

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

April 27, 2022

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Tina Veal Gooch, President of the Board, called the meeting to order at 12:12 p.m.

Directors Present:

Tina Veal-Gooch, President
Van Alexander, Vice President
Fred Milton, Secretary
Sonja Hubbard, Past President

Directors Absent:

Marshall Wood, Treasurer

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Operations Manager
Tara Houck, CFO
Becky Melton, HR Manager/Executive Assistant

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Sonja Hubbard led the invocation and the pledge of allegiance.

III. Public Comments

Tina Veal Gooch provided that Marshall Wood has resigned his position on the Board of Directors for Riverbend. Mr. Wood has been a board member since 2009. He has been part of the success Riverbend has had and will continue to have. Mrs. Veal Gooch read Mr. Wood's resignation letter. She also provided that the council of the City of Texarkana, Texas voted to appoint Steve Mayo to replace Mr. Wood on the Riverbend Board

IV. Consent Agenda Items

Item IV. A. was considered under a Consent Agenda for one single motion of approval.

A. Discussion and possible action regarding March 23, 2022 Regular Called Meeting Minutes.

A single motion was made by **Van Alexander** and seconded by **Sonja Hubbard** to approve the Consent Agenda Item as listed above. The motion passed unanimously.

V. Regional Entity Reports

A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

Kelly Mitchell, board member for SRBA, provided on information with ongoing projects. In conjunction with several other water authorities and entities, they are updating the Water Availability Model for the Sulphur River Basin for the metroplex and their water planning needs. He is also keeping in mind what Riverbend and our immediate surrounding area needs for water planning. Kyle Dooley provided that regarding the Clean Rivers Program, SRBA has been very helpful with moving monitoring spots to gather more accurate data on the availability of surface water. Fred Milton thanked Mr. Mitchell for his commitment to the SRBA board.

No action taken.

B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

Scott Norton, Executive Director, provided that the activity of prospects interested in property on the TexAmericas footprint is still very strong. Three prospective tenants are expressing interest in 65 acres, 140 acres and 225 acres. One of these tracts of land is expected to be under contract within 60 days. Tina Veal Gooch congratulated Mr. Norton for receiving the Wilbur Award. The Wilbur Award is presented annually to individuals, organizations, and student leaders who epitomize the power of one entity or individual to positively impact our community or region as models of effective leadership by leading the way in working together for excellence, pride and progress for our community.

No action taken.

C. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonja Hubbard provided that Governor Asa Hutchison visited a couple of weeks ago to officially certify the Arkansas side site. This site is one of eight properties that are shown to economic development groups.

Mike Malone, Texarkana Chamber of Commerce President, applauds the economic efforts of Riverbend and TexAmericas Center.

Bowie County Judge Bobby Howell provided that the county is doing well. He expressed appreciation for the community support.

No action taken.

VI. Agenda Items for Individual Consideration

A. Discussion and possible action regarding approval of a resolution approving the second quarter FY 2022 Financial Statements.

Tara Houck, CFO, presented the Second Quarter FY 2022 Financial Statements.

A motion was made by **Fred Milton** and seconded by **Van Alexander** to approve **RESO 20220427-01** approving the second quarter FY 2022 Financial Statements. The motion passed unanimously.

B. Discussion and possible action regarding approval of a resolution approving the second quarter FY 2022 Investment Report.

Tara Houck, CFO, presented the Second Quarter FY 2022 Investment Report.

A motion was made by **Van Alexander** and seconded by **Sonja Hubbard** to approve **RESO 20220427-02** approving second quarter FY 2022 Investment Report. The motion passed unanimously.

C. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to negotiate and enter into an agreement with Dawson & Associates for consulting services.

Kyle Dooley provided provided information on the need for consulting services related to permits for construction on the water intake. Dawson & Associates has technical expertise with the USACE and their regulatory processes. This contract will help Riverbend successfully obtain the necessary permits for the treatment facility intake. The proposal includes a 2-month agreement and if additional months are needed there is a monthly retainer of about \$22,500 per month.

A motion was made by **Fred Milton** and seconded by **Sonja Hubbard** to approve **RESO 20220427-03** authorizing the Executive Director/CEO to negotiate and enter into an agreement with Dawson & Associates for consulting services. The motion passed unanimously.

VII. Riverbend Reports

A. Board Members

Fred Milton publicly thanked Marshall Wood for all of his hard work and dedication to the success of Riverbend.

B. Executive Director/CEO

Kyle Dooley provided the following updates:

Kim Keefer with Pape-Dawson provided the following update on the Regional Water System Project:

- 30% preliminary design documents and PER are complete. The designs are 99% complete and are in final QA & QC.
- Technical memos are in the hands of Riverbend staff for final review and acceptance. These technical memoranda outline processes, materials and sometimes sizing for the improvements. They become part and parcel of the Engineering Feasibility Report (EFR) submission to TWDB.
- TWDB has been incredibly helpful throughout the process. They have agreed to do a cursory review of the environmental statement before letters are sent to all the various agencies saying it is available for review.
- Continue with the documentation required for selection of the design consultants for the next phase of work. This includes preparing a TWDB-appropriate advertisement and contract documents. These documents will be sent to Riverbend soon.
- Once the Environmental Documentation are reviewed, the documents enter a public review period and barring any huge issues, this check marks a box to release funds for the design portion of the contract. Pape Dawson recommends running the Design consultation selection process semi-concurrently with the TWDB review process to make up some of the lag that has occurred due to the Corps approvals.
- Work continues on coordination with the Army Corps of Engineers.

Ultimate Rule Curve: Work continues with the Corps. Discussions have begun and will continue every other week, regarding other policy issues outside of the Environmental and Cultural Resources Study. The draft research design documents related to the Environmental Study were sent out for review to the State Historical Preservation Officer, the Caddo Nation, and the City of Texarkana, Texas. There is a call set for May 9, 2022 to discuss the comments received on those draft research design documents.

Water Rights Application: There have been recent discussions with those in protest of our application. The modeling project that SRBA is now involved in, is inclusive of our new water rights application. This modeling is to study the affect this water rights application will affect their interest in Cooper Lake. The completion of the modeling project should be this summer. The relevant data will be shared with us as soon as they can.

No action taken.

VIII. Executive Session

The board stood at ease at 12:50 p.m.

The board reconvened in Executive Session at 12:55 p.m. with quorum pursuant to sections 551.071 and 551.074 of the Texas Open Meetings Act.

The board came out of Executive Session at 1:40 p.m.

The board reconvened with quorum at 1:42 p.m.

IX. Next Riverbend Meetings

Riverbend Regular Meeting, Wednesday, May 25, 2022 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. Adjournment

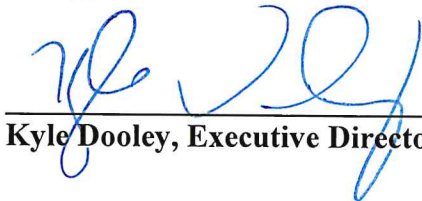
With no additional business to be discussed, a motion was made by **Fred Milton** and seconded by **Van Alexander** to adjourn the meeting at 1:45 p.m. The motion passed unanimously.

The minutes of the Riverbend Water Resources District Board of Directors meeting, held on March 23, 2022, were read and approved on the 25th day of May, 2022.



Van Alexander, Vice President

Attest:



Kyle Dooley, Executive Director/ CEO

Board Meeting Attendees - April 27, 2022

Name	Organization
Ron Humphrey	City of New Boston
David Perkins	Kimley Horn
Phil Cook	CP&Y
Lance Klement	Garver
Matt Garcia	Pape-Dawson
Scott Norton	TAC
Stephanie Bache	Black & Veach
Nick Burns	Black & Veach
Treavor Otter	Black & Veach
Kelly Mitchell	SRBA
Mike Malone	Texarkana Chamber of Commerce
David Stanely	CP&Y
Robby Hann	
Kim Keefer	Pape-Dawson
Sharon Elkins	Rep. Gary VanDeaver
Lanny Buck	
Bobby Howell	Bowie County Judge
Steve Mayo	