



**REGULAR MEETING
RIVERBEND WATER RESOURCES DISTRICT
PUBLIC NOTICE OF BOARD OF DIRECTORS' MEETING
WEDNESDAY, SEPTEMBER 23, 2020
12:00 P.M.
228 TEXAS AVENUE, SUITE A, NEW BOSTON, TX 75570**

*Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of the Riverbend Water Resources District will conduct a meeting; open to the public, on **Wednesday, September 23, 2020, at 12:00 p.m.**, at the Riverbend Water Resources District ("Riverbend") office, in the Conference Room located at **228A Texas Avenue, New Boston, TX 75570.***

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); or discussing economic development matters (Section 551.087). If the Board of Directors makes a determination to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

A G E N D A

- I. CALL TO ORDER & ROLL CALL
- II. INVOCATION & PLEDGE
- III. PUBLIC COMMENTS

The Board of Directors allows individuals to speak to the Board. Prior to the meeting, speakers must sign in on the public comment sheet. The time limit is five (5) minutes per speaker. Subject to the provisions set forth under Section 551.007 of the Government Code

- IV. CONSENT AGENDA ITEMS

- A. Discussion and possible action regarding August 26, 2020 Regular Meeting minutes.



- B. Discussion and possible action regarding approval of a resolution adopting the 2019-2020 Member Entities True-Up for use in FY 2020-2021.

V. REGIONAL ENTITY REPORTS

- A. Discussion and possible action regarding activities with Sulphur River Basin Authority.
- B. Discussion and possible action regarding activities with TexAmericas Center.
- C. Discussion and possible action regarding activities with REDI.

VI. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION

The Board of Directors will consider, discuss, and if appropriate, take action on the following item(s):

- A. Discussion and possible action regarding approval of a resolution appointing the officers of the Board of Directors for FY 2020-2021.
- B. Discussion and possible action regarding the Riverbend Calendar and Board Meeting Schedule for FY 2020-2021.
- C. Discussion and possible action regarding approval of a resolution adopting the Revised 2019-2020 Administrative Member Fund Budget and the Revised 2019-2020 Wet Utilities Fund Budget of Riverbend Water Resources District.
- D. Discussion and possible action regarding approval of a resolution adopting the FY 2020-2021 Administrative Member Fund Budget and the FY 2020-2021 Wet Utilities Fund Budget and Labor Table of Riverbend Water Resources District.
- E. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to enter into a services contract with the City of Maud regarding wastewater services.
- F. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to purchase a workorder system.

VII. RIVERBEND REPORTS

- A. Board Members
- B. Executive Director/CEO



VIII. EXECUTIVE SESSION

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); or discussing economic development matters (Section 551.087). If the Board of Directors makes a determination to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

IX. NEXT REGULAR MEETING

Riverbend Regular Meeting, Wednesday, October 28, 2020 at 12:00 p.m. at
Riverbend Offices, 228A Texas Avenue, New Boston, Texas 75570.

X. ADJOURNMENT

Kyle Dooley

Kyle Dooley, Executive Director/CEO
Riverbend Water Resources District

*Persons with disabilities who plan to attend the RWRD Board of Directors' meeting and who may need auxiliary aids or services are requested to contact the RWRD Administrative Offices at (903) 831-0091, as soon as possible. All reasonable efforts will be taken to make the appropriate arrangements.

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**CONSENT AGENDA ITEM IV. A.
August 26, 2020-Regular Meeting Minutes**

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

August 26, 2020

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Sonja Hubbard, President of the Board, called the meeting to order at 12:05 p.m.

Directors Present:

Sonja Hubbard, President
Van Alexander, Treasurer
Marshall Wood, Secretary
Fred Milton, Past President

Directors Absent:

Tina Veal-Gooch, Vice President

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Operations Manager
Tara Houck, CFO
Becky Melton, Executive Assistant/HR Manager

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Sonja Hubbard led the invocation & the pledge of allegiance.

III. Public Comments

None.

IV. Consent Agenda Items

Item IV.A. was considered under a Consent Agenda for one single motion of approval.

A. Discussion and possible action regarding July 22, 2020 Regular Called Meeting Minutes and August 19, 2020 Special Called Meeting and Workshop Minutes.

A single motion was made by **Fred Milton** and seconded by **Van Alexander** to approve the Consent Agenda Item as listed above. The motion passed unanimously.

V. Regional Entity Reports

A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

Kyle Dooley provided that SRBA is still searching for an Executive Director. Two companies are vying for the contract to conduct a search to fill that position. They will have a special meeting on September 1st to allow the companies make presentations regarding their qualifications to fulfill their need for an Executive Director.

No action taken.

B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

Scott Norton, Executive Director/CEO of TAC was unable to attend the meeting today. He did ask Kyle Dooley to pass along the following updates.

- TAC is very proud of their national ranking from Business Facilities Magazine as a Top 10 Industrial Park, ranking #8. Thank you to Riverbend for all the support as they do feel this is a community recognition.
- Progress is being made on SPEC building and they have increased the size of the building from 100k sqft to just shy of 150k sqft. Interest in the building is strong and we are building it to where it can be used by multiple tenants.
- Prospect activity continues to be very strong.

No action taken.

C. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonja Hubbard provided that well known economic development expert from Mississippi, Joe Max Higgins, called the Ar-Tex REDI office and praised the teams involved in obtaining the \$200 Million in funding for a Regional Water Facility. He expressed excitement for our region and stated that this is the much needed first step in gaining momentum with economic development.

No action taken.

VI. Agenda Items for Individual Consideration

A. Discussion and possible action regarding approval of a resolution adopting the FY 2019-2020 Member Entities' True-Up for use in FY 2020-2021.

Mr. Dooley provided information on the annual presentation made by TWU on August 19th. The proposed water production rate shows to have decreased from \$0.9389/1000 gallons to \$.9302/1000 gallons. TWU also presented their plans for projects at both plants in the coming year. There were several Member Entities represented during the presentation of the report. There were not many questions during the meeting.

In the past, the board has tabled a vote on this item to ensure all member questions or concerns are addressed prior to official approval.

No action taken.

B. Discussion and possible action regarding the Riverbend Budgets (Workshop-no anticipated action):

- i. Revised 2019-2020 Budgets for Administrative Member Fund and Wet Utilities Fund; and**
- ii. Draft 2020-2021 Budgets for Administrative Member Fund, Wet Utilities Fund and Labor Table.**

Tara Houck made a presentation of the amendments to the budgets for FY 2019-2020 for both funds followed by a presentation of the Proposed FY 2020-2021 budgets for both funds.

No action taken.

C. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to complete all necessary issuance of requests for qualifications, contract negotiations, etc. regarding the completion of the regional water system project.

Kyle Dooley provided information on the Regional Water System Project and all of the possible planning that will be needed regarding publication of RFQs, contract negotiations, and signature authority related to securing bond counsel, financial advisors, project management, and engineering. The approval of this resolution would allow the Executive Director to move forward with searching for and negotiating contracts with the needed service providers without having to bring each item back to the Board for individual approval.

A motion was made by **Van Alexander** and seconded by **Marshall Wood** to approve **RESO 20200826-02** authorizing the Executive Director/CEO to complete all necessary issuance of requests for qualifications, contract negotiations, etc. regarding the completion of the regional water system project. The motion passed unanimously.

D. Discussion and possible action regarding approval of a resolution granting the Executive Director/CEO authority to modify the contract with Susan Roth Consulting.

Kyle Dooley provided information on the work regarding completion of the State Revolving Fund (SRF) application. Susan Roth Consulting was hired in July of 2019 to assist Riverbend

in completing the SWIFT fund application. This contract amount was not to exceed \$50,000. The Texas Water Development Board (TWDB) suggested that Riverbend submit an SRF application as it would better suit the District's needs. An amendment was made to the contract with Susan Roth to include language that she would be providing assistance with the SRF Application. The costs incurred by Mrs. Roth to provide this assistance is \$28,216.72 in excess of the \$50,000 cap of the previous contract amendment. In addition, there would be an \$18,500 needed for Mrs. Roth to further consult Riverbend on issuing RFQs with correct language, in the most effective news publications, etc. The funds are available in the budget but they will need to be earmarked for payment to Mrs. Roth.

A motion was made by **Fred Milton** and seconded by **Marshall Wood** to approve **RESO 20200826-03** authorizing the Executive Director/CEO to modify the contract with Susan Roth Consulting. The motion passed unanimously.

E. Discussion and possible action authorizing the alteration of account names at Texana Bank.

Kyle Dooley provided information that in preparation to receive payments from the participating member entities on the Regional Water Treatment Facility and making design and construction payments, Riverbend needs to change the name of two (2) of the existing accounts at Texana Bank. The checking account currently named "Future Planning" will be changed to "Regional Water System Construction Account." The savings account currently named "Savings" will be changed to "Minimum Monthly Payments." Both of these accounts will still require two signatures for amounts withdrawn that exceed \$25,000.

A motion was made by **Van Alexander** and seconded by **Marshall Wood** to alter the account names at Texana Bank to better serve the need to keep track of Member Entity funds related to the Regional Water Treatment Facility. The motion passed unanimously.

VII. Riverbend Reports

A. Board Members

Fred Milton provided that Region D will meet virtually September 2, 2020. They'll have an executive session on reappointment of board members prior to the meeting. Riverbend will be on the public meeting agenda.

B. Executive Director/CEO

Kyle Dooley provided the following updates:

Regarding the Water Rights Application: Riverbend and the City of Texarkana, Texas had a conference call with the Texas Commission for Environmental Quality (TCEQ) last week to discuss Riverbend's application. It is now in Conservation and Environmental Review as part of the Technical Review. The next step is to model the new system. To do this, they will use the information from the updated Water Availability Model. TCEQ hopes to have a draft permit available just after the new year. Public notice will then be issued. Provided that no one contests the draft permit, the official water rights permit could be issued to Riverbend within 30 days. If

there are any questions, concerns or if it is contested, the issuance of the permit will be delayed accordingly.

Regarding the US Army Corps of Engineers (Corps) and the Contributed Funds Agreement: Thursday, August 20, 2020 the City of Texarkana, Texas signed the agreement and returned it to the Corps for the necessary signatures. Once that is signed, the work can begin on the environmental and cultural resources study that needs to be complete before mitigation and cost associated with that mitigation, implementation of the Ultimate Rule Curve, and therefore water treatment plant design. The City of Texarkana will provide up to \$75,000 toward the funding of these studies so that work can begin now even before Riverbend closes on the bonds. The Corps can begin work with those funds. By the end of November, Riverbend should close on the first bond and have the funds available to complete the \$2.2 Million study.

Regarding an elevated tower and chlorine injection station: This tower is for Red River Army Depot. Earlier this year, the Board approved the negotiation of a contract with an engineering firm to do design work for the rehabilitation of the elevated tower. An agreement was reached last week with Cobb Finley to complete this design work. The firm plans to get started on August 27th.

Riverbend is working with Maud to provide wastewater services to the city. An official memo of understanding will be presented at the next board meeting.

Regarding the water treatment plant project and SRF application: On August 5, 2020 The Texas Water Development approved Riverbend's application for \$200 Million in funding to construct a new water intake and pipe line as well as a new water treatment plant on the TexAmericas footprint. Sonja Hubbard congratulated the staff on their hard work in getting this application approved. Mr. Dooley thanked the member entities for their support and help in ensuring the necessary documents were submitted in a timely manner.

Regarding water supply contracts: Eleven out of the twelve participating members have signed and executed the water supply contracts with Riverbend. At their council meeting on August 25, 2020, the City of DeKalb voted not to sign the contract and therefore will not be participating in the project with Riverbend. Oak Grove Water Supply Corporation is scheduled to consider their membership agreement with the District and the water supply contract at their meeting on August 27, 2020. Regarding the remaining members, there are a few more signatures needed and they will be obtained by the end of August. Once they are signed, Riverbend will create and issue Regional Water System Fee invoices by September 15, 2020. Marshall Wood asked for clarification on the finality of the City of DeKalb's decision not to participate in the Regional Water Project and asked about how this affects their membership in Riverbend. Mr. Dooley stated that it was only a vote not to sign the water supply contract. As of today, DeKalb will still be a member of Riverbend but they will not be paying debt service on the project. In a letter addressed to Mr. Dooley and the Board, City representatives requested an additional twelve months to consider the contract and make a decision. Mr. Dooley responded that twelve months is not feasible given the timeline from TWDB regarding bond issuance.

Regarding future Riverbend membership: The option to join Riverbend is available for any entity that meets the requirements in our bylaws. If the City of DeKalb decides at a later date to begin participating in the Regional Water Project, that option may still be available, pending participating member's discussion and board approval. Research will have to be made about

how that will affect the original participating members. Our job as a water district is to manage the 1969 contracts that will be in place for another four to 5 years and to help our members with any water or wastewater needs they have. We will continue to do that for any member.

No action taken.

VIII. Executive Session

The board stood at ease at 1:07 p.m.

The board reconvened in Executive Session at 1:12 p.m with quorum pursuant to section 551.071 and 551.074 of the Texas Open Meetings Act.

The board came out of Executive Session at 2:20 p.m.

The board reconvened with quorum at 2:20 p.m.

IX. Next Riverbend Meetings

Riverbend Regular Meeting, Wednesday, September 23, 2020 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. Adjournment

With no additional business to be discussed, a motion was made by **Marshall Wood** and seconded by **Fred Milton** to adjourn the meeting at 2:22 p.m. The motion passed unanimously.

The minutes of Riverbend Water Resources District Board of Directors meeting, August 26, 2020 were read and approved on the _____ day of _____, 2020.

Sonja Hubbard, President

Attest:

Kyle Dooley, Executive Director/ CEO

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**CONSENT AGENDA ITEM IV. B.
RWRD RESO 20200923-01
Member Entities' True-Up**



RIVERBEND RESOLUTION NO. 20200923-01

**ADOPTING THE FY 2019-2020 MEMBER ENTITIES' TRUE-UP
AND FY 2020-2021 WHOLESALE WATER RATES AND FEES OF THE
TEXARKANA WATER UTILITIES**

WHEREAS, Riverbend Water Resources District is a conservation and reclamation district created under and essential to accomplish the purposes of Section 59 Article XVI, Texas Constitution, existing pursuant to and having the powers set forth in Chapter 9601 of the Special District Local Laws Code of the State of Texas; and

WHEREAS, Riverbend Water Resources District is charged with oversight of the annual True-Up conducted amongst and between the City of Texarkana, Texas and all Member Entities; and

WHEREAS, Texarkana Water Utilities conducted a review of its previous annual budget, calculated FY 2019-2020 water consumption calculations, and proposed an annual budget for FY 2020-2021 to be used in establishing the wholesale water rates; and

WHEREAS, Riverbend Water Resources District held an annual True-Up meeting on August 19, 2020 at 10:00 a.m. at the New Boston Community Center to discuss the True-Up Process and information provided by the City of Texarkana, Texas and its water department through Texarkana Water Utilities; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Riverbend Water Resources District hereby adopts the FY 2019-2020 Member Entities' True-Up and FY 2020-2021 wholesale water rates and fees of the Texarkana Water Utilities.

PASSED and APPROVED this 23rd day of September 2020

Sonja Hubbard, President

ATTEST:

Marshall Wood, Secretary

Attached: 2019-2020 Member City Rate Calculation Packet provided by Texarkana Water Utilities

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**AGENDA ITEM VI. A.
RWRD RESO 20200923-02
Board Officer Appointments**



RIVERBEND RESOLUTION NO. 20200923-02

**AFFIRMING THE 2020-2021 ELECTED OFFICERS OF THE BOARD OF DIRECTORS
OF THE RIVERBEND WATER RESOURCES DISTRICT**

WHEREAS, Riverbend Water Resources District is a conservation and reclamation district created under and essential to accomplish the purposes of Section 59 Article XVI, Texas Constitution, existing pursuant to and having the powers set forth in Chapter 9601 of the Special District Local Laws Code of the State of Texas; and

WHEREAS, Riverbend Water Resources District is required by law to elect officers to its Board of Directors; and

WHEREAS, Riverbend Water Resources District traditionally rotates the officer positions on an annual basis, so as to allow the maximum participation and leadership opportunity by each Director; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Riverbend Water Resources District hereby affirms the 2020-2021 Elected Officers, as follows:

Tina Veal-Gooch, President
Van Alexander, Vice President
Marshall Wood, Treasurer
Fred Milton, Secretary
Sonja Hubbard, Past President

PASSED and APPROVED this 23rd day of September 2020

Sonja Hubbard, President

ATTEST:

Marshall Wood, Secretary

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**AGENDA ITEM VI. B.
Riverbend Calendar and
Board Meeting Schedule**



2020-2021 Board Calendar

Oct-20

28 - Regular Board Meeting @ 12:00 p.m.

Apr-21

2 - Riverbend Office Closed for Good Friday

28 - Regular Board Meeting @ 12:00 p.m.

Nov-20

11 - Riverbend Office Closed for Veteran's Day

25 - Regular Board Meeting @ 12:00 p.m.

26/27 - Riverbend Office Closed for Thanksgiving Day

May-21

31 - Riverbend Office Closed for Memorial Day

26 - Regular Board Meeting @ 12:00 pm

Dec-20

No Regular Board Meeting

11 - Riverbend Holiday Party

23-25 - Riverbend Office Closed for Christmas

Jun-21

23 - Regular Board Meeting @ 12:00 p.m.

Jan-21

1 - Riverbend Office Closed for New Year's Day

18 - Riverbend Office Closed for MLK Day

27 - Regular Board Meeting @ 12:00 p.m.

Jul-21

5 - Riverbend Office Closed for Independence Day

28 - Regular Board Meeting @ 12:00 p.m.

Feb-21

15 - Riverbend Office Closed for Presidents Day

24 - Regular Board Meeting @ 12:00 p.m.

Aug-21

25 - Regular Board Meeting @ 12:00 p.m.

Mar-21

24 - Regular Board Meeting @ 12:00 p.m.

Sep-21

6 - Riverbend Office Closed for Labor Day

22 - Regular Board Meeting @ 12:00 p.m.

All meetings are to be held at Riverbend Water Resources District offices,
228A Texas Ave, New Boston, TX 75570 unless otherwise noted above.

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**AGENDA ITEM VI. C.
RWRD RESO 20200923-03
Revised 2019-2020 Budgets**



RIVERBEND RESOLUTION NO. 20200923-03

ADOPTING THE REVISED FY 2019-2020 ADMINISTRATIVE MEMBER FUND BUDGET AND THE REVISED FY 2019-2020 WET UTILITY FUND BUDGET OF THE RIVERBEND WATER RESOURCES DISTRICT

WHEREAS, Riverbend Water Resources District is a conservation and reclamation district created under and essential to accomplish the purposes of Section 59 Article XVI, Texas Constitution, existing pursuant to and having the powers set forth in Chapter 9601 of the Special District Local Laws Code of the State of Texas; and

WHEREAS, Riverbend Water Resources District first adopted all FY 2019-2020 Budgets on September 25, 2019, and subsequently amended all FY 2019-2020 Budgets on April 22, 2020; and

WHEREAS, Riverbend Water Resources District deems it necessary to revise the FY 2019-2020 Budgets to incorporate necessary adjustments to certain line-items; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Riverbend Water Resources District hereby adopts the FY 2019-2020 Revised Administrative Member Fund Budget and the Revised FY 2019-2020 Wet Utility Fund Budget of Riverbend Water Resources District.

PASSED and APPROVED this 23rd day of September 2020

Sonja Hubbard, President

ATTEST:

Marshall Wood, Secretary

Attached: FY 2019-2020 Revised Administrative Member Fund Budget
FY 2019-2020 Revised Wet Utility Fund Budget

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**Revised FY 19-20
Administrative Member Fund Budget**

Riverbend Water Resources District
Admin Fund - Proposed Amended Budget - Summary
FY2019-20

	Budget	Approved	Amended
	18-19	19-20	19-20
Revenue	253,650	207,000	176,000
Expenses	919,967	724,790	707,890
Subtotal Revenue (Expenses)	(666,317)	(517,790)	(531,890)
Other Revenue (Expenses)	743,000	526,000	531,890
Total Revenue (Expenses)	76,683	8,210	0

Riverbend Water Resources District
Admin Fund - Administrative - Proposed Amended Budget
FY2019-20

	Budget	Budget	Amended	Increase/
	18-19	19-20	19-20	(Decrease)
Ordinary Income/Expense				
Income				
41000 · Riverbend Fee	195,000	176,000	176,000	
44000 · SRBA Funding Agreement	0	0	0	
45000 · WET Revenues (Current Year)	0	0	0	
Total Income	195,000	176,000	176,000	
Gross Profit	195,000	176,000	176,000	
Expense				
59000 · Consulting				
59010 · Cross Oak	60,000	60,000	60,000	
59020 · Larry Meyers	120,000	120,000	120,000	
59030 · Misc.	20,000	20,000	20,000	
Total 59000 · Consulting	200,000	200,000	200,000	
60110 · Salary & Benefits Bill Back@40%	134,482	155,855	155,855	
60230 · Conferences & Seminars				
60231 · RRVA Conference	500	500	500	
60230 · Conferences & Seminars - Other	4,200	4,200	4,200	
Total 60230 · Conferences & Seminars	4,700	4,700	4,700	
61000 · Dues & Memberships				
61010 · Texas Water Foundation	500	500	500	
61020 · AWWA	250	250	250	
61030 · Chamber of Commerce	360	360	360	
61040 · TRWA	400	400	400	
61050 · TWCA	375	375	375	
61060 · RRVA	250	250	250	
61070 · Leadership Texarkana	600	600	600	
61000 · Dues & Memberships - Other	5,000	5,000	5,000	
Total 61000 · Dues & Memberships	7,735	7,735	7,735	
61200 · Travel Expenses	18,000	18,000	18,000	
61310 · Meeting Expense	8,900	6,000	6,000	
64000 · Community Relations/PR	10,000	8,000	8,000	
64010 · Military Affairs	12,000	10,000	16,500	
65000 · Accounting & Audit Fees				
65010 · Audit Fees	4,500	4,500	4,500	
65020 · Monthly Accounting	5,000	0	0	
Total 65000 · Accounting & Audit Fees	9,500	4,500	4,500	
65000 · Bank Service Fees				
65210 · Legal & Professional Fees	27,500	27,500	52,500	25,000
66000 · Office Expense & Supplies	3,300	3,300	3,200	(100)
66400 · Subscriptions	400	400	500	100

	Budget	Budget	Amended	Increase/
	18-19	19-20	19-20	(Decrease)
66500 • Web Design & Maintenance	4,000	4,000	4,000	
67000 • Engineering Services				
67100 • Engineering Misc	45,000	50,000	50,000	
67300 • Region D Planning	40,000	50,000	50,000	
67400 • RWMP Projects	60,000	50,000	74,500	24,500
Total 67000 • Engineering Services	145,000	150,000	174,500	
74000 • Advertising	1,400	1,400	1,400	
90000 • Special Projects-Expenses				
90200 • Water Availability Model	128,000	0	0	
90300 • Hooks Feasibility Study	40,000	0	0	
90500 • Volumetric/Sedimentation Study	50,000	0	0	
90600 • Misc. Special Projects	74,000	100,000	50,500	(49,500)
Total 90000 • Special Projects-Expenses	292,000	100,000	50,500	
Total Expense	878,917	701,390	707,890	
Net Ordinary Income	(683,917)	(525,390)	(531,890)	
Other Income/Expense				
Other Income				
71000 • Transfer from Wet Utilities	400,000	200,000	200,000	
72000 • Use of Prior Year Equity	343,000	326,000	331,890	
Total Other Income	743,000	526,000	531,890	
Net Other Income	743,000	526,000	531,890	
	59,083	610	0	

Riverbend Water Resources District
Admin Fund - Member Services - Proposed Amended Budget
FY2019-20

	<u>Budget</u>	<u>Approved</u>	<u>Amended</u>	<u>Increase/</u>
	<u>18-19</u>	<u>19-20</u>	<u>19-20</u>	<u>(Decrease)</u>
Ordinary Income/Expense				
Income				
47000 · Member Services Revenue				
HOOKSWW · Hooks Wastewater Services	33,650	6,000	0	
MAUDSVC · MAUD Services	25,000	25,000	0	
Total 47000 · Member Services Revenue	58,650	31,000	0	
Total Income	58,650	31,000	0	
Gross Profit	58,650	31,000	0	
Expense				
51000 · Labor				
50100 · Salaries & Wages				
59605 · Labor Wages for Hooks WW Serv	12,650	5,400	0	
59705 · Labor Wages for Maud Services	8,500	8,500	0	
Total 50100 · Salaries & Wages	21,150	13,900	0	
Total 51000 · Labor	21,150	13,900	0	
59600 · Hooks Wastewater Services				
59601 · Mileage/Hooks WW Serv	3,000	0	0	
59602 · Analyticals/Sampling	400	0	0	
59603 · Repairs	6,000	0	0	
59604 · Equipment for Hooks WW Svc	1,000	0	0	
59606 · Sludge Disposal				
Total 59600 · Hooks Wastewater Services	10,400	0	0	
59700 · Maud Services				
59701 · Mileage/Maud Servies	3,100	3,100	0	
59702 · Analyticals/Sampling	400	400	0	
59703 · Repairs	3,500	3,500	0	
59704 · Equipment for Maud Serv	2,500	2,500	0	
Total 59700 · Maud Services	9,500	9,500	0	
Total Expense	41,050	23,400	0	
Net Ordinary Income	17,600	7,600	0	
Other Income/Expense				
Net Income	<u>17,600</u>	<u>7,600</u>	<u>0</u>	

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**Revised FY 19-20
Wet Utility Fund Budget**

Riverbend Water Resources District
WET Utilities - Proposed Amended Budget - Summary
FY2019-20

	Budget	Approved	Amended
	18-19	19-20	19-20
Revenue	3,479,249	3,541,962	3,546,712
Expenses			
Water	1,172,979	1,312,851	1,346,241
Wastewater	1,380,190	1,460,351	1,367,438
Industrial Wastewater	1,167,920	1,288,011	1,344,894
Infrastructure Services	0	0	(18,000)
Total Expenses	3,721,088	4,061,213	4,040,573
Subtotal Revenue (Expenses)	(241,839)	(519,251)	(493,861)
Non-Operating Revenue (Expenses)	627,419	621,223	1,606,536
Total Revenue (Expenses)	385,580	101,972	1,112,675

Debt Service for 2020 = \$1,115,449

Riverbend Water Resources District
Wet Utilities - Water - Proposed Amended Budget
FY2019-20

	Budget	Approved	Amended	Increase/ (Decrease)
	18-19	19-20	19-20	
Ordinary Income/Expense				
Income				
41000 - Army Revenue				
41020 - Army Revenue-Volumetric Charge	647,423	817,326	817,326	
41025 - Army Revenue-Water Supply Charg	301,187	273,660	273,660	
Total 41000 - Army Revenue	948,610	1,090,986	1,090,986	
42000 - Residential & Commercial Revenue				
42020 - Res & Comm Rev-Volumetric Charg	123,742	53,500	53,500	
42030 - Res & Comm Rev-Backflow Calibra	2,550	2,550	2,550	
Total 42000 - Residential & Commercial Revenue	126,292	56,050	56,050	
Total Income	1,074,902	1,147,036	1,147,036	
Cost of Goods Sold				
51000 - Labor				
50100 - Salaries & Wages				
50100 - Salaries & Wages - Other	189,805	215,822	205,822	(10,000)
Total 50100 - Salaries & Wages	189,805	215,822	205,822	
50110 - Health Insurance	37,692	41,580	41,580	
50120 - Pension	23,726	26,978	26,978	
50130 - Payroll Taxes	16,335	18,574	18,574	
50150 - Unemployment Obligations	4,056	2,956	2,956	
50200 - Cell Phone	3,500	1,600	1,800	200
50210 - Workers Compensation	5,279	5,596	6,146	550
50230 - Training, Travel, & Licences	5,250	6,000	6,000	
50240 - Uniforms	2,625	3,000	3,000	
50250 - Other Employment Costs	1,925	1,400	1,400	
50260 - Mileage for Call Outs	500	500	500	
50300 - Temporary Labor	12,000	12,000	12,000	
51000 - Labor - Other	0	0	0	
Total 51000 - Labor	302,693	336,006	326,756	
52000 - Analyticals	10,000	10,000	10,000	
53000 - Repairs				
53010 - Plant				
53010 - Plant - Other	0	12,000	22,900	10,900
Total 53010 - Plant	0	12,000	22,900	
53020 - Lines				
53020 - Lines - Other	50,000	102,500	111,300	8,800
Total 53020 - Lines	50,000	102,500	111,300	
53030 - Facilities-Other				
53030 - Facilities-Other - Other	20,000	17,500	15,500	
Total 53030 - Facilities-Other	20,000	17,500	15,500	
Total 53000 - Repairs	70,000	132,000	149,700	

	Budget	Approved	Amended	Increase/ (Decrease)
	18-19	19-20	19-20	
53200 • Insurance - Operations	13,000	13,000	13,000	
54100 • Other Maintenance	5,000	5,000	5,000	
54200 • Equipment Maint, Repair & Fuel				
54210 • Equipment Maint & Repairs	10,000	10,000	43,200	33,200
54220 • Fuel	5,000	5,000	8,500	3,500
Total 54200 • Equipment Maint, Repair & Fuel	15,000	15,000	51,700	
54300 • Equipment Rental	5,000	5,000	5,000	
55100 • Materials				
55110 • Chemicals	6,000	6,000	6,000	
55120 • Other Materials	500	500	500	
Total 55100 • Materials	6,500	6,500	6,500	
55200 • Supplies				
55210 • Small Tools & Equipment	3,000	3,000	3,000	
55220 • Sampling	3,000	3,000	3,000	
55240 • Safety	3,000	3,000	3,000	
55250 • Other Supplies	1,000	1,000	1,000	
Total 55200 • Supplies	10,000	10,000	10,000	
56000 • Permits	15,000	15,000	15,000	
57000 • Utilities	15,000	52,000	52,000	
58050 • Trash	0	7,000	7,000	
58500 • Water Purchase Cost	321,426	280,663	280,663	
59000 • Consulting				
17GIS04 • GIS Mapping	17,000	0	0	
59000 • Consulting - Other	3,000	20,000	4,433	(15,567)
Total 59000 • Consulting	20,000	20,000	4,433	
Total COGS	808,619	907,169	936,752	
Gross Profit	266,283	239,867	210,284	
Net Ordinary Income	266,283	239,867	210,284	
Total Other Expense	0	0	0	
Net Other Income	0	0	0	
Net Income	266,283	239,867	210,284	
Overhead	(158,860)	(160,528)	(164,335)	
	107,423	79,339	45,949	
Depreciation	205,500	245,154	245,154	

Riverbend Water Resources District
Wet Utilities - Wastewater - Proposed Amended Budget
FY2019-20

	Budget	Approved	Amended	Increase/
	18-19	19-20	19-20	(Decrease)
Ordinary Income/Expense				
Income				
41000 - Army Revenue				
41020 - Army Revenue-Volumetric Charge	1,014,689	977,229	977,229	
41025 - Army Revenue-Water Supply Charg	0	20,414	20,414	
Total 41000 - Army Revenue	1,014,689	997,643	997,643	
42000 - Residential & Commercial Revenue				
42020 - Res & Comm Rev-Volumetric Charg	293,375	301,000	301,000	
Total 42000 - Residential & Commercial Revenue	293,375	301,000	301,000	
47000 - Miscellaneous Revenue				
Total Income	1,308,064	1,298,643	1,298,643	
Cost of Goods Sold				
51000 - Labor				
50100 - Salaries & Wages				
50100 - Salaries & Wages - Other	220,349	234,237	226,237	(8,000)
Total 50100 - Salaries & Wages	220,349	234,237	226,237	
50110 - Health Insurance	46,307	46,258	46,258	
50120 - Pension	27,544	29,280	29,280	
50130 - Payroll Taxes	18,964	20,159	20,159	
50150 - Unemployment Obligations	4,983	3,288	3,288	
50200 - Cell Phone	4,300	1,780	1,980	200
50210 - Workers Compensation	6,450	5,916	6,616	700
50230 - Training, Travel, & Licences	6,450	6,675	6,675	
50240 - Uniforms	3,225	3,338	3,338	
50250 - Other Employment Costs	2,605	1,558	1,558	
50260 - Mileage for Call Outs	500	500	500	
50300 - Temporary Labor	12,000	12,000	12,000	
51000 - Labor - Other	0	0	0	
Total 51000 - Labor	353,677	364,989	357,889	
52000 - Analyticals	95,000	95,000	95,000	
53000 - Repairs				
53010 - Plant				
18WW015 - Drying Bed Rehab	21,500	0	0	
53010 - Plant - Other	38,500	160,000	112,300	(47,700)
Total 53010 - Plant	60,000	160,000	112,300	
53020 - Lines				
53020 - Lines - Other	35,000	60,000	5,000	(55,000)
Total 53020 - Lines	35,000	60,000	5,000	
53030 - Facilities-Other				
53030 - Facilities-Other - Other	29,000	29,000	30,400	1,400
Total 53030 - Facilities-Other	29,000	29,000	30,400	
Total 53000 - Repairs	124,000	249,000	147,700	

	Budget	Approved	Amended	Increase/
	18-19	19-20	19-20	(Decrease)
53200 · Insurance - Operations	13,000	13,000	13,000	
54100 · Other Maintenance	5,000	5,000	5,000	
54200 · Equipment Maint, Repair & Fuel				
54210 · Equipment Maint & Repairs	8,000	8,000	20,500	12,500
54220 · Fuel	9,000	9,000	5,500	(3,500)
Total 54200 · Equipment Maint, Repair & Fuel	17,000	17,000	26,000	
54300 · Equipment Rental	4,000	4,000	4,000	
55100 · Materials				
55110 · Chemicals	65,000	65,000	65,000	
55120 · Other Materials	1,500	1,500	1,500	
Total 55100 · Materials	66,500	66,500	66,500	
55200 · Supplies				
55210 · Small Tools & Equipment	8,000	8,000	8,000	
55220 · Sampling	6,000	6,000	6,000	
55230 · Cleaning	1,200	1,200	1,200	
55240 · Safety	5,000	5,000	5,000	
55250 · Other Supplies	5,000	5,000	5,000	
Total 55200 · Supplies	25,200	25,200	25,200	
56000 · Permits	20,000	20,000	20,000	
57000 · Utilities	90,000	90,000	90,000	
58000 · Waste Disposal				
58020 · Grit	0	3,000	3,000	
58030 · Drying Bed Sludge	30,000	20,000	9,000	(11,000)
Total 58000 · Waste Disposal	30,000	23,000	12,000	
58500 · Water Purchase Cost	31,000	27,000	27,000	
59000 · Consulting				
17GIS04 · GIS Mapping	17,000	0	0	
59000 · Consulting - Other	3,000	20,000	33,353	13,353
Total 59000 · Consulting	20,000	20,000	33,353	
Total COGS	894,377	1,019,689	922,642	
Gross Profit	413,687	278,954	376,001	
Expense				
Net Ordinary Income	413,687	278,954	376,001	
Net Income	413,687	278,954	376,001	
Overhead	(211,813)	(174,370)	(178,504)	
	201,874	104,584	197,497	
Depreciation	274,000	266,292	266,292	

Riverbend Water Resources District
Wet Utilities - Industrial Wastewater - Proposed Amended Budget
FY2019-20

	Budget	Approved	Amended	Increase/ (Decrease)
	18-19	19-20	19-20	
Ordinary Income/Expense				
Income				
41000 - Army Revenue				
41020 - Army Revenue-Volumetric Charge	1,031,728	1,096,283	1,096,283	
Total 41000 - Army Revenue	1,031,728	1,096,283	1,096,283	
Total Income	1,031,728	1,096,283	1,096,283	
Cost of Goods Sold				
51000 - Labor				
50100 - Salaries & Wages				
50100 - Salaries & Wages - Other	213,030	235,511	229,211	(6,300)
Total 50100 - Salaries & Wages	213,030	235,511	229,211	
50110 - Health Insurance	45,230	47,298	47,298	
50120 - Pension	26,629	29,439	29,439	
50130 - Payroll Taxes	18,334	20,269	20,269	
50150 - Unemployment Obligations	4,867	3,362	3,362	
50200 - Cell Phone	4,200	1,820	2,020	200
50210 - Workers Compensation	6,300	6,076	6,776	700
50230 - Training, Travel, & Licences	6,300	6,825	6,825	
50240 - Uniforms	3,150	3,413	3,413	
50250 - Other Employment Costs	2,520	1,593	1,593	
50260 - Mileage for Call Outs	500	500	500	
50300 - Temporary Labor	12,000	12,000	12,000	
51000 - Labor - Other	0	0	0	
Total 51000 - Labor	343,060	368,106	362,706	
52000 - Analyticals	45,000	45,000	45,000	
53000 - Repairs				
53010 - Plant				
53010 - Plant - Other	65,000	80,000	110,900	30,900
Total 53010 - Plant	65,000	80,000	110,900	
53020 - Lines				
53020 - Lines - Other	10,000	10,000	1,000	(9,000)
Total 53020 - Lines	10,000	10,000	1,000	
53030 - Facilities-Other				
53030 - Facilities-Other - Other	20,000	20,000	21,000	1,000
Total 53030 - Facilities-Other	20,000	20,000	21,000	
Total 53000 - Repairs	95,000	110,000	132,900	
53200 - Insurance - Operations	13,000	13,000	13,000	
54100 - Other Maintenance	2,000	2,000	2,000	
54200 - Equipment Maint, Repair & Fuel				
54210 - Equipment Maint & Repairs	7,000	7,000	22,000	15,000

	Budget	Approved	Amended	Increase/
	18-19	19-20	19-20	(Decrease)
54220 · Fuel	4,000	4,000	4,000	
Total 54200 · Equipment Maint, Repair & Fuel	11,000	11,000	26,000	
54300 · Equipment Rental	2,000	2,000	2,000	
55100 · Materials				
55110 · Chemicals	160,000	160,000	160,000	
Total 55100 · Materials	160,000	160,000	160,000	
55200 · Supplies				
55210 · Small Tools & Equipment	8,000	8,000	6,000	(2,000)
55220 · Sampling	2,000	2,000	2,000	
55230 · Cleaning	1,000	1,000	1,000	
55240 · Safety	4,500	4,500	4,500	
55250 · Other Supplies	1,000	1,000	1,000	
Total 55200 · Supplies	16,500	16,500	14,500	
56000 · Permits	20,000	20,000	20,000	
57000 · Utilities	46,000	46,000	46,000	
58000 · Waste Disposal				
58010 · Phosphate	15,000	20,000	37,000	17,000
58040 · Chrome	15,000	10,000	6,000	(4,000)
58000 · Waste Disposal - Other	0	0	0	
Total 58000 · Waste Disposal	30,000	30,000	43,000	
59000 · Consulting				
17GIS04 · GIS Mapping	17,000	0	0	
59000 · Consulting - Other	3,000	20,000	29,214	9,214
Total 59000 · Consulting	20,000	20,000	29,214	
Total COGS	803,560	843,606	896,320	
Gross Profit	228,168	252,677	199,963	
Net Income	228,168	252,677	199,963	
Overhead	-158,860	-175,851	-180,020	
	69,308	76,826	19,943	
Depreciation	205,500	268,554	268,554	

Riverbend Water Resources District
Wet Utilities - Overhead - Proposed Amended Budget
FY2019-20

	Budget	Approved	Amended	Increase/
	18-19	19-20	19-20	(Decrease)
Ordinary Income/Expense				
Income				
85001 - Miscellaneous Income	0	0	4,750	4,750
Total Income	0	0	4,750	
Expense				
60110 - Salaries & Wages				
60110 - Salaries & Wages - Other	390,812	407,678	431,978	24,300
Total 60110 - Salaries & Wages	390,812	407,678	431,978	
60120 - Health Insurance	53,846	41,580	41,580	
60130 - Pension	48,851	50,960	50,960	
60140 - Payroll Taxes	33,634	35,086	35,086	
60150 - Unemployment Obligations	5,795	2,956	2,956	
60210 - Cell Phone	5,200	1,800	1,200	(600)
60220 - Workers Compensation	676	394	464	70
60230 - Training, Travel, & Licenses	7,500	8,000	8,000	
60240 - Uniforms	2,500	2,000	2,000	
60250 - Other Employment Costs	8,000	7,950	7,950	
61200 - Travel	5,600	5,600	4,100	(1,500)
61310 - Meetings	3,000	3,000	3,000	
63200 - Insurance	1,000	1,000	1,000	
65010 - Auditing	23,000	23,000	23,000	
65210 - Legal	25,000	25,000	3,000	(22,000)
66010 - Computer, Reprod & Maint	17,000	17,000	32,000	15,000
66020 - Office Supplies	6,000	6,000	6,000	
66030 - Postage	2,600	2,600	2,600	
66110 - Utilities-OH	13,000	13,000	14,500	1,500
66130 - Building Maintenance	7,000	7,000	7,000	
66210 - Licenses & Fees	300	300	300	
66310 - Advertising	2,000	2,000	2,000	
66050 - Gain/Loss on disposal of asset	0	0	(4,660)	(4,660)
66800 - Miscellaneous Fees				
66810 - Wright Express Fees	240	240	240	
66800 - Miscellaneous Fees - Other	1,460	1,460	1,460	
Total 66800 - Miscellaneous Fees	1,700	1,700	1,700	
71000 - Depreciation Expense	685,000	780,000	780,000	
Total Expense	1,349,014	1,445,604	1,457,714	
Net Ordinary Income	(1,349,014)	(1,445,604)	(1,452,964)	
Other Income/Expense				
Other Income				

	Budget	Approved	Amended	Increase/ (Decrease)
	18-19	19-20	19-20	
83000 - Facility Charges				
41015 - Army Revenue-Facility Charge 2	569,277	550,874	550,874	
41010 - Army Revenue-Facility Charge 1	660,854	526,557	526,557	
42010 - Res & Comm Rev-Facility Charge1	132,000	166,500	166,500	
Total 83000 - Facility Charges	1,362,131	1,243,931	1,243,931	
80000 - Interest Income	52,000	52,000	52,000	
81000 - Project Admin Fees				
81000 - Project Admin Fees - Other	124,000	37,000	37,000	
Total 81000 - Project Admin Fees	124,000	37,000	37,000	
82000 - 40% Salary Billback	134,482	154,855	154,855	
84000 - Capital Contributions	0	0	983,153	
Total Other Income	1,672,613	1,487,786	2,470,939	
Other Expense				
66400 - Bonds A&B Interest Expense	408,271	405,449	405,449	
66500 - Franchise Fees to TAC	102,441	106,259	106,259	
66850 - Transfer to Admin Fund	400,000	200,000	200,000	
Total Other Expense	910,712	711,708	711,708	
Net Other Income	761,901	776,078	1,759,231	
Net Income	(587,113)	(669,526)	306,267	

	18-19			19-20	
Overhead to be allocated	(529,532)	(510,749)	(522,859)		
(Expenses before Non-operating revenues and expenses)					
Water	30%	(158,860)	(160,528)	(164,335)	31.43%
Wastewater	40%	(211,813)	(174,370)	(178,504)	34.14%
Industrial Wastewater	30%	(158,860)	(175,851)	(180,020)	34.43%
		(529,532)	(510,749)	(522,859)	
Depreciation Expense to be allocated		685,000	780,000	780,000	
Water	30%	205,500	245,154	245,154	31.43%
Wastewater	40%	274,000	266,292	266,292	34.14%
Industrial Wastewater	30%	205,500	268,554	268,554	34.43%
		685,000	780,000	780,000	

Riverbend Water Resources District
Wet Utilities - Infrastructure Services - Proposed Amended Budget
FY2019-20

	<u>Budget</u>	<u>Approved</u>	<u>Amended</u>	<u>Increase/</u>
	<u>18-19</u>	<u>19-20</u>	<u>19-20</u>	<u>(Decrease)</u>
Ordinary Income/Expense				
Cost of Goods Sold				
54350 · IS Equipment Rental	0.00	(2,500)	(2,500)	0
52100 · IS Analytics	0.00	(400)	(400)	0
50100 · Salaries & Wages				
59805 · IS Labor Wages	0.00	(8,500)	(8,500)	0
Total 50100 · Salaries & Wages	0.00	(8,500)	(8,500)	
53000 · Repairs				
53020 · Lines	0.00	0.00	0.00	0
53040 · IS Repairs	0.00	(3,500)	(3,500)	0
Total 53000 · Repairs	0.00	(3,500)	(3,500)	
54200 · Equipment Maint, Repair & Fuel				
54230 · IS Mileage Reimbursement	0.00	(3,100)	(3,100)	0
Total 54200 · Equipment Maint, Repair & Fuel	0.00	(3,100)	(3,100)	
Total COGS	0.00	(18,000)	(18,000)	
Other Income				
81100 · Infrastructure Serv. Admin Fee	0.00	2,160	2,160	0
Total Other Income	0.00	2,160	2,160	
Net Income		20,160	20,160	0

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**FY 2019-2020
Regional Water System Facilities Fund**

**Riverbend Water Resources District
Regional Water System Facilities Fund - Proposed Budget
FY2019-20**

	<u>Proposed</u>
	<u>19-20</u>
Ordinary Income/Expense	
Income	
76000 - Minimum Monthly Payments	365,810
Total Income	<u>365,810</u>

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**AGENDA ITEM IV. D.
RWRD RESO 20200923-04
Proposed 2020-2021 Budgets**



RIVERBEND RESOLUTION NO. 20200923-04

**ADOPTING THE FY 2020-2021 ADMINISTRATIVE MEMBER FUND BUDGET, THE
FY 2020-2021 WET UTILITIES FUND BUDGET AND LABOR TABLE OF
RIVERBEND WATER RESOURCES DISTRICT**

WHEREAS, Riverbend Water Resources District is a conservation and reclamation district created under and essential to accomplish the purposes of Section 59 Article XVI, Texas Constitution, existing pursuant to and having the powers set forth in Chapter 9601 of the Special District Local Laws Code of the State of Texas; and

WHEREAS, Riverbend Water Resources District desires to fulfill its fiduciary responsibility through the adoption of annual budgets for the Administrative Member Fund and for the Wet Utilities Fund and Labor Table; and

WHEREAS, the Executive Director/CEO and staff have prepared comprehensive budgets and detailed labor table for review by the Member Entities and adoption by the Riverbend Water Resources District Board of Directors; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Riverbend Water Resources District hereby adopts the FY 2020-2021 Administrative Member Fund Budget, the FY 2020-2021 Wet Utilities Fund Budget and Labor Table of Riverbend Water Resources District.

PASSED and APPROVED this 23rd day of September 2020

Sonja Hubbard, President

ATTEST:

Marshall Wood, Secretary

Attached: FY 2020-2021 Administrative Member Fund Budget
FY 2020-2021 Wet Utilities Fund Budget and Labor Table

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**Proposed FY 2020-2021
Administrative Member Budget**

Riverbend Water Resources District
Regional Water System Administration - Summary
FY2020-21

	Budget	Budget	Proposed
	18-19	19-20	20-21
Revenue	195,000	176,000	203,928
Expenses	878,917	707,890	704,457
Subtotal Revenue (Expenses)	(683,917)	(531,890)	(500,529)
Other Revenue (Expenses)	743,000	531,890	500,529
Total Revenue (Expenses)	59,083	0	0

Riverbend Water Resources District
Regional Water System Administration - Proposed Budget
FY2020-21

	Budget	Budget	Proposed
	18-19	19-20	20-21
Ordinary Income/Expense			
Income			
41000 · Riverbend Fee	195,000	176,000	203,928
Total Income	195,000	176,000	203,928
Gross Profit	195,000	176,000	203,928
Expense			
59000 · Consulting			
59010 · Cross Oak	60,000	60,000	60,000
59020 · Larry Meyers	120,000	120,000	120,000
59030 · Misc.	20,000	20,000	20,000
Total 59000 · Consulting	200,000	200,000	200,000
60110 · Salary & Benefits Bill Back@40%	134,482	155,855	157,922
60230 · Conferences & Seminars			
60231 · RRVA Conference	500	500	500
60230 · Conferences & Seminars - Other	4,200	4,200	4,200
Total 60230 · Conferences & Seminars	4,700	4,700	4,700
61000 · Dues & Memberships			
61010 · Texas Water Foundation	500	500	500
61020 · AWWA	250	250	250
61030 · Chamber of Commerce	360	360	360
61040 · TRWA	400	400	400
61050 · TWCA	375	375	375
61060 · RRVA	250	250	250
61070 · Leadership Texarkana	600	600	600
61000 · Dues & Memberships - Other	5,000	5,000	5,000
Total 61000 · Dues & Memberships	7,735	7,735	7,735
61200 · Travel Expenses	18,000	18,000	18,000
61310 · Meeting Expense	8,900	6,000	6,000
64000 · Community Relations/PR	10,000	8,000	8,000
64010 · Military Affairs	12,000	16,500	11,000
65000 · Accounting & Audit Fees			
65010 · Audit Fees	4,500	4,500	4,500
65020 · Monthly Accounting	5,000	0	0
Total 65000 · Accounting & Audit Fees	9,500	4,500	4,500
65000 · Bank Service Fees			
65210 · Legal & Professional Fees	27,500	52,500	27,500
66000 · Office Expense & Supplies	3,300	3,200	3,300
66110 · Utilities (Phone, Internet, Electric)			
66400 · Subscriptions	400	500	400
66500 · Web Design & Maintenance	4,000	4,000	4,000

	Budget	Budget	Proposed
	18-19	19-20	20-21
67000 · Engineering Services			
67100 · Engineering Misc	45,000	50,000	50,000
67300 · Region D Planning	40,000	50,000	50,000
67400 · RWMP Projects	60,000	74,500	50,000
Total 67000 · Engineering Services	145,000	174,500	150,000
74000 · Advertising	1,400	1,400	1,400
90000 · Special Projects-Expenses			
90200 · Water Availability Model	128,000	0	0
90300 · Hooks Feasibility Study	40,000	0	0
90500 · Volumetric/Sedimentation Study	50,000	0	0
90600 · Misc. Special Projects	74,000	50,500	100,000
Total 90000 · Special Projects-Expenses	292,000	50,500	100,000
Total Expense	878,917	707,890	704,457
Net Ordinary Income	(683,917)	(531,890)	(500,529)
Other Income/Expense			
Other Income			
71000 · Transfer from Wet Utilities	400,000	200,000	300,000
72000 · Use of Prior Year Equity	343,000	331,890	200,529
Total Other Income	743,000	531,890	500,529
Net Income	59,083	0	0

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**Proposed FY 2020-2021
Wet Utility Fund Budget**

Riverbend Water Resources District
WET Utilities - Proposed Budget - Summary
FY2020-21

	Budget	Budget	Proposed
	18-19	19-20	20-21
Revenue	3,479,249	3,546,712	3,617,400
Expenses			
Water	1,172,979	1,346,241	1,474,864
Wastewater	1,380,190	1,367,438	1,639,634
Industrial Wastewater	1,167,920	1,344,894	1,132,089
Infrastructure Services		(18,000)	
Total Expenses	3,721,088	4,040,573	4,246,587
Subtotal Revenue (Expenses)	(241,839)	(493,861)	(629,187)
Non-Operating Revenue (Expenses)	627,419	1,606,536	629,187
Total Revenue (Expenses)	385,580	1,112,675	(0)

Debt Service for 2020 = \$1,295,182

(Includes additional \$179,733 interest payment for IWWTP Bond)

Riverbend Water Resources District
Wet Utilities - Water - Proposed Budget
FY2020-21

	Budget	Budget	Proposed
	18-19	19-20	20-21
Ordinary Income/Expense			
Income			
41000 - Army Revenue			
41020 - Army Revenue-Volumetric Charge	647,423	817,326	908,375
41025 - Army Revenue-Water Supply Chrg	301,187	273,660	273,660
Total 41000 - Army Revenue	948,610	1,090,986	1,182,035
42000 - Residential & Commercial Revenue			
42020 - Res & Comm Rev-Volumetric Chrg	123,742	53,500	38,520
42025 - Res & Comm Rev-Water Supply Chg	0	0	0
42030 - Res & Comm Rev-Backflow Calibra	2,550	2,550	2,550
Total 42000 - Residential & Commercial Revenue	126,292	56,050	41,070
Total Income	1,074,902	1,147,036	1,223,105
Cost of Goods Sold			
51000 - Labor			
50100 - Salaries & Wages			
50100 - Salaries & Wages - Other	189,805	205,822	218,697
Total 50100 - Salaries & Wages	189,805	205,822	218,697
50110 - Health Insurance	37,692	41,580	38,244
50120 - Pension	23,726	26,978	27,337
50130 - Payroll Taxes	16,335	18,574	18,822
50150 - Unemployment Obligations	4,056	2,956	2,956
50200 - Cell Phone	3,500	1,800	2,400
50210 - Workers Compensation	5,279	6,146	5,203
50230 - Training, Travel, & Licences	5,250	6,000	6,000
50240 - Uniforms	2,625	3,000	3,000
50250 - Other Employment Costs	1,925	1,400	2,200
50260 - Mileage for Call Outs	500	500	500
50300 - Temporary Labor	12,000	12,000	12,000
51000 - Labor - Other	0	0	0
Total 51000 - Labor	302,693	326,756	337,358
52000 - Analytics	10,000	10,000	10,000
52500 - Capital Replacement	0	0	135,000
53000 - Repairs			
53010 - Plant			
53010 - Plant - Other	0	22,900	2,000
Total 53010 - Plant	0	22,900	2,000
53020 - Lines			
53020 - Lines - Other	50,000	111,300	43,000
Total 53020 - Lines	50,000	111,300	43,000

	Budget	Budget	Proposed
	18-19	19-20	20-21
53030 · Facilities-Other			
53030 · Facilities-Other - Other	20,000	15,500	14,000
Total 53030 · Facilities-Other	20,000	15,500	14,000
Total 53000 · Repairs	70,000	149,700	59,000
53200 · Insurance - Operations	13,000	13,000	24,466
54100 · Other Maintenance	5,000	5,000	5,000
54200 · Equipment Maint, Repair & Fuel			
54210 · Equipment Maint & Repairs	10,000	43,200	10,000
54220 · Fuel	5,000	8,500	5,000
Total 54200 · Equipment Maint, Repair & Fuel	15,000	51,700	15,000
54300 · Equipment Rental	5,000	5,000	4,000
55100 · Materials			
55110 · Chemicals	6,000	6,000	6,000
55120 · Other Materials	500	500	500
Total 55100 · Materials	6,500	6,500	6,500
55200 · Supplies			
55210 · Small Tools & Equipment	3,000	3,000	3,000
55220 · Sampling	3,000	3,000	3,000
55230 · Cleaning	0	0	0
55240 · Safety	3,000	3,000	3,000
55250 · Other Supplies	1,000	1,000	1,000
Total 55200 · Supplies	10,000	10,000	10,000
56000 · Permits	15,000	15,000	15,000
57000 · Utilities	15,000	52,000	52,000
58050 · Trash	0	7,000	7,000
58500 · Water Purchase Cost	321,426	280,663	280,663
59000 · Consulting			
17GIS04 · GIS Mapping	17,000	0	0
59000 · Consulting - Other	3,000	4,433	20,000
Total 59000 · Consulting	20,000	4,433	20,000
71000 · Depreciation Expense	205,500	245,154	329,500
Total COGS	1,014,119	1,181,906	1,310,487
Gross Profit	266,283	(34,870)	(87,382)
Net Ordinary Income	266,283	(34,870)	(87,382)
Total Other Expense	0	0	0
Net Other Income	0	0	0
Net Income	266,283	(34,870)	(87,382)
 Overhead	 (158,860)	 (164,335)	 (164,377)
	107,423	(199,205)	(251,759)

Riverbend Water Resources District
Wet Utilities - Wastewater - Proposed Budget
FY2020-21

	Budget	Budget	Proposed
	18-19	19-20	20-21
Ordinary Income/Expense			
Income			
41000 · Army Revenue			
41020 · Army Revenue-Volumetric Charge	1,014,689	977,229	1,027,689
41025 · Army Revenue-Water Supply Charg	0	20,414	0
Total 41000 · Army Revenue	1,014,689	997,643	1,027,689
42000 · Residential & Commercial Revenu			
42020 · Res & Comm Rev-Volumetric Charg	293,375	301,000	216,720
Total 42000 · Residential & Commercial Revenu	293,375	301,000	216,720
47000 · Miscellaneous Revenue			
Total Income	1,308,064	1,298,643	1,244,409
Cost of Goods Sold			
51000 · Labor			
50100 · Salaries & Wages			
59805 · IS Labor Wages	0	0	(5,428)
50100 · Salaries & Wages - Other	220,349	226,237	240,861
Total 50100 · Salaries & Wages	220,349	226,237	235,433
50110 · Health Insurance	46,307	46,258	42,546
50120 · Pension	27,544	29,280	30,108
50130 · Payroll Taxes	18,964	20,159	20,729
50150 · Unemployment Obligations	4,983	3,288	3,288
50200 · Cell Phone	4,300	1,980	2,670
50210 · Workers Compensation	6,450	6,616	5,680
50230 · Training, Travel, & Licences	6,450	6,675	6,675
50240 · Uniforms	3,225	3,338	3,338
50250 · Other Employment Costs	2,605	1,558	2,448
50260 · Mileage for Call Outs	500	500	500
50300 · Temporary Labor	12,000	12,000	12,000
51000 · Labor - Other	0	0	0
Total 51000 · Labor	353,677	357,889	365,414
52000 · Analytics	95,000	95,000	95,000
52500 · Capital Replacement	0	0	215,000
53000 · Repairs			
53010 · Plant			
18WW015 · Drying Bed Rehab	21,500	0	0
53010 · Plant - Other	38,500	112,300	26,000
Total 53010 · Plant	60,000	112,300	26,000
53020 · Lines			
53020 · Lines - Other	35,000	5,000	4,000
Total 53020 · Lines	35,000	5,000	4,000

	Budget	Budget	Proposed
	18-19	19-20	20-21
53030 · Facilities-Other			
53030 · Facilities-Other - Other	29,000	30,400	33,000
Total 53030 · Facilities-Other	29,000	30,400	33,000
Total 53000 · Repairs	124,000	147,700	63,000
53200 · Insurance - Operations	13,000	13,000	17,614
54100 · Other Maintenance	5,000	5,000	5,000
54200 · Equipment Maint, Repair & Fuel			
54230 · IS Mileage Reimbursement	0	0	(644)
54210 · Equipment Maint & Repairs	8,000	20,500	8,000
54220 · Fuel	9,000	5,500	9,000
Total 54200 · Equipment Maint, Repair & Fuel	17,000	26,000	16,356
54300 · Equipment Rental	4,000	4,000	5,000
55100 · Materials			
55110 · Chemicals	65,000	65,000	65,000
55120 · Other Materials	1,500	1,500	1,500
Total 55100 · Materials	66,500	66,500	66,500
55200 · Supplies			
55210 · Small Tools & Equipment	8,000	8,000	8,000
55220 · Sampling	6,000	6,000	6,000
55230 · Cleaning	1,200	1,200	1,200
55240 · Safety	5,000	5,000	5,000
55250 · Other Supplies	5,000	5,000	5,000
Total 55200 · Supplies	25,200	25,200	25,200
56000 · Permits	20,000	20,000	20,000
57000 · Utilities	90,000	90,000	90,000
58000 · Waste Disposal			
58020 · Grit	0	3,000	3,000
58030 · Drying Bed Sludge	30,000	9,000	20,000
Total 58000 · Waste Disposal	30,000	12,000	23,000
58500 · Water Purchase Cost	31,000	27,000	27,000
59000 · Consulting			
17GIS04 · GIS Mapping	17,000	0	0
59000 · Consulting - Other	3,000	33,353	20,000
Total 59000 · Consulting	20,000	33,353	20,000
71000 · Depreciation Expense	274,000	266,292	407,000
Total COGS	1,168,377	1,188,934	1,461,084
Gross Profit	413,687	109,709	(216,675)
Expense			
Net Ordinary Income	413,687	109,709	(216,675)
Net Income	<u>413,687</u>	<u>109,709</u>	<u>(216,675)</u>
Overhead	(211,813)	(178,504)	(178,550)
	<u>201,874</u>	<u>(68,795)</u>	<u>(395,225)</u>

Riverbend Water Resources District
Wet Utilities -Industrial Wastewater - Proposed Budget
FY2020-21

	Budget	Budget	Proposed
	18-19	19-20	20-21
Ordinary Income/Expense			
Income			
41000 · Army Revenue			
41020 · Army Revenue-Volumetric Charge	1,031,728	1,096,283	1,149,886
41025 · Army Revenue-Water Supply Charg	0	0	0
41000 · Army Revenue - Other	0	0	0
Total 41000 · Army Revenue	1,031,728	1,096,283	1,149,886
Total Income	1,031,728	1,096,283	1,149,886
Cost of Goods Sold			
51000 · Labor			
50100 · Salaries & Wages			
50100 · Salaries & Wages - Other	213,030	229,211	242,400
Total 50100 · Salaries & Wages	213,030	229,211	242,400
50110 · Health Insurance	45,230	47,298	43,503
50120 · Pension	26,629	29,439	30,300
50130 · Payroll Taxes	18,334	20,269	20,862
50150 · Unemployment Obligations	4,867	3,362	3,362
50200 · Cell Phone	4,200	2,020	2,730
50210 · Workers Compensation	6,300	6,776	5,943
50230 · Training, Travel, & Licences	6,300	6,825	6,825
50240 · Uniforms	3,150	3,413	3,413
50250 · Other Employment Costs	2,520	1,593	2,503
50260 · Mileage for Call Outs	500	500	500
50300 · Temporary Labor	12,000	12,000	12,000
51000 · Labor - Other	0	0	0
Total 51000 · Labor	343,060	362,706	374,339
52000 · Analyticals	45,000	45,000	45,000
52500 · Capital Replacement	0	0	64,000
53000 · Repairs			
53010 · Plant			
18IW017 · Industrial Feasibility Study	0	0	0
53010 · Plant - Other	65,000	110,900	58,000
Total 53010 · Plant	65,000	110,900	58,000
53020 · Lines			
53020 · Lines - Other	10,000	1,000	1,000
Total 53020 · Lines	10,000	1,000	1,000
53030 · Facilities-Other			
53030 · Facilities-Other - Other	20,000	21,000	26,000
Total 53030 · Facilities-Other	20,000	21,000	26,000
Total 53000 · Repairs	95,000	132,900	85,000

	Budget	Budget	Proposed
	18-19	19-20	20-21
53200 · Insurance - Operations	13,000	13,000	3,183
54100 · Other Maintenance	2,000	2,000	2,000
54200 · Equipment Maint, Repair & Fuel			
54210 · Equipment Maint & Repairs	7,000	22,000	7,000
54220 · Fuel	4,000	4,000	4,000
Total 54200 · Equipment Maint, Repair & Fuel	11,000	26,000	11,000
54300 · Equipment Rental	2,000	2,000	2,000
55100 · Materials			
55110 · Chemicals	160,000	160,000	160,000
Total 55100 · Materials	160,000	160,000	160,000
55200 · Supplies			
55210 · Small Tools & Equipment	8,000	6,000	8,000
55220 · Sampling	2,000	2,000	2,000
55230 · Cleaning	1,000	1,000	1,000
55240 · Safety	4,500	4,500	4,500
55250 · Other Supplies	1,000	1,000	1,000
Total 55200 · Supplies	16,500	14,500	16,500
56000 · Permits	20,000	20,000	20,000
57000 · Utilities	46,000	46,000	46,000
58000 · Waste Disposal			
58010 · Phosphate	15,000	37,000	30,000
58020 · Grit	0	0	0
58030 · Drying Bed Sludge	0	0	0
58040 · Chrome	15,000	6,000	10,000
58000 · Waste Disposal - Other	0	0	0
Total 58000 · Waste Disposal	30,000	43,000	40,000
59000 · Consulting			
17GIS04 · GIS Mapping	17,000	0	0
59000 · Consulting - Other	3,000	29,214	20,000
Total 59000 · Consulting	20,000	29,214	20,000
71000 · Depreciation Expense	205,500	268,554	63,000
Total COGS	1,009,060	1,164,874	952,022
Gross Profit	228,168	(68,591)	197,864
Total Expense	0	0	0
Net Ordinary Income	228,168	(68,591)	197,864
Net Income	228,168	(68,591)	197,864
Overhead	(158,860)	(180,020)	(180,067)
	69,308	(248,611)	17,797

Riverbend Water Resources District
Wet Utilities - Overhead - Proposed Budget
FY2020-21

	Budget	Budget	Proposed
	18-19	19-20	20-21
Ordinary Income/Expense			
Income			
85001 - Miscellaneous Income	0	4,750	0
Total Income	0	4,750	0
Expense			
60110 - Salaries & Wages			
60110 - Salaries & Wages - Other	390,812	431,978	421,917
Total 60110 - Salaries & Wages	390,812	431,978	421,917
60120 - Health Insurance	53,846	41,580	38,244
60130 - Pension	48,851	50,960	52,740
60140 - Payroll Taxes	33,634	35,086	36,311
60150 - Unemployment Obligations	5,795	2,956	2,956
60210 - Cell Phone	5,200	1,200	3,000
60220 - Workers Compensation	676	464	597
60230 - Training, Travel, & Licenses	7,500	8,000	8,000
60240 - Uniforms	2,500	2,000	2,000
60250 - Other Employment Costs	8,000	7,950	7,950
61200 - Travel	5,600	4,100	5,600
61310 - Meetings	3,000	3,000	3,000
63200 - Insurance	1,000	1,000	1,000
65010 - Auditing	23,000	23,000	23,000
65210 - Legal	25,000	3,000	25,000
66010 - Computer, Reprod & Maint	17,000	32,000	17,000
66020 - Office Supplies	6,000	6,000	6,000
66030 - Postage	2,600	2,600	2,600
66110 - Utilities-OH	13,000	14,500	13,000
66130 - Building Maintenance	7,000	7,000	7,000
66210 - Licenses & Fees	300	300	300
66310 - Advertising	2,000	2,000	2,000
66050 - Gain/Loss on disposal of asset	0	(4,660)	0
66800 - Miscellaneous Fees			
66810 - Wright Express Fees	240	240	240
66800 - Miscellaneous Fees - Other	1,460	1,460	1,460
Total 66800 - Miscellaneous Fees	1,700	1,700	1,700
71000 - Depreciation Expense	685,000	780,000	0
Total Expense	1,349,014	1,457,714	680,915
Net Ordinary Income	(1,349,014)	(1,452,964)	(680,915)
Other Income/Expense			
Other Income			

	Budget	Budget	Proposed
	18-19	19-20	20-21
83000 - Facility Charges			
41015 - Army Revenue-Facility Charge 2	569,277	550,874	550,874
41010 - Army Revenue-Facility Charge 1	660,854	526,557	537,423
41016 - Army Revenue-Facility Charge 3	0	0	278,131
42010 - Res & Comm Rev-Facility Charge1	132,000	166,500	119,200
Total 83000 - Facility Charges	1,362,131	1,243,931	1,485,628
80000 - Interest Income	52,000	52,000	52,000
81000 - Project Admin Fees			
81100 - Infrastructure Serv. Admin Fee	0	0	729
81000 - Project Admin Fees - Other	124,000	37,000	77,000
Total 81000 - Project Admin Fees	124,000	37,000	77,729
82000 - 40% Salary Billback	134,482	154,855	157,922
84000 - Capital Contributions	0	983,153	0
66840 - Use of Prior Year Equity	0	0	7,516
Total Other Income	1,672,613	2,470,939	1,780,795
Other Expense			
66400 - Bonds A&B Interest Expense	408,271	405,449	405,449
66450 - IWWTP Bond Interest Expense	0	0	179,733
66500 - Franchise Fees to TAC	102,441	106,259	108,504
66850 - Transfer to Admin Fund	400,000	200,000	300,000
66900 - Regional Planning/\$1M Debt Svc	0	0	0
Total Other Expense	910,712	711,708	993,686
Net Other Income	761,901	1,759,231	787,109
Net Income	(587,113)	306,267	106,194
Overhead to be allocated	(529,532)	(522,859)	(522,993)
(Expenses before Non-operating revenues and expenses)			
Water	31.43%	(158,860)	(164,335)
Wastewater	34.14%	(211,813)	(178,504)
Industrial Wastewater	34.43%	(158,860)	(180,020)
		(529,532)	(522,859)

Riverbend Water Resources District
Wet Utilities - Infrastructure Services - Proposed Budget
FY2020-21

	Budget	Approved	Proposed
	18-19	19-20	20-21
Ordinary Income/Expense			
Cost of Goods Sold			
54350 · IS Equipment Rental	0.00	(2,500.00)	0
52100 · IS Analyticals	0.00	(400.00)	0
50100 · Salaries & Wages			
59805 · IS Labor Wages	0.00	(8,500.00)	0
Total 50100 · Salaries & Wages	0.00	(8,500.00)	0
53000 · Repairs			
53020 · Lines	0.00	0.00	0
53040 · IS Repairs	0.00	(3,500.00)	0
Total 53000 · Repairs	0.00	(3,500.00)	0
54200 · Equipment Maint, Repair & Fuel			
54230 · IS Mileage Reimbursement	0.00	(3,100.00)	0
Total 54200 · Equipment Maint, Repair & Fuel	0.00	(3,100.00)	0
Total COGS	0.00	(18,000.00)	0
Other Income			
81100 · Infrastructure Serv. Admin Fee	0.00	2,160.00	0.00
Total Other Income	0.00	2,160.00	0.00
Net Income		20,160.00	0.00

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**FY 2020-2021
Regional Water System Facilities Fund**

Riverbend Water Resources District
Regional Water System Facilities Fund - Proposed Budget - Summary
FY2020-21

	<u>Budget</u>	<u>Budget</u>	<u>Proposed</u>
	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>
Revenue	0	365,810	4,389,715
Expenses	<u>0</u>	<u>0</u>	<u>0</u>
Subtotal Revenue (Expenses)	<u>0</u>	<u>365,810</u>	<u>4,389,715</u>
Other Revenue (Expenses)	<u>0</u>	<u>0</u>	<u>(674,705)</u>
Total Revenue (Expenses)	<u><u>0</u></u>	<u><u>365,810</u></u>	<u><u>3,715,010</u></u>

**Riverbend Water Resources District
Regional Water System Facilities Fund - Proposed Budget
FY2020-21**

	Budget	Budget	Proposed
	18-19	19-20	20-21
Ordinary Income/Expense			
Income			
76000 - Minimum Monthly Payments	0	365,810	4,389,715
Total Income	0	365,810	4,389,715
Expense			
90700 - Interest Expense	0	0	24,705
90750 - Bond Issuance Costs	0	0	650,000
Total Expense	0	0	674,705
Net Income	0	365,810	3,715,010

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**AGENDA ITEM IV. E.
RWRD RESO 20200923-05
Services Contract with the City of Maud**



RIVERBEND RESOLUTION NO. 20200923-05

AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE A SERVICES CONTRACT WITH THE CITY OF MAUD, TEXAS FOR CERTAIN WASTEWATER SERVICES

WHEREAS, Riverbend Water Resources District is a conservation and reclamation district created under and essential to accomplish the purposes of Section 59 Article XVI, Texas Constitution, existing pursuant to and having the powers set forth in Chapter 9601 of the Special District Local Laws Code of the State of Texas; and

WHEREAS, the City of Maud, Texas formed in 1941 is a General Law Municipality operating under an aldermanic form of government consisting of a Mayor and five alderman in accordance with applicable state statutes, serving a current population of 1,056 residents based on the most recent 2010 Census; and

WHEREAS, the City of Maud, Texas has a need for certain wastewater services to support its wastewater treatment facility; and

WHEREAS, Riverbend Water Resources District provides certain needed services and is fully qualified and certified to perform these services; and

NOW, THEREFORE, BE IT RESOLVED that the Executive Director/CEO shall be and is hereby authorized to enter into a services contract to provide certain wastewater services to the City of Maud, Texas on terms substantially the same as attached hereto and further reviewed by general counsel, and the Executive Director/CEO shall be and hereby authorized to renew this contract on a monthly basis in the future.

PASSED and APPROVED this 23rd day of September 2020

Sonja Hubbard, President

ATTEST:

Marshall Wood, Secretary

Attached: Services Contract-City of Maud

RIVERBEND WATER RESOURCES DISTRICT WASTEWATER SERVICES CONTRACT

Riverbend Water Resources District
228 A Texas Avenue
New Boston, Texas 75570

This Services Contract, hereinafter ("Agreement"), is entered into between Riverbend Water Resources District, a conservation and reclamation district created pursuant to the provisions of Article XVI, Section 59 of the Texas Constitution and by virtue of its enabling legislation and the laws of the State of Texas, hereinafter ("Riverbend"), and Maud, Texas, a General Law "A" Municipality of the State of Texas, hereinafter ("Maud"). The parties hereto are authorized to enter into this Agreement pursuant to Chapter 791 of the Texas Government Code.

1. PURPOSE

The purpose of this Agreement is for temporary wastewater services, ("Services"), to be provided for Maud by Riverbend pursuant to the terms and conditions set forth herein.

2. WASTEWATER SERVICES

Services to be provided by Riverbend as set forth in this Agreement shall include the following:

- Performing process control at Maud's wastewater plant, ("Plant");
- Recording daily effluent meter readings at the Plant Monday through Friday of each week;
- Completing and signing monthly DMR electronically by the 20th of each month;
- Completing other reports required by the wastewater permit for the City as needed and as requested by Maud; and
- Responding to any emergencies at the Plant upon notification and request by Maud.

3. DURATION

This Agreement shall terminate on the 30th day of November 2020 unless both parties agree in a written document to extend the agreement thereafter on a month-to-month basis. The agreement may be terminated by either party at any time, however, Riverbend reserves the right to receive compensation for any services performed or expenses incurred prior to the termination of the agreement.

4. PRICING

Labor under this agreement is based upon services provided at the hourly rate of \$38.77, mileage at \$0.575 per mile, actual cost of any goods or supplies provided, and an administrative fee of twelve percent (12%) of all services provided and fees/expenses/costs incurred. The rates set forth herein are subject to change for any extensions to this Agreement.

5. TERMS AND CONDITIONS

A. PAYMENT / PAYMENT SCHEDULE

In consideration for the Services provided by Riverbend, Maud agrees to timely remit payment from its available current revenues to the offices of Riverbend located at 228 A Texas Avenue, New Boston, Texas 75570. All payments are due within fifteen (15) days of the date of the billing statement from Riverbend to Maud for the Services provided. Any unpaid balances due under the terms of this Agreement shall accrue interest at a rate of five-percent (5%) per annum.

B. DELAYS

Maud acknowledges that delays may occur due to Riverbend's operations at its facility and/or factors outside Riverbend's control. While Riverbend agrees to notify Maud immediately if

progress under this Agreement is delayed in any significant manner, Maud agrees that Riverbend will not be held responsible for any such delays and Maud will make payment to Riverbend for Services rendered pursuant to the terms of this Agreement as said payments become due regardless of any such delays encountered.

C. HOLD HARMLESS & RELEASE / LIMITATION ON LIABILITY / NO WARRANTY

Maud will hold Riverbend harmless for any errors or omissions in the performance of the Services provided under this Agreement. Moreover, Maud will release Riverbend from any liability or damages that Maud may incur due to any such errors or omissions other than as expressly provided herein.

MAUD ACKNOWLEDGES THAT RIVERBEND PROVIDES NO EXPRESS OR IMPLIED WARRANTIES TO INCLUDE THE WARRANTY OF SERVICES, WARRANTY OF FITNESS FOR A PARTICULAR USE AND WARRANTY OF GOOD AND WORKMANLIKE SERVICES AS TO ANY SERVICES PROVIDED BY RIVERBEND UNDER THIS AGREEMENT AS WELL AS TO ANY PARTS SUPPLIED BY RIVERBEND IN THE PERFORMANCE OF SERVICES AT MAUD'S FACILITIES.

D. LIMITATION ON DAMAGES / WAIVER OF DAMAGES

Maud agrees and acknowledges the extent of its damages under this Agreement for any acts, omissions or errors relative to the Services provided by Riverbend shall be limited to the contract pricing actually paid for any such specific Service; and Maud expressly waives any right to any additional or further damages associated with, relating to, or resulting from the Services provided by Riverbend and the execution of this Agreement to include, but not limited to, any actual damages, loss of use, interruption of business, lost profits, attorney's fees and/or costs.

E. INSURANCE COVERAGE

During the term of this Agreement and any extensions thereto Maud shall list Riverbend as an additional insured on its premises liability policies of insurance; and shall provide proof of coverage to Riverbend upon request.

F. MISCELLANEOUS PROVISIONS

- (1) Waiver: Failure of either party hereto to insist in any one or more instances upon performance of any of the terms, covenants, or conditions of this Agreement shall not be construed as a waiver or relinquishment of future performance of any such term, covenant, or condition, and the obligation of the party in default, with respect to future performance, shall continue in full force and effect.
- (2) Assignment: This Agreement shall be for the sole and exclusive benefit of Riverbend and Maud and is not intended to confer any benefit or right upon any other party or parties. This Agreement shall not be assigned by either party without the prior written consent of the other party.
- (3) Authority: The individuals executing this Agreement on behalf of Riverbend and Maud are duly authorized by their respective governing bodies to enter into this Agreement and are acting on behalf of said governing bodies in signing this document.
- (4) Applicable Law: This Agreement shall be governed by and construed in accordance with the laws of the State of Texas; and venue for all matters pertaining to the interpretation of this Agreement, the enforcement of this Agreement, or all such other and further actions relative to this Agreement whatsoever kind or character shall lie in Bowie County, Texas.
- (5) No Special Relationship: Riverbend and Maud's relationship is an ordinary commercial relationship and the parties do not intend to create the relationship of principal and agent, partnership, joint venture, or any other special relationship.
- (6) Enforceability / Severability: If any provision of this Agreement shall be invalid or unenforceable, in whole or in part, such provision shall be deemed to be modified or restricted to the extent and in the manner necessary to render same valid and enforceable,

or shall be deemed excided from this Agreement, as the case may require, and this Agreement shall be construed and enforced to the maximum extent permitted by law as if such provision had been originally incorporated herein as so modified or restricted, or as if such provision had not been originally incorporated herein, as the case may be.

- (7) Entire Agreement/ Modification: This Agreement constitutes the entire understanding and agreement between Riverbend and Maud regarding the subject matter set forth herein and it supersedes all prior negotiations and agreements whether oral or written between said parties with respect to its subject-matter. This Agreement may not be modified except by a subsequent written agreement signed by both parties.
- (8) Notices: Any notice required to be given under the terms of this Agreement shall be given by hand delivery or certified mail to the individuals executing this Agreement on behalf of their respective governing bodies or their designees at the addresses provided in this Agreement or at any subsequent address provided pursuant to this Notices provision.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement effective as of the date indicated herein below by Riverbend Water Resources District.

City of Maud, Texas

Riverbend Water Resources District.

Jimmy Clary, Mayor
City of Maud, Texas
P.O. Box 100
Maud, Texas 75567
(903) 585-2294

Kyle Dooley, Executive Director/CEO
Riverbend Water Resources District
228 A. Texas Avenue
New Boston, Texas 75570
(903) 831-0091

Date: _____

Date: _____

**REGULAR CALLED MEETING
RIVERBEND WATER RESOURCES DISTRICT
WEDNESDAY, SEPTEMBER 23, 2020**

**AGENDA ITEM IV. F.
RWRD RESO 20200923-06
Work Order System**



RIVERBEND RESOLUTION NO. 20200923-06

**AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO
ACCEPT AND AWARD BIDS FOR AN ONLINE WORK ORDER SYSTEM FOR THE
WET UTILITY OF RIVERBEND WATER RESOURCES DISTRICT**

WHEREAS, Riverbend Water Resources District is a conservation and reclamation district created under and essential to accomplish the purposes of Section 59 Article XVI, Texas Constitution, existing pursuant to and having the powers set forth in Chapter 9601 of the Special District Local Laws Code of the State of Texas; and

WHEREAS, Riverbend Water Resources District has a need for an online work order system to assist all operators in processing and completing all necessary wet utility system maintenance; and

WHEREAS, the Riverbend Operations Manager requested quotes from at least three separate companies for an online work order system; and

WHEREAS, three companies (City Works, Sems, and Up-Keep) all provide different types of the needed system; all are qualified and certified to perform the required services for installation of the needed system; each has submitted a quote in response to the request; and

NOW, THEREFORE, BE IT RESOLVED that the Executive Director/CEO shall be and is hereby authorized to award a bid for an online work order system, in consultation with Riverbend's Operations Manager, and should any agreement/contract for the purchase of software or supplies be required, such agreement/contract will be reviewed by Riverbend's general counsel.

PASSED and APPROVED this 23rd day of September 2020

Sonja Hubbard, President

ATTEST:

Marshall Wood, Secretary

Attached: Quotes

Price Comparison for Work Order System					
Company	Annual Cost	One Time Implementation	ESRI Compatible	Estimated Time to Completion	Comments
Cityworks	\$15,000	\$70,000	YES	6 Months	This system is what TWU currently uses and when we acquire assets from them in the future having this system already in place should help to make a seamless transfer. The system is also very user friendly and works with our GIS Mapping software ESRI very well.
SEMS	\$13,000	\$55,000	YES	6-9 Months	This system is utility based specific to water and wastewater, it's user friendly and it's used by multiple utilities around the country. This system works very well also with our GIS Mapping.
UpKeep	\$14,000	\$20,000-\$30,000	NO	6 Months	Although this system is cheaper in price it doesn't have the amount of options available compared to Cityworks, for example like relating work orders to assets on your GIS Mapping. This system is not ESRI compatible, therefore we would not be able to link our work order system to our GIS Mapping.