

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes
July 24, 2019**

228 Texas Avenue, Suite A, New Boston, Texas 75570

M I N U T E S

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website, the Chair, Fred Milton, President of the Board, called the meeting to order at 12:03 p.m.

Directors Present:

Fred Milton, President
Van Alexander, Secretary
Tina Veal-Gooch, Treasurer
Sonja Hubbard, Vice President

Directors Absent:

Marshall Wood, Past President

Administration Present:

Kyle Dooley
Eli Hunt
Tara Houck
Becky Melton

Public Present:

See attached list.

II. Invocation & Pledge

Fred Milton led the invocation and the pledge of allegiance.

III. Public Comments

No public comments.

IV. Consent Agenda Items

Item IV.A. was considered under a Consent Agenda for one single motion of approval.

A. Discussion and possible action regarding June 24, 2019 Regular Meeting minutes.

A single motion was made by **Van Alexander** and seconded by **Tina Veal-Gooch** to approve the Consent Agenda Items as listed above. The motion passed unanimously

V. Regional Entity Reports

A. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).

No report.

No action taken.

B. Discussion and possible action regarding activities with TexAmericas Center (TAC).

Scott Norton, Executive Director/CEO provided that there is a new tenant on the TAC East Campus. There are several prospects that are interested in occupying existing buildings and a few that will require new construction. The Army's lease of several buildings will end and TAC will begin remodeling them for leasable office space or transition space for tenants that will require new construction. Currently, TAC is working with the Army to shrink the size a permit issued by the EPA on land that must go through environmental clean-up. He hopes to have the size of this permit down to a few hundred acres by the end of the year for future development.

No action taken.

C. Discussion and possible action regarding activities with REDI.

Sonja Hubbard provided that their full board meeting will be August 6. They will select super sites to begin marketing. Their website is almost ready. They do have social media sites up and running. Kyle Dooley has extended an offer to Rob Sitterley to attend Riverbend meetings. Mr. Sitterly was unable to attend today but will be available for future meetings.

No action taken.

VI. Agenda Items for Individual Consideration

A. Discussion and possible action regarding approval of a resolution approving the 3rd Quarter FY 2018-2019 Financial Statements and any applicable investment reports.

Tara Houck, Chief Financial Officer, presented the Third Quarter Financials to the board.

A motion was made by **Tina Veal Gooch** and seconded by **Sonja Hubbard** to approve **RESO 20190724-01** approving the Third Quarter Financials. The motion was approved unanimously.

B. Discussion and possible action regarding approval of a resolution authorizing the filing of an application requesting financial assistance for Drinking Water State Revolving Funds (SRF) from the Texas Water Development Board.

Kyle Dooley, Executive Director/CEO provided information on the process for submitting the application for SRF Funds as discussed at the board meeting on June 24, 2019. Drinking Water SRF funding is a funding program offered by the state through TWDB. It is a partnership with the EPA so there are federal dollars involved as well. This application can be submitted at any time. Submitting this application does not rule out the option for Riverbend to consider submitting applications for other sources of funding.

A motion was made by **Van Alexander** and seconded by **Tina Veal-Gooch** to approve **RESO 20190724-02** authorizing the Executive Director/CEO to submit an application requesting financial assistance for Drinking Water State Revolving Funds from the Texas Water Development Board. The motion passed unanimously.

C. Discussion and possible action regarding an amendment to the current contract with Susan Roth Consulting to include assistance with submission of an application for Drinking Water State Revolving Funds from the Texas Water Development Board.

Kyle Dooley, Executive Director/CEO, provided the details on the amendment to the contract with Susan Roth Consulting to include assistance with the filing of the Drinking Water State Revolving Funds application. As stated in approved Resolution 20170412-05 the Executive Director/CEO has the authority to negotiate, amend, and enter into agreements/contracts for consulting services provided such fees for said services do not exceed budgets amounts and all agreements/contracts are reviewed by general counsel.

No action taken.

D. Discussion and possible action regarding an update to the SEP Project related to the effluent limits at the Ron Collins Waste Treatment Facility.

Kyle Dooley, Executive Director/CEO, provided information on receipt of a notice of enforcement letter from the Texas Commission for Environmental Quality (TCEQ) in March 2019. It discussed alleged violations pertaining to noncompliance on certain effluent levels. On June 25, 2019, staff received a letter from TCEQ containing the proposed agreed order. The letter also discussed the administrative penalty amount of \$46,037. TCEQ requests Riverbend sign the agreed order and pay the administrative penalty, or Riverbend can propose a Supplemental Environmental Project (SEP) to resolve the issue causing the effluent noncompliance. Any cost to complete the SEP goes to offset the cost of the penalty. TCEQ would review the SEP application for approval. Mr. Dooley recommends submission of a SEP application to study the

effluent issues to review options that could be constructed or installed that would help fix this problem long term, in lieu of paying the penalty.

A motion was made by **Sonja Hubbard** and seconded by **Van Alexander** to approve **RESO 20190724-03** authorizing the Executive Director/CEO to sign the Agreed Order and submit a Supplemental Environmental Project (SEP) Proposal for consideration by TCEQ to resolve the Enforcement Case No. 57427.

E. Discussion regarding retail residential and commercial rate study for Riverbend customers on TexAmericas Center Footprint.

Fred Milton provided that in the past, Requests for Qualifications have been published to select an engineering firm to conduct a study on a regional water rate necessary to fund new infrastructure. Mr. Milton suggests repeating this process in order to select a firm to conduct a study for residential, commercial, and raw water rates, as well as wastewater rates, suitable for customers on the TexAmericas Center footprint.

No action taken.

F. Discussion and possible action regarding Wright Patman Lake and various regional water issues, including activities in the Arkansas and Texas Legislatures.

No action taken.

VII. Riverbend Reports

A. Board Members

Fred Milton provided that there is a Region D meeting scheduled for August 1, 2019 in Mt. Pleasant.

No action taken.

B. Executive Director/CEO

The strategic planning session has been confirmed with Dr. Richard Lewis and will be held August 21st, immediately following the board meeting. Prior to that meeting, a link to a survey will be sent out that Dr. Lewis would like the board to complete to help him better prepare for the session. This strategic planning session will be an open meeting for anyone that would like to attend.

The budget meeting held in July with the Army went well. They did not have any questions at that time.

TWU should have a draft True-Up packet prepared and distributed during the first week of August. Riverbend will host the True-Up meeting on August 14, 2019 at 10:00 a.m. Riverbend Board discussion of the True-Up will be on August 21, 2019 with approval pending for the September 25, 2019 board meeting.

On July 10, 2019, a mayors' meeting was held to discuss details on the Water Supply Contracts. Mr. Dooley plans for the contracts to be completed by the first week of

August for distribution and placement on each Member Entity's city council agenda for approval.

Bob Brandes has completed his draft of the Water Availability Model. It has been submitted to TCEQ for review. It will take TCEQ approximately four weeks to review the report and make comments.

No action taken.

VIII. Executive Session

The board stood at ease beginning at 12:44 p.m.

The board reconvened with quorum and moved into executive session at 12:49 p.m. pursuant to section 551.071 of the Texas Open Meetings Act to receive legal advice from its attorney.

The board came out of executive session at 1:55 p.m.

IX. Next Riverbend Meetings


Riverbend Special Called Meeting and Work Session, August 14, 2019 at 10:00 a.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

Riverbend Regular Meeting and Strategic Planning, August 21, 2019 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, Texas 75570.

X. Adjournment

With no additional business to be discussed a motion was made by **Tina Veal-Gooch** and seconded by **Sonja Hubbard** to adjourn the meeting at 12:58 p.m.

The minutes of Riverbend Water Resources District Board of Directors meeting, June 24, 2019 were read and approved on the 21st day of August, 2019.



Fred Milton, President

Attest:



Kyle Dooley, Executive Director/ CEO

Riverbend Water Resources District

Board Meeting

July 24, 2019

12:00 p.m.

No.	Name	Organization	Title	Phone	Email
1	Dawn Richter	USA ENGINEERS			
2	James Catlow	Bone Co.	Co. Judge		
3	Seth Cooksey	Pape-Dawson SRBA	Design leader	469.236.3764	Scooksey@pape-dawson.co.
4	Mike Blthram				
5	Sheryl Colburn	SRBA WV	Mayor		
6	Timmy Steery	City of Wood			
7	Shawn Atkins	Pub. Works	Director		
8	Stenford Johnson	De Kalb	Councilman		
9	Borge Lebeda	Hilltop			
10	Paul Harris	Central Bowie (watts use)	Ground Manager	903 628 5601	
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