

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

February 22, 2023

228 Texas Avenue, Suite A, New Boston, Texas 75570

MINUTES

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Van Alexander, President of the Board, called the meeting to order at 12:03 p.m.

Directors Present:

Van Alexander, President
Steve Mayo, Vice President
Fred Milton, Treasurer
Sonja Hubbard, Secretary

Directors Absent:

Tina Veal-Gooch, Past President

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Director of Operations
Tara Houck, CFO
Becky Melton, HR Manager/Executive Assistant

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Van Alexander led the invocation and the pledge of allegiance.

III. Public Comments

None.

IV. Special Agenda Items for Individual Consideration

A. Oath of office, administered by Judge Bobby Howell, for Director Sonja Hubbard.

Bowie County Judge Bobby Howell administered the Oath of Office swearing in returning director Sonja Hubbard.

V. Consent Agenda Items

Item IV. A. was considered under a Consent Agenda for one single motion of approval.

A. Discussion and possible action regarding January 25, 2023 Regular Called Meeting Minutes.

A single motion was made by **Sonja Hubbard** and seconded by **Fred Milton** to approve the Consent Agenda Item as listed above. The motion passed unanimously.

VI. Regional Entity Reports

A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

No report. No action taken.

B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

No report. No action taken.

C. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonja Hubbard provided that the Ar-Tex REDI team is still working to develop access to the Texas side property at exit 206 on Interstate 30. They are also work out some issues with broadband internet services.

No action taken.

VII. Agenda Items for Individual Consideration

A. Discussion and possible action regarding approval of a resolution approving the first quarter financials of FY 2023.

Tara Houck, Chief Financial Officer, presented the final version of the FY 2021 fourth quarter financials.

A motion was made by **Fred Milton** and seconded by **Steve Mayo** to approve **RESO 20230222-01** approving the first quarter financials of FY 2023. The motion passed unanimously.

B. Discussion and possible action regarding approval of a resolution approving the first quarter investment report for FY 2023.

Tara Houck, Chief Financial Officer, presented the first quarter investment report for FY 2023.

A motion was made by **Sonja Hubbard** and seconded by **Steve Mayo** to approve **RESO 20230222-02** approving the first quarter investment report of FY 2023. The motion passed unanimously.

C. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to execute an interlocal agreement(s) for risk management insurance with the TWCA Risk Management Fund.

Kyle Dooley provided that this item pertains to the annual renewal of the District's risk management insurance. We are currently part of the TWCA Risk Management Fund and the plan includes property insurance, workers' compensation insurance, and board insurance.

A motion was made by **Fred Milton** and seconded by **Sonja Hubbard** to approve **RESO 20230222-03** authorizing the Executive Director/CEO to execute an interlocal agreement(s) for risk management insurance with the TWCA Risk Management Fund. The motion passed unanimously.

D. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to enter into an agreement with Voltus, Inc. to enroll in a distributed energy resource agreement.

Kyle Dooley provided that this item pertains to consider signing an agreement with Voltus, Inc. Voltus works with Southwest Power Pool, of which we are a part of that power grid. When the Southwest Power Pool power grid does not have enough capacity, Voltus works with its clients and sends out notification that the grid is overloaded, and those clients then can choose to shift their power use from the grid to generator power. These notifications are typically sent out about 10 minutes before the switch is needed. The duration of the switch is typically 10-15 minutes, and these notifications happen roughly 4 to 6 times a month. Any participation is voluntary and there is no penalty or minimum participation requirement for client to shift load to generators with notification is given. Riverbend receives payment when we participate by shifting electric load from the grid to generator power. At this time, the estimated revenue to us looks to be approximately \$4800/year. Once the new water treatment plant is completed the earning potential increases dramatically.

A motion was made by **Steve Mayo** and seconded by **Sonja Hubbard** to approve **RESO 20230222-04** authorizing the Executive Director/CEO to enter into an agreement with Voltus, Inc. to enroll in a distributed energy resource agreement. The motion passed unanimously.

VIII. Riverbend Reports

A. Board Members

Fred Milton will be in Washington, D.C. for the latter part of this week as well as next week.

B. Executive Director/CEO

Kyle Dooley provided the following updates:

Regional Water System Project: The intake application was submitted on February 3, 2023. We are waiting for a response from the Corps with any comments. The Corps has a group set up to handle the intake application separate from the group set up for the Ultimate Rule Curve. Members of this group do overlap so that should facilitate getting comments on the intake application quickly. Mr. Dooley specifically asked the group to look at the Purpose and Need section of the application first and they agreed. Next steps, if we get the Purpose and Need section reviewed first, is to add that section to the EID that is to be turned in to TWDB. The approval of the EID is what we need in order to get the funds for design and construction released by TWDB. Since the application has been turned in, we will meet with TWDB to give them an update on where we are with the intake application. He would like to get approval to move forward on the RFQs for design while TWDB reviews the EID. He has a call with TWDB this afternoon along with Matt Garcia and Kim Keefer with Pape-Dawson to strategize on when we can get the meeting with TWDB set up.

Industrial Waste Water Plant: Several different financial scenarios were presented to the Army for review the week of February 2nd. Location, bond repayment terms, as well as design all play into those different scenarios. We will discuss scheduling a meeting to discuss the options further.

Ultimate Rule Curve and Environmental & Cultural Resources Study: They are moving forward on finalizing cost estimates on the Environmental Study. That will lead to discussions on the contributed funds agreement. On the last call, they informed us that the cultural resources programmatic agreement is in an internal comment period with the Caddo Nation, SHPO, and the City of Texarkana, Texas. Once that review is complete, we will respond to any comments the other stakeholders may have.

Region D: Next meeting is March 15, 2023 at 10 a.m. at the Region 8 Educational Service Center in Pittsburg.

Kyle and Eli will be out next week to the TWCA Conference at the Lost Pines Resort in Bastrop, Texas.

No action taken.

XI. Executive Session

The board stood at ease at 12:27p.m.

The board reconvened in Executive Session at 12:30 p.m. with quorum pursuant to section 551.071 and 551.072 of the Texas Open Meetings Act.

The board came out of Executive Session at 1:11 p.m.

The board reconvened with quorum at 1:12 p.m.

X. Next Riverbend Meetings

Riverbend Regular Meeting, Wednesday, March 22, 2023 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

XI. Adjournment

With no additional business to be discussed, a motion was made by **Fred Milton** and seconded by **Sonja Hubbard** to adjourn the meeting at 1:15 p.m. The motion passed unanimously.

The minutes of the Riverbend Water Resources District Board of Directors meeting, held on February 22, 2023 were read and approved on the 22nd day of MARCH, 2023.



for Van Alexander, President

Attest:



Kyle Dooley, Executive Director/ CEO

