

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes**

June 24, 2020

228 Texas Avenue, Suite A, New Boston, Texas 75570

MINUTES

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Sonja Hubbard, President of the Board, called the meeting to order at 12:05 p.m.

Directors Present:

Sonja Hubbard, President
Tina Veal-Gooch, Vice President
Van Alexander, Treasurer
Marshall Wood, Secretary
Fred Milton, Past President

Directors Absent:

None

Administration Present:

Kyle Dooley, Executive Director/CEO
Eli Hunt, Operations Manager
Kathy Pierce, Account Operations Specialist

Public Present:

Please see the attached list for additional guests.

II. Invocation & Pledge

Sonja Hubbard led the invocation & the pledge of allegiance.

III. Public Comments

None.

IV. Consent Agenda Items

Item IV.A. was considered under a Consent Agenda for one single motion of approval.

A. Discussion and possible action regarding May 27, 2020 Regular Called Meeting Minutes.

A single motion was made by **Tina Veal Gooch** and seconded by **Van Alexander** to approve the Consent Agenda Item as listed above. The motion passed unanimously.

V. Regional Entity Reports

A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

No report.

B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

Scott Norton informed the board that one public notice has been sent out regarding the removal of the Resource Conservation and Recovery Act (RCRA) permit. They will send out a second notice next week. Provided that there are not any substantial comments and the Executive Director of the TCEQ does not deem it necessary to hold a public hearing, 45 days after sending out that second notice, they should be able to remove about 6,500 acres on the TAC East campus from that permit. This will allow TAC to move forward with offering that land up for sale. Mr. Norton also provided that prospect activity is extremely good. A company that came to visit the campus yesterday commented that in all the years they have been travelling to select sites that our area is the only one to have everyone in the community answer the questions they asked without needing to have a follow-up email or phone call. The executive from this company also stated the importance of having their CEO to TAC to visit. The TAC Board approved the construction of a 100,000 square foot spec building on TAC East campus. They may already have it leased and if that is the case, they will build another.

No action taken.

C. Discussion and possible action regarding activities with Ar-Tex REDI.

Sonja Hubbard informed the board of the finalization of the purchase of land along the I30 corridor in Texas. Negotiations are still on-going for a parcel on the Arkansas side. Television commercials have been played in the area. These commercials really showcase Texarkana and highlight that Texarkana is the only city in the US that has two major universities. The executive director of REDI has been working with Mr. Dooley to be sure Riverbend is included in their marketing directives when advertising the land that will be available for development.

VI. Agenda Items for Individual Consideration

A. Discussion and possible action regarding approval of a resolution granting the Executive Director/CEO signature authority to execute water supply contracts between Riverbend and all Member Entities.

Kyle Dooley provided that the water supply contracts are now complete and have been distributed to all the member entities. Seven entities have approved and signed the contracts and the rest of them have the item on an agenda for approval in the very near future. Mr. Dooley expressed his appreciation to the members that have worked to get these contracts finalized and approved.

A motion was made by **Van Alexander** and seconded by **Marshall Wood** to approve **RESO 20200624-01** granting the Executive Director/CEO signature authority to execute water supply contracts between Riverbend and all Member Entities. The motion passed unanimously.

B. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to accept and award bids not to exceed \$75,000 on a sewer cleaner.

Mr Dooley provided that four companies, CLS Equipment Co., Kinloch, Durand-Wayland, and RED Municipal & Industrial Equipment, all provided quotes for a jet machine. After reviewing the quotes and seeing demonstrations of the various style jet machines, it is recommended that the District purchase the CLS Equipment Co.'s jet machine as it would be the best value to the District.

A motion was made by **Fred Milton** and seconded by **Marshall Wood** to approve **RESO 20200624-02** authorizing the Executive Director/CEO to accept and award bids not to exceed \$75,000 on a sewer cleaner. The motion passed unanimously.

C. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to execute an interlocal agreement for employees' medical insurance with TML Health Benefits Pool.

Mr. Dooley informed the board as discussed in previous meetings, the District is getting all plan year renewals to happen at the beginning of the fiscal year. At the April board meeting, the board approved an agreement with TML Health Benefits Pool for a short plan year for May 1 to September 30, 2020. With the executing of that agreement, our plan and benefits stayed the same, and we just have a short plan year to the end of this current fiscal year. We have now received the new agreement from TML Health Benefits Pool, which would become effective on October 1, 2020 for the new fiscal year. There was no increase in the premiums for plan year 2020-2021.

A motion was made by **Marshall Wood** and seconded by **Van Alexander** to approve **RESO 20200624-03** authorizing the Executive Director/CEO to execute an interlocal agreement for employees' medical insurance with TML Health Benefits Pool. The motion passed unanimously.

VII. Riverbend Reports

A. Board Members

Van Alexander provided that he has attended several of the city council and board meetings of our Member Entities. He would like to take the time to express that Kyle

Dooley is a huge asset to Riverbend. Mr. Dooley's knowledge and experience has helped to build confidence in Riverbend and the District's ability to move forward.

Marshall Wood provided that Mr. Dooley's relationship building with all of the member entities have relieved some of the past tension and for that the board is very thankful.

Fred Milton provided that he attended the Region D Open Public Forum for the Initially Prepared Plan on June 11. Several individuals spoke about concerns regarding the conflict between the plans of Region C and Region D. Particularly, where Region D might be going with respect to that conflict. Mr. Milton also attended the SRBA meeting. The SRBA board did form a personnel committee to search for a new Executive Director.

Marshall Wood reminded the board that the Executive Director position at Region D will come open on January 1, 2021. Typically, a water district will step in and help administer the replacement of the outgoing director. Kyle Dooley expressed that Riverbend is interested in aiding that process. Region D board will decide on a process for selection at an upcoming board meeting.

B. Executive Director/CEO

Kyle Dooley provided the following updates:

Regarding the Ultimate Rule Curve and the Contributed Funds Agreement: The City of Texarkana, the US Army Corps of Engineers (USACE) and Riverbend participated in a conference call last week to discuss and finalize the language in the Contributed Funds Agreement. Mr. Dooley did let the USACE know that Riverbend will likely use the funds to be received from TWDB to pay for the cultural resource survey and any needed mitigation. The USACE did confirm that it is no longer required that 100% of the property from the Interim up to the Ultimate Rule Curve be included in the survey.

Regarding the water rights application: Dawn Pilcher is still working with TCEQ. There is a slow-down in progress due to them working from home but they are moving forward.

Regarding the water supply contracts and water treatment plant project: He and Van Alexander and Fred Milton have been attending member entity meetings over the last month. Seven member entities have approved and signed their contract and the majority of the remaining entities have the item on an agenda for approval very soon. In October, we discussed negotiating a contract with a project manager. However, it has come to our attention that the SRF application process has different requirements than the SWIFT process that Riverbend was a part of over two years ago. Because we have switched to an SRF application, we will start the selectin process for a project manager after a TWDB commitment of funding has been made. So the board will be seeing more information on a project manager in the near future.

Regarding the SRF Application: Mr. Dooley spoke to the Water Development Board (TWDB) and has been told everything is on track. There are two items currently presented to the TWDB. One is Riverbend's SRF Application for \$200 Million for the

water treatment facility. The other is a grant for the City of Annona for them to receive principal forgiveness up to \$300,000. TWDB has linked those two items together on one agenda item. There is required language for Annona's water supply contract regarding the use of the grant, that has not yet been approved by the TWDB team. Because these two issues are on one agenda item, Mr. Dooley has posed the question of separating the items so that Riverbend SRF Application can pass through if the Annona contract language is not approved in time for the July 23rd meeting date. He should have an answer back today. If the answer is yes, they can be separated, then the SRF Application will be presented on July 23rd and Annona's will be presented on August 5th. If the answer is no, they should both be presented on August 5th.

No action taken.

VIII. Executive Session

The board stood at ease at 12:40 p.m.

The board reconvened in Executive Session at 12:45 p.m with quorum pursuant to section 551.071 of the Texas Open Meetings Act.

The board came out of Executive Session at 1:24 p.m.

The board reconvened with quorum at 1:25 p.m.

IX. Next Riverbend Meetings

Please note the deviation from the posted Riverbend Calendar:

Riverbend Regular Meeting, Wednesday, July 22, 2020 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. Adjournment

With no additional business to be discussed, a motion was made by **Marshall Wood** and seconded by **Tina Veal-Gooch** to adjourn the meeting at 1:25 p.m. The motion passed unanimously.

The minutes of Riverbend Water Resources District Board of Directors meeting, June 24, 2020 were read and approved on the 22nd day of July, 2020.



Sonja Hubbard, President

Attest:



Kyle Dooley, Executive Director/ CEO

Riverbend Water Resources District

Board Meeting

June 24, 2020

12:00 p.m.

No.	Name	Organization	Title	Phone	Email
1	Hal Harris	Central Bowie County	General Manager	903 625 5611	charris@windstream.net
2	ANNA TRACKETT	PAPE-DAWSON ENGINEERS	SRP	210 260 5922	atrackett@pape-dawson.com
3	Matt Surca	LI	VP	214 773 2330	MHSurca@pr-dun.com
4	Caleb Mosley	Tiburno	Reporter	318-450-8134	cmosley@bowieresources.com
5	JACOB	CITY OF MARCH	Mayor		
6	Scott Norton	TexHvac Inc			
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