

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

July 22, 2020

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Sonja Hubbard, President of the Board, called the meeting to order at 12:03 p.m.

Directors Present:

Sonja Hubbard, President
Tina Veal-Gooch, Vice President
Van Alexander, Treasurer
Fred Milton, Past President

Directors Absent:

Marshall Wood, Secretary

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Operations Manager
Tara Houck, CFO
Becky Melton, Executive Assistant/HR Manager

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Sonja Hubbard led the invocation & the pledge of allegiance.

III. Public Comments

None.

IV. Consent Agenda Items

Item IV.A. was considered under a Consent Agenda for one single motion of approval.

A. Discussion and possible action regarding June 24, 2020 Regular Called Meeting Minutes.

A single motion was made by **Van Alexander** and seconded by **Fred Milton** to approve the Consent Agenda Item as listed above. The motion passed unanimously.

V. Regional Entity Reports

A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

Fred Milton attended the SRBA meeting in June. The board discussed the Clean Rivers Program. They are considering three firms to hire to search for a new executive director. They discussed their funding agreement with the JCPD. They passed a budget as well. A draft letter, written by an SRBA board member to send to Region D regarding the Initially Prepared Plan, addressed some significant shortfalls in the projected demands of water in 2060.

No action taken.

B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

Scott Norton informed the board that the RCRA permit realignment is complete. It should be finalized next month. This will officially release 6,500 acres from that permit so that the land can be sold. Prospect activity is still strong and is in fact stronger than it was before the travel was limited due to COVID. They are having virtual meetings and have received permission to use drones to survey land that is available for sale.

No action taken.

C. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonja Hubbard informed the board that they are still trying to get land certified on the Arkansas side. They are also looking for a group to clear cut and prepare land for development.

No action taken.

VI. Agenda Items for Individual Consideration

A. Discussion and possible action regarding approval of a resolution approving the third quarter FY 2019-2020 Financial Statements.

Tara Houck presented the financial statements.

A motion was made by **Tina Veal-Gooch** and seconded by **Van Alexander** to approve **RESO 20200722-01** approving the third quarter FY 2019-2020 Financial Statements. The motion passed unanimously.

B. Discussion and possible action regarding approval of a resolution approving the third quarter FY 2019-2020 Investment Report.

Tara Houck presented the Investment Report.

A motion was made by **Fred Milton** and seconded by **Van Alexander** to approve **RESO 20200722-02** approving the third quarter FY 2019-2020 Investment Report. The motion passed unanimously.

VII. Riverbend Reports

A. Board Members

No reports.

B. Executive Director/CEO

Kyle Dooley provided the following updates:

Every two years TCEQ conducts a comprehensive inspection of the Industrial Wastewater and the Wastewater plants as well as the Stormwater Pollution Prevention Plan. Riverbend was informed last week that there were no violations during all three inspections. This is proof of how hard the operators and maintenance teams are working to keep the plants running efficiently.

Regarding the water treatment plant project and SRF application: We have been working with our project review team at TWDB and as of today the District is on schedule to have our project considered at the August 5th meeting. The member entities responded very quickly when the District requested information from them to send to TWDB. Contract language regarding the principal forgiveness for the City of Annona was approved by TWDB. The City of Annona is planning to sign their water supply contract as soon as possible.

Regarding water supply contracts: Nine out of the twelve participating members have approved the contracts and they have been executed. Mr. Dooley is working with the remaining members to have the contracts approved at their August council or board meetings.

Regarding the Ultimate Rule Curve and Contributed Funds Agreement: An email Mr. Dooley and the City of Texarkana received last week from the USACE program manager Michael Kingston, contained an updated contributed funds agreement based on comments that were sent in for review. It also contained a draft schedule of a timeline for the environmental study. Mr. Dooley plans to meet with the City of Texarkana, Ray Russo, and Larry Meyers to review the documents and send further comments to the Corps for review.

Regarding the TCEQ SEP project: Eli Hunt, Operations Manager, and MTG Engineers worked together to correct the effluent issues. The final report has been submitted to TCEQ. We have not had a response to date.

Regarding the budget, True-up, and upcoming schedule: Mr. Dooley, Tara Houck, and Eli Hunt participated in a conference call with the Army to make the proposed budget presentation to them. It went well. We will have a follow up meeting to discuss any comments or questions they

may have as we get closer to the end of the fiscal year. They also discussed working toward issuing another bond in order to have funds to construct a new Industrial Wastewater Plant. The estimated cost would be around \$13 Million. The True-Up process will begin in early August and should follow the same schedule as last year. August 12th TWU should have an email sent to Mr. Dooley to send to the member entites for review so that they can prepare questions and comments for TWU. Mr. Dooley suggests holding a Special Called Meeting and Workshop on August 19th at 10:00 a.m. at the New Boston community center to ensure that attendees can maintain a 6 foot distance from each other. The Board agrees.

No action taken.

VIII. Executive Session

The board stood at ease at 12:40 p.m.

The board reconvened in Executive Session at 12:45 p.m with quorum pursuant to section 551.071 of the Texas Open Meetings Act.

The board came out of Executive Session at 1:31 p.m.

The board reconvened with quorum at 1:32 p.m.

IX. Next Riverbend Meetings

Please note the deviation from the posted Riverbend Calendar:

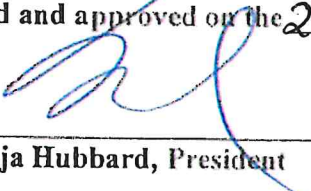
Riverbend Special Called Meeting and Work Session, August 19, 2020 at 10:00 a.m. Tenatively scheduled to be held at the New Boston Community Center, 301 NE Front St. New Boston, TX 75570.

Riverbend Regular Meeting, Wednesday, August 26, 2020 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. Adjournment

With no additional business to be discussed, a motion was made by **Van Alexander** and seconded by **Tina Veal-Gooch** to adjourn the meeting at 1:32 p.m. The motion passed unanimously.

The minutes of Riverbend Water Resources District Board of Directors meeting, July 22, 2020 were read and approved on the 26 day of August, 2020.



Sonja Hubbard, President

Attest:



Kyle Dooley, Executive Director/ CEO

Riverbend Water Resources District

Board Meeting

July 22, 2020

12:00 p.m.

No.	Name	Organization	Title	Phone	Email
1	Leanna Bude	LESR		903 236 7750	lbude@lesr.org
2	Deanna Mary	City of Maund			
3	Sharon Ekstrom	Hop. Boardman			
4	Janice Snider	City of DeKalb			
5	Scott Norton	WAC	CEO		
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