

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

July 27, 2022

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Tina Veal-Gooch, President of the Board, called the meeting to order at 12:03 p.m.

Directors Present:

Tina Veal-Gooch, President
Fred Milton, Secretary
Steve Mayo, Treasurer
Sonja Hubbard, Past President

Directors Absent:

Van Alexander, Vice President

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Operations Manager
Tara Houck, CFO

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Steve Mayo led the invocation and the pledge of allegiance.

III. Public Comments

None.

IV. CONSENT AGENDA ITEMS

- A. Discussion and possible action regarding the minutes for the June 22, 2022 Regular Meeting and the July 13, 2022 True-Up Workshop.

A motion was made by **Sonya Hubbard** and seconded by **Fred Milton** to approve the Consent Agenda Item. The motion passed unanimously.

VI. Regional Entity Reports

- A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

No report. No action taken.

- B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

Scott Norton, Executive Director, provided that TAC has been listed as the 5th top Industrial Park in the country by Business Facilities magazine for the second year in a row. Industrial Parks on this list are recognized based on their potential for development and growth. Water availability is a large part of the ranking. Therefore, this ranking is due, in part, to the work done by Riverbend and the support the District gives to TAC. At the TAC board meeting yesterday, there were two new leases approved as well as approval of a contract to sell the 150,000 square foot spec building for manufacturing and distribution. There were three companies interested in that building. Mr. Norton is attempting to secure the other two companies in other buildings on the footprint that can be modified to meet their needs or the will offer to build new facilities. In addition, an architect will be hired to build a new building for office space for lease as well as for TAC operations near Bowie Parkway. This will act as a buffer between the City of Hooks and the Industrial Park. They hope to have a design contract brought to the Board next month.

In addition, Mr. Norton presented Steve Mayo with an award recognizing him for his service on the TAC board as well as his many years of service to the community while serving on the Texarkana City Council and countless committees in the region.

No action taken.

- C. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonya Hubbard provided information on discussions with a couple of car manufacturers regarding the Arkansas side site due to the rail access. A few companies have asked about the Texas side site as well.

No action taken.

VII. Agenda Items for Individual Consideration

- A. Discussion and possible action regarding approval of a resolution approving the Third Quarter FY 2022 Financial Statements.

Kyle Dooley provided that Riverbend is moving through the conversion to the new financial software as we speak. Mr. Dooley stated that, while these financial statements are materially correct, there are a few details that need to be finalized before the Board approves them.

No action.

- B. Discussion and possible action regarding approval of a resolution approving the Third Quarter FY 2022 Investment Report.

Tara Houck, CFO, presented the investment report.

A motion was made by **Fred Milton** and seconded by **Steve Mayo** to approve **RESO 20220727-02** approving the Third Quarter FY 2022 Investment Report. The motion passed unanimously.

- C. Discussion and possible action regarding approval of a resolution authorizing the sale and or disposal of Riverbend Water Resources District assets.

Kyle Dooley provided that this item pertains to two trucks that are listed on the depreciation schedule and are no longer utilized by RWRD. Typically, staff will bring a list to the board for consideration and approval before disposing of assets and removing them from our depreciation schedule. These items are ready to be disposed of, pending board approval.

A motion was made by **Sonja Hubbard** and seconded by **Steve Mayo** to approve **RESO 20220727-03** authorizing the sale and or disposal of Riverbend Water Resources District assets. The motion passed unanimously.

- D. Discussion regarding the FY 2022 Member Entities True Up for use in FY 2023.

Kyle Dooley provided that TWU made their annual presentation of the Member Entities' True-Up report on Wednesday, July 13th. The proposed water production rate is shown to increase from \$1.0043/1000 Gallons used to \$1.2341/1000 Gallons used. This is a 22.88% increase overall. The administrative overhead cost is proposed to go from 6.11% to 6.57%. The board can act on approving the true up at this meeting, but typically has chosen not to act until the September meeting when the budget is considered and approved.

No action taken.

- E. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to enter into a membership agreement with the Local Government Purchasing Cooperative (Buyboard).

Kyle Dooley provided that this item pertains to entering into an interlocal agreement with Buyboard. This agreement, if approved, would allow Riverbend to be a part of the Buyboard purchasing cooperative. The cooperative offers access to competitively procured purchasing contracts to its members. Being a part of the coop could save time and money on procurement and purchases of goods and services.

A motion was made by **Sonja Hubbard** and seconded by **Steve Mayo** to approve **RESO 20220727-05** authorizing the Executive Director/CEO to enter into a membership agreement with the Local Government Purchasing Cooperative (Buyboard). The motion passed unanimously.

VII. Riverbend Reports

A. Board Members

Fred Milton provided a short update on Region D. The Texas Water Development Board approved the Jim Thompson as primary appointee and Fred Milton is approved as the alternate for the Interregional Council. Mr. Milton also provided that there was a Zoom meeting with the Governor's commission to support the military for the state of Texas. They asked for a specific instance where the Army installations in Texas would need additional funding. Mr. Milton brought attention to how a new industrial wastewater facility at RRAD would increase that installation's value to the Army. The DEAAG funding was suggested as a source but the full \$30 Million would pull the entirety of that 2-year budget so it is not feasible for the full funding of this project but as we move closer to construction those funds could help with a piece of the funding.

B. Executive Director/CEO

Kim Keefer with Pape-Dawson provided the following update on the Regional Water System Project:

- Required documentation for selection of the design consultants for the next phase of work is complete. Detailed design funding will become available when we have a general approval of both the environmental document and the engineering feasibility report.
- Coordination with the Army Corps of Engineers continues. This work is needed to finalize the project description in the environmental document and the engineering report. Despite delays, we are hopeful of potentially getting close to the original deadline.
- Rising construction costs are being monitored.

Kyle Dooley provided the following updates:

Intake Permitting: Dawson and Associates had a meeting with USACE last month. At that meeting, the USACE representatives did not see any issues, in theory, with the construction of the intake prior to the implementation of the Ultimate Rule Curve so long as we agree to operate within the Interim Rule Curve that is in place now. The next step is having a reset meeting just to discuss the Intake to get everyone on the same page. It looks like that meeting will be held next month. We are still in contact with USACE every two weeks on other issues. Scheduling this meeting is good to get everyone up to speed but there has been some unforeseen downtime in the schedule because of the discussions held with the Corps so that we can move forward with the intake permitting. The timeline to complete the project by the Spring of 2026 per our contract with TexAmericas is still obtainable but the

downtime caused by these discussions is on our radar and we are watching this timeline closely.

Ultimate Rule Curve: The lake has not historically been operated below 223. The discussion has been centered around how the level of the lake at bottom three feet (220-223) of the Ultimate Rule Curve would affect what needs to be studied both environmentally and culturally. Studies and modeling will likely be conducted to address the concerns that lowering the lake below 223 brings the concern that wetlands, hardwood bottomlands, and cultural artifacts could be exposed and then would have to be studied during the NEPA process.

Industrial Wastewater Plant: We began discussions regarding funding this project towards the end of last fiscal year and offered to go out on the open bond market as opposed to applying for funding with the TWDB. Discussions did not move forward until these last couple of months. Since then, we have met with the Public Works Department and the Contracting Office. There have been no final decisions, but discussions have picked back up and will likely continue as we move into budget planning.

Incode: We are in the middle of converting to Incode from Quickbooks. He expressed his gratitude to Tara, Kathy and Becky on how hard they have been working on that conversion and ensuring it all converts smoothly and accurately. Trainings, phone calls and data entry have dominated their time to complete the conversion.

No action taken.

VIII. Executive Session

The board stood at ease at 12:50 p.m.

The board reconvened in Executive Session at 12:53 p.m. with quorum pursuant to sections 551.071 and 551.072 of the Texas Open Meetings Act.

The board came out of Executive Session at 1:56 p.m.

The board reconvened with quorum at 1:58 p.m.

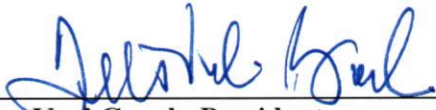
IX. Next Riverbend Meetings

Riverbend Regular Meeting, August 24, 2022 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. Adjournment

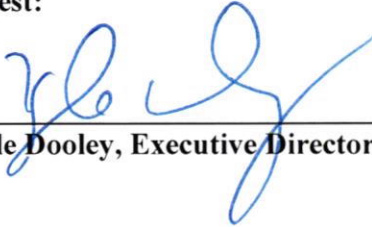
With no additional business to be discussed, a motion was made by **Steve Mayo** and seconded by **Fred Milton** to adjourn the meeting at 2:00 p.m. The motion passed unanimously.

The minutes of the Riverbend Water Resources District Board of Directors meeting, held on July 27, 2022, were read and approved on the 24th day of AUGUST, 2022.



Tina Veal Gooch, President

Attest:



Kyle Dooley, Executive Director/ CEO