

**Special Called Meeting  
Riverbend Water Resources District  
Board Meeting Minutes**

**March 27, 2019**

228 Texas Avenue, Suite A, New Boston, Texas 75570

**MINUTES**

**I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice**

Pursuant to a notice posted on the District website, the Chair, Fred Milton, President of the Board, called the meeting to order at 2:04 p.m.

**Directors Present:**

Fred Milton, President  
Sonja Hubbard, Vice President  
Tina Veal-Gooch, Treasurer  
Marshall Wood, Past President

**Directors Absent:**

None

**Administration Present:**

Elizabeth Fazio Hale, Executive Director/ CEO  
Eli Hunt, Systems Manager  
Tara Houck, Senior Accountant  
Becky Melton, Finance Director  
Rickie Henderson, Wastewater Plant Supervisor

**Public Present:**

See attached list.

**II. Invocation & Pledge**

Fred Milton led the invocation and the pledge of allegiance.

**III. Public Comments**

Fred Milton recognized all guests present.

**IV. Consent Agenda Items for Consideration**

Items IV.A and IV.B were considered together under a Consent Agenda for one single motion of approval.

- A. Discussion and possible action regarding February 20, 2019 Regular Meeting minutes and March 20, 2019 Special Called Meeting minutes.**
- B. Discussion and possible action regarding approving Riverbend Resolution 20190327-01 authorizing the Executive Director/CEO to execute an interlocal agreement(s) for risk management insurance with the TWCA Risk Management Fund.**

A single motion was made by **Tina Veal-Gooch** and seconded by **Marshall Wood** to Approve the Consent Agenda Items as listed above. The motion passed unanimously.

**V. Agenda Items for Individual Consideration**

- A. Discussion and possible action regarding approval of a resolution authorizing addition of one credit card account with Texar Federal Credit Union for the Administrative Member Fund, as well as an increase in credit card limits from the current aggregate amount of \$25,000 to an aggregate amount of \$60,000.**

Elizabeth Fazio Hale provided information on the need for an additional credit card for the Administrative Member Fund as well as the need to increase the aggregate credit limits on the credit cards.

A motion was made by **Marshall Wood** and seconded by **Sonja Hubbard** to approve **RESO 20190327-02** authorizing addition of one credit card account with Texar Federal Credit Union for the Administrative Member Fund, as well as an increase in credit card limits from the current aggregate amount of \$25,000 to an aggregate amount of \$60,000.

- B. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to execute an interlocal agreement/contract for Bond Counsel Services.**

Elizabeth Fazio Hale provided information on the review of three proposals submitted by McCall, Parkhurst & Horton; Norton, Rose, Fulbright and Orrick, Herrington, & Sutcliffe, LLP submitted proposals in response to an RFQ published for Bond Counsel Services. The committee comprised of the Executive Director/CEO, the Senior Accountant, and President of the Board, reviewed the proposals.

A motion was made by **Sonja Hubbard** and seconded by **Tina Veal-Gooch** to approve **RESO 20190327-03** authorizing the authorizing the Executive Director/CEO to execute an interlocal agreement/contract for Bond Counsel Services with McCall, Parkhurst & Horton, after approval by general counsel.

**C. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO to execute an interlocal agreement/contract for Financial Advisor Services.**

Elizabeth Fazio Hale provided information on the review of one proposal submitted by Hilltop Securities, Inc. in response to an RFQ published for Financial Advisor Services. Mrs. Fazio Hale feels that Hilltop has been a great partner and that they will continue to significantly help Riverbend with the upcoming bond issuance.

A motion was made by **Tina Veal-Gooch** and seconded by **Marshall Wood** to approve **RESO 20190327-04** authorizing the Executive Director/CEO to execute an interlocal agreement/contract for Financial Advisor Services with Hilltop Securities, Inc., after approval by general counsel.

**D. Discussion and possible action regarding approval of a resolution amending the Water Rate and Fee Schedule.**

Elizabeth Fazio Hale provided information on adding an \$85 fee for customer service inspections on new water meters.

A motion was made by **Marshall Wood** and seconded by **Sonja Hubbard** to approve **RESO 20190327-05** approving the change to the current Water Rate and Fee Schedule.

**E. Discussion and possible action regarding approval of a resolution amending the MTG contract on Hooks Feasibility Study.**

Elizabeth Fazio Hale provided information on the completion of the feasibility study on the City of Hooks Wastewater Treatment Plant. In order to make a smooth transition for the City of Hooks, Mrs. Fazio Hale recommends extending the current contract to allow MTG to do some design and issue bid packages. Riverbend will bill the City of Hooks for the design work and the construction contract would be directly between the City of Hooks and the Contractor.

A motion was made by **Marshall Wood** and seconded by **Tina Veal-Gooch** to approve **RESO 20190327-06** approving the amendment of the contract with MTG regarding the Hooks Feasibility Study.

**F. Discussion and possible action regarding a presentation by Kip Averitt & Associates regarding water loss in Texas.**

Kip Averitt and Stephen Cortes presented information on their Goldwater Project that tracks water loss.

No action taken.

**G. Discussion and possible action regarding Riverbend Survey and Annual Staff Reviews.**

Elizabeth Fazio Hale provided information that annual staff reviews are underway and will be complete by mid-April.

No action taken.

**H. Discussion and possible action regarding effluent limits at the Ron Collins Waste Treatment Facility.**

Eli Hunt provided information on the effluent limits at the Ron Collins Waste Treatment Facility.

No action taken.

**I. Discussion and possible action regarding local funding of the Sulphur River Basin Authority (SRBA) in exchange for future water development in the Sulphur River Basin.**

Kelly Mitchell provided information on meetings and upcoming strategy sessions with SRBA on April 23, 2019.

Mr. Mitchell asked whether Riverbend would consider providing funding to the SRBA and in exchange for what. The Board of Directors discussed appointing Marshall Wood as the liaison to further discuss these matters with Kelly Mitchell of SRBA.

A motion was made by **Sonja Hubbard** and seconded by **Tina Veal-Gooch** to appoint Marshall Wood as the official Riverbend Water Resources District liaison to SRBA. The motion passed unanimously.

**VI. Reports**

**A. Board Members**

**B. Executive Director/CEO**

Elizabeth Fazio Hale tendered her resignation as Executive Director/CEO of Riverbend Water Resources District. Mrs. Fazio Hale stated, "Leading Riverbend has been an incredibly fulfilling role both personally and professionally to me. I pledge to work with the Board to develop a smooth transition that ensures the needs of our Member Entities are seamlessly met, so that Riverbend can continue to protect, preserve, and plan for this region's water resources. Again, I very much appreciate the opportunity to serve this region and a Board who is committed to ensuring a future rich with values deeply rooted in all our natural resources."

Kip Averitt offered his congratulations stating the “Liz was a rockstar at the legislature, she was clearly a rockstar here at Riverbend, and she will be a rockstar wherever she goes next.”

Eli Hunt provided comment that Liz was the best boss and mentor that he has worked with in his career. He offered well wishes to Liz.

Steve Mayo offered that it was hard to lose Liz both professionally and personally. Their families have grown together and he hates to see her leave but understands that she will be available to Northeast Texas in the future.

Further discussion of this item was moved to Executive Session.

No action taken.

**C. Discussion and possible action regarding activities with Sulphur River Basin Authority.**

No further report. Action taken during discussion of Item V.I.

**D. Discussion and possible action regarding activities with TexAmericas Center.**

No report.

**E. Discussion and possible action regarding activities with REDI.**

Sonja Hubbard reported that the new Executive Director/CEO Robert Sitterly is on board and is learning more about the region. REDI has begun identifying areas best suited for regional economic development.

**F. Discussion and possible action regarding Wright Patman Lake and various regional water issues, including activities in the Arkansas and Texas Legislatures.**

No report.

**VII. Executive Session**

The board stood at ease beginning at 1:39 p.m.

The board reconvened with a full quorum and moved into executive session at 1:44 p.m. pursuant to sections 551.074 of the Texas Open Meetings Act.

Further discussion of Item VI.B. was held at this time.

The board came out of executive session at 1:54 p.m.

No action taken.


**VI. Next Riverbend Meetings**

Special Called Meeting, Wednesday, March 29, 2019 at 2:00 p.m. at Riverbend Offices, 228A Texas Avenue, New Boston, Texas.

**VII. Adjournment**

With no additional business to be discussed a motion was made by **Marshall Wood** and seconded by **Sonja Hubbard** to adjourn the meeting at 1:55 p.m.

The minutes of Riverbend Water Resources District Board of Directors meeting, March 27, 2019 were read and approved on the 17<sup>th</sup> day of April, 2019.

  
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**Fred Milton, President**

Attest:

  
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**Elizabeth Fazio Hale, Executive Director/ CEO**

Riverbend Watersources District  
 Board Meeting  
 March 27, 2019  
 12:00 p.m.

No.	Name	Organization	Title	Phone	Email
1	Harrell Hignight	WBCU	President	903-701-0587	Hignight@windstream.net
2	Hal Harris	Critical Bowie Cnty WSC	GM	903-625-5601	chcwsc@windstream.net
3	Adam Ecell	City of Frederick	Asst. Director Utility	903-293-0067	aeccell@rockwell.com
4	David Briggs	CDM Smith	CSL	512-346-1100	briggsdc@cdmsmith.com
5	Adam Evans	"	"	512-346-2800	evansdd@cdmsmith.com
6	Lance Klement	Garver	Team Leader	214-250-3497	LKLEMENT@GARVERUSA.COM
7	Stephen Cortes	Goldwater	COO	(254) 723-5651	stephen@goldwater.io
8	Kip Arritt	"	CEO	(512) 366-5222	kip@goldwater.io / kip@arrittandassociates.com
9	Sharon Elkins	Rep. Van Deaver	Dist. Dir.	903-628-0361	
10	Kelly Mitchell	SRBA			
11	Steve Mayo	TRK			
12	Johnny Miller	Kyle Miller	Regulator		
13	Mike Burke	RWRP	Consultant		
14	James Carlow	Bowie Co.	County Judge	628-6718	
15	Sheryl Collum	Mayor WV	Mayor	903-276-8837	sheryl.collum@cityofwaverillages.com
16	Mike Britton	SABA	Advisor	903-278-4069	mielbritten@gmail.com
17	Lowell Walker	DeKalb City Council	Councilman	708-501-9926	lowellwalker@dekalb-tx.com
18	Tara Handu	RWRP			
19					
20					