 days. All comments made at the meeting will be addressed. Then all of these will be sent back to TWDB.
- We have received the Responses to the Request for Proposals for the Various Design Consultants Agreements.
 - For the Intake Structure package, there were 3 submittals.

- For the Raw Water Main package, there were 7 submittals.
- For the Water Treatment Plant package, there were 5 submittals.
- For the Finished Water Main package, there were 6 submittals.
- Some firms submitted proposals on 3 out of 4; no firm submitted on all 4. So, at a minimum, we will have 2, and maybe up to four firms.
- As a refresher, the schedule going forward is:
 - We will assist the District in reviewing the responses, and have set up an interview window, if needed, from August 28 to September 8.
 - We anticipate making a recommendation to the Board no later than the September Board meeting.

Mr. Dooley has the Pape-Dawson team working on getting the remaining funds for the rest of the project this month. Getting the required documents to TWDB was a big step to get over before gathering other necessary documents to request the last of the funding for the project. We are starting early so that there is not a pause in funding when the project gets underway.

Industrial Wastewater Plant: We met with RRAD command staff, the department of public works and the contracting office this week. We presented financial options with a 30-year payback on a bond, a 20-year payback bond on \$25 Million as well as \$30 Million. The \$25 Million would move the plant just east of the RRAD footprint. The \$30 Million would locate the plant near the Riverbend wastewater plant which will be the location of the new water treatment plant. Locating the industrial plant near our wastewater plant would make transmission easier if there are civilian companies brought in by TexAmericas Center that would need industrial wastewater treatment. They have all of those options and possibilities to look over and plan to make a decision on the location soon.

Ultimate Rule Curve: The proposals for the Cultural Resources survey contract must be submitted by tomorrow. Based on the proposals, the Corps will let us know if there is a need for additional funding.

Water Rights Application: We are still working with Dawn Pilcher on finalizing her contract and the updated task order. There are funds left in the budget for this project to complete the last of the work needed to complete the water rights application. The final task order will dictate if additional funds are needed which will need to be approved by the board.

Health Insurance: We have signed our renewal with TML. That keeps us on schedule to have an October 1 start date for coverage. We do have a 30-day termination window with TML that will allow us to terminate our contract with them. We have worked with a broker to get us other options and compare costs. We are currently under a PPO with Blue Cross Blue Shield of Texas. There are not any comparable PPO plans across the board but there are some HMO plans that are appealing that offer lower deductibles and either match the benefits we have now or provide better benefits. We will keep the board posted with the offers we are presented with in the coming days.

Mr. Dooley has also been in contact with Dr. Shambarger regarding fluoride. Now that we are nearing the design of the plant, we will invite her back to discuss fluoride injection at

the new plant. The membership was reminded that we will invite her to the August meeting so that they can have their questions answered as well as have input in the discussion.

No action taken.

VIII. Executive Session

The board did not move into Executive Session.

IX. Next Riverbend Meetings

Riverbend Regular Meeting, August 23, 2023 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. Adjournment

With no additional business to be discussed, a motion was made by Fred Milton and seconded by Sonja Hubbard to adjourn the meeting at 1:00 p.m. The motion passed unanimously.

The minutes of the Riverbend Water Resources District Board of Directors meeting, held on July 26, 2023, were read, and approved on the 23rd day of August, 2023.



Van Alexander, President

Attest:



Kyle Dooley, Executive Director/ CEO

Board Meeting

12:00 p.m.

Name	Organization	Title	Phone	Email
Dawn Baggs	CDM Smith	Engineer	512-771-7591	briggsc@cdmsmith.com
Bobby Howell	Howell Co.			
J. Clary	Mead	Owner		
Kane Klumpp	Garver	Team Leader	214-280-3407	CLKLEMENT@Garverusa.com
Dan Stryer	SR	Estimator	903-988-6834	clayd.stryer@stryer.com
Henry Buck	KSAT	Director	903-236-7700	lbuck@ksat.com
Clayne Diaz	City of New Boston	City Admin	903-638-5596	
Brandon Walker	City of New Boston	Director	903-628-5596	
Marti Shieu	Hilltop Securities	MD	214-953-8853	marti.shieu@hilltopsecurities.com
David Perkins	Kearley-Horn	Project Manager	806-231-4189	david.perkins@khlw.com
BODDAD SILVA	BRAC Research	Project Manager	(214) 7939253	SILVAB@BRV.COM
Sharon Elkins	Rep Van Alstyne			
Hal Harris	Central Bowie	GM	903-628-5601	chcusc@aol.com
Stephanie Bahr	Ba V	V.P.	614-459-8626	baheal@bucan