

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

August 24, 2022

228 Texas Avenue, Suite A, New Boston, Texas 75570

MINUTES

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Tina Veal-Gooch, President of the Board, called the meeting to order at 12:05 p.m.

Directors Present:

Tina Veal-Gooch, President
Van Alexander, Vice President
Fred Milton, Secretary
Steve Mayo, Treasurer
Sonja Hubbard, Past President

Directors Absent:

None

Administration Present:

Kyle Dooley, Executive Director/CEO
Tara Houck, CFO
Becky Melton, HR Manager/Executive Assistant

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Sonja Hubbard led the invocation and the pledge of allegiance.

III. Public Comments

None.

IV. CONSENT AGENDA ITEMS

A. Discussion and possible action regarding the July 27, 2022 Regular Meeting minutes.

A motion was made by Sonya Hubbard and seconded by Fred Milton to approve the Consent Agenda Item. The motion passed unanimously.

VI. Regional Entity Reports

- A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

No report. No action taken.

- B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

Scott Norton, Executive Director, provided that the TAC board received a budget update at their last meeting. All is well financially for the organization. One lease was approved yesterday for a small warehouse. Prospect activity is good. They are currently working with 111 businesses as they look to locate to the footprint. There are 157 companies that are currently on hold, which means they have worked with them in the past but they have slowed down their process to relocate. They're not off the prospect list but they are not actively pursuing a move. To date, TAC has just under 1.1 million square feet of space leased. That does not include the 8 companies that have purchased property from them.

No action taken.

- C. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonja Hubbard provided information that they held their quarterly board meeting. They also had a regional workforce assessment done. The results revealed those employed in our area fall just below median income. In addition, they're listed as being under-employed. Manufacturing companies see that as a positive point for our area.

No action taken.

Additional news: Judge Bobby Howell, Bowie County Judge, provided an update on Bowie County news. The burn ban has been lifted. In addition, the county has been approved for county-wide voting. This means, voters will not have to go to a specific location to vote, they can go to any polling location.

VII. Agenda Items for Individual Consideration

- A. Discussion and possible action regarding approval of a resolution approving the Third Quarter FY 2022 Financial Statements.

Tara Houck, CFO, presented the financials for the third quarter of fiscal year 2022. Ms. Houck highlighted the changes to the draft financials presented at the board meeting in July.

A motion was made by Fred Milton and seconded by Van Alexander to approve RWRD RESO 20220824-01 approving the Third Quarter FY 2022 Financial Statements. The motion passed unanimously.

- B. Discussion and possible action regarding approval of a resolution adopting the Member Entities' True-Up for use in FY 2023.

Kyle Dooley provided information on the Member Entities' True-Up report. TWU made their annual presentation of the Member Entities' True-Up report on Wednesday, July 13th. The proposed water production rate is shown to increase from \$1.0043/1000 Gallons used to \$1.2341/1000 Gallons used. This is a 22.88% increase overall. The administrative overhead cost is proposed to go from 6.11% to 6.57%. The board can act on approving the true up at this meeting, but typically has chosen not to act until the September meeting when the budget is considered and approved.

No action taken.

- C. Discussion regarding the Riverbend Budgets.

- i. Revised 2022 Budgets for the Administrative Member Fund, the Wet Utilities Fund, and the Regional Water System Facilities Fund.

Tara Houck, CFO, presented the proposed changes to the FY 2022 Wet Utilities Fund Budget as well as the Regional Water System Facilities Fund Budget. There were no changes to the Administrative Member Fund Budget.

- ii. Proposed 2023 Budgets for Administrative Member Fund, Wet Utilities Fund, and the Regional Water System Facilities Fund.

Tara Houck, CFO, presented the proposed FY 2023 budgets for the Administrative Member Fund, Wet Utilities Fund, and the Regional Water System Facilities Fund. Kyle Dooley provided a few details including a 6% cost of living adjustment to the labor table as well as adding a new Infrastructure Services department that will be related to providing services to Member Entities.

No action taken.

- D. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to enter into an interlocal agreement to provide certain wastewater services to the City of Maud, Texas.

Kyle Dooley provided that he has been working on finalizing a wastewater services agreement with the City of Maud. It is planned that this draft contract can be used as a template for members who would like RWRD to provide water/wastewater services for them in the future. Mr. Dooley and Eli Hunt, Director of Operations, met with representatives from the City of Maud to discuss the draft document and were able to come to an agreement in principle last week. The agreement has an initial five-year term, with renewable options going forward after the initial term. The annual amount of the agreement is for \$115,000 and the contract provides for a "true-up" every year after the initial year. The City of Maud has this agreement on their agenda for consideration on August 29th.