

**Regular Called Meeting  
Riverbend Water Resources District  
Board Meeting Minutes  
January 25, 2023**

228 Texas Avenue, Suite A, New Boston, Texas 75570

**M I N U T E S**

**I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice**

Pursuant to a notice posted on the District website, the Chair, Van Alexander, President of the Board, called the meeting to order at 12:03 p.m.

**Directors Present:**

Van Alexander, President  
Steve Mayo, Vice President  
Fred Milton, Treasurer  
Tina Veal-Gooch, Past President

**Directors Absent:**

Sonja Hubbard, Secretary

**Administration Present:**

Kyle Dooley, Executive Director/CEO  
Eli Hunt, Director of Operations  
Tara Houck, CFO  
Becky Melton, HR Manager/Executive Assistant

**Public Present:**

Please see the attached list for additional guests.

**II. Invocation & Pledge**

Van Alexander led the invocation and the pledge of allegiance.

**III. Public Comments**

None.

**IV. Special Agenda Items for Individual Consideration**

**A. Discussion and possible action regarding approval of RESO 20230125-01 accepting the recommendations of the Member Entities At Large, the City of Texarkana, Texas, and TexAmericas Center for Van Alexander, Sonja Hubbard, and Tina Veal Gooch,**

**respectively, to serve an additional term as members of the Board of Directors of Riverbend Water Resources District.**

A single motion was made by **Steve Mayo** and seconded by **Fred Milton** to approve RWRD RESO 20230125-01 accepting the the recommendations of the Member Entities At Large, the City of Texarkana, Texas, and TexAmericas Center for Van Alexander, Sonja Hubbard, and Tina Veal Gooch, respectively, to serve an additional term as members of the Board of Directors of Riverbend Water Resources District. The motion passed unanimously.

**B. Oaths of office, administered by Judge Bobby Howell, for Directors Tina Veal Gooch and Van Alexander.**

Bowie County Judge Bobby Howell administered the Oaths of Office swearing in returning directors Van Alexander and Tina Veal Gooch.

**V. Consent Agenda Items**

Item IV. A. was considered under a Consent Agenda for one single motion of approval.

**A. Discussion and possible action regarding November 19, 2022 Regular Called Meeting Minutes and December 7, 2022 Special Called Meeting Minutes.**

A single motion was made by **Steve Mayo** and seconded by **Fred Milton** to approve the Consent Agenda Item as listed above. The motion passed unanimously.

**VI. Regional Entity Reports**

**A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).**

No report. No action taken.

**B. Discussion and possible action regarding activities with TexAmericas Center (TAC).**

Scott Norton, Executive Director/CEO, provided that on December 27, 2022, TAC closed on the sale of their spec building. In addition, they sold office space totalling 24,000 square feet to Rowe Casa Organics. This sale includes an option to to add 5 acres for expansion. A real estate contract was completed with a plastic recycling company named Project Cobra. Phase I for Project Cobra includes 73 acres with an additional 65 acres planned for phase II. He thanked Riverbend for all their cooperation in moving on these project and meeting with them to discuss the needs of other interested entities.

No action taken.

**C. Discussion and possible action regarding activities with Ar-Tex REDI.**

No report. No action taken.

## **VI. Agenda Items for Individual Consideration**

### **A. Discussion and possible action regarding approval of a resolution approving the fourth quarter financials of FY 2022.**

Tara Houck, Chief Financial Officer, presented the final version of the FY 2021 fourth quarter financials.

A motion was made by **Fred Milton** and seconded by **Tina Veal Gooch** to approve **RESO 20230125-02** approving the fourth quarter financials of FY 2022. The motion passed unanimously.

### **B. Discussion and possible action regarding approval of a resolution approving the fourth quarter investment report for FY 2022.**

Tara Houck, Chief Financial Officer, presented a new version of the FY 2022 Investment Report. It includes separating all interest income from each investment line.

A motion was made by **Tina Veal Gooch** and seconded by **Steve Mayo** to approve **RESO 20230125-03** approving the fourth quarter investment report of FY 2022. The motion passed unanimously.

### **C. Discussion and possible action regarding approval of a resolution approving the FY 2021 Annual Audit performed by Wilf and Henderson, P.C.**

Carol Wilder, Wilf & Henderson, P.C. presented the audit for FY 2022. She stated that Riverbend is in good financial condition. She also included that compliance and internal controls are strong. Ms. Wilder also provided that as a government entity, we are required to complete a single audit. That audit was clean and in addition, the 2022 has no findings. In addition, Kyle provided that Riverbend received an award for the third year in a row from GFOA for Excellence in Financial Reporting for FY 2021.

A motion was made by **Fred Milton** and seconded by **Tina Veal Gooch** to approve **RESO 20230125-04** approving the FY 2022 Annual Audit performed by Wilf and Henderson, P.C.. The motion passed unanimously.

### **D. Discussion and possible action regarding approval of a resolution approving a memorandum of understanding to the agreement with TexAmericas Center for current and future water supply.**

Kyle Dooley provided information on the need for this memo of understanding and the section of the Purchase Contract. This memo pertains to the intake application for the Regional Water System project. As part of the discussion with the Corps and for RWRD to be able to move the intake application forward, separate from the Ultimate Rule Curve (URC) studies, we must stay within the water volumes made available through the Interim Rule Curve (IRC). This is the only path forward for the water treatment plant project now without waiting on the URC to be implemented. Our agreement with TAC to provide raw water centered around an assumption that the URC would be implemented prior to the opening of the plant. The Corps process to implement the URC has proven to be a much