

**Regular Called Meeting  
Riverbend Water Resources District  
Board Meeting Minutes  
January 30, 2019**

228 Texas Avenue, Suite A, New Boston, Texas 75570

**MINUTES**

**I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice**

Pursuant to a notice posted on the District website on January 23, 2019, the Chair, Fred Milton, President of the Board, called the meeting to order at 12:02 p.m.

**Directors Present:**

Fred Milton, President  
Sonja Hubbard, Vice President  
Tina Veal-Gooch, Treasurer

**Directors Absent:**

Marshall Wood, Past President  
Jim Green, Secretary

**Administration Present:**

Elizabeth Fazio Hale, Executive Director/ CEO  
Becky Melton, Financial Director/HR Manager  
Eli Hunt, Systems Manager

**Public Present:**

See attached list.

**For purposes of a regular meeting, quorum was not established and no formal action was taken.**

**II. Invocation & Pledge**

Fred Milton led the invocation and the pledge of allegiance.

**III. Public Comments**

Fred Milton recognized all guests present. He also announced the resignation of Office Manager, Monica Griffin. Monica has been with the District for 9 years. The board thanked Monica for her service and for all her hard work.

No formal public comments.

#### **IV. Special Agenda Item for Individual Consideration**

Justice of the Peace Susan Spellings performed the oaths of office for new Board Member Tina Veal-Gooch and returning Director, Sonja Hubbard.

#### **V. Consent Agenda Items for Consideration**

Items V.A. through V.I were considered together under a Consent Agenda for one single motion of approval.

- A. Discussion and possible action regarding October 24, 2018 Regular Meeting Minutes and November 28, 2018 Regular Meeting minutes.**
- B. Discussion and possible action regarding approval of Riverbend Resolution 20181128-01 amending the current Restricted Funds Policy.**
- C. Discussion and possible action regarding approval of Riverbend Resolution 20181128-02 approving the fourth quarter financials of the FY 2017-2018 (July, August, September) and any applicable quarterly investment reports.**
- D. Discussion and possible action regarding the approval of Riverbend Resolution 20181128-03 amending the original contract with Susan Roth Consultants to include additional funding.**
- E. Discussion and possible action regarding approval of Riverbend Resolution 20181128-04 authorizing the Executive Director/CEO to enter into negotiations and execute contracts with engineering firms chosen to be added to the Master List for Engineering Services.**
- F. Discussion and possible action regarding approval of Riverbend Resolution 20190130-01 appointing Tina Veal-Gooch as Treasurer and resolution affirming the appointment.**
- G. Discussion and possible action regarding approval of Riverbend Resolution 20190130-02 approving the FINAL Hooks Feasibility Study conducted by MTG Engineers & Surveyors.**
- H. Discussion and possible action regarding approval of Riverbend Resolution 20190130-03 approving the FINAL Industrial Pretreatment Feasibility Study conducted by AECOM Technical Services.**
- I. Discussion and possible action regarding moving the February 27, 2019 Regular Board Meeting to February 20, 2019 and the May 22, 2019 Regular Board Meeting to May 29, 2019.**

A single motion was made by **Sonja Hubbard** and seconded by **Tina Veal-Gooch** to approve the Consent Agenda Items as listed above. The motion was approved

unanimously.

## **VI. Agenda Items for Individual Consideration**

### **A. Discussion and possible action regarding approval of a resolution amending the Investment Policy.**

Jerry Landrum from Federated Securities Corporation provided information on the TexPool and TexPool Prime investment funds to include the annual performance of the funds, the risk and ease of transfer of funds.

A motion was made by **Tina Veal-Gooch** and seconded by **Sonja Hubbard** to approve **RESO 20190130-04** to approve the amendment of the Investment Policy of Riverbend Water Resources District to include TexPool Prime to the list of authorized and suitable investments. The motion was approved unanimously.

### **B. Discussion and possible action regarding approval of a resolution approving the FY 2017-2018 Audit performed by Wilf Henderson, P.C.**

Fred Milton provided information on the need to further review the audit.

No formal action was taken.

### **C. Discussion and possible action regarding approval of a resolution approving the first quarter financials of FY 2018-2019 (October, November and December 2018) and any applicable quarterly investment reports.**

Tara Houck, Staff Accountant, presented the financials for the first quarter of fiscal year 2018-2019.

A motion was made by **Sonja Hubbard** and seconded by **Tina Veal-Gooch** to approve **RESO 20190130-06** to approve the first quarter financials of FY 2018-2019. The motion passed unanimously.

### **D. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO, Elizabeth Fazio Hale, to execute renewal agreements for the purpose of providing employee health and life insurance benefits with TML Multistate Intergovernmental Employee Benefits Pool (TML), to include reduction of the deductible from \$1500 to \$1000.**

Liz Fazio Hale provided information on the renewal agreement with TML. There was a 4% increase in premiums this year from last year. The previous year we had an increase of 24%. As costs go up for the entire TML group, those costs are spread amongst all members, helping to stabilize increases. However, if Riverbend has more than the average costs expended, then we will pay for those the following year. Further, it is recommended that we decrease the deductible to \$1,000. The difference in dropping the deductible for our entire workforce is \$7,000 extra annually to

Riverbend.

A motion was made by **Sonja Hubbard** and seconded by **Tina Veal-Gooch** to approve **RESO 20190130-07** authorizing the Executive Director, Elizabeth Fazio Hale to execute renewal agreements for the purpose of providing employee health and life insurance benefits with TML Multistate Intergovernmental Employee Benefits Pool to include reduction of the deductible from \$1500 to \$1000. The motion passed unanimously.

**E. Discussion and possible action regarding a motion to approve membership into the National Water Supply Alliance (NWSA).**

Liz Fazio Hale, Executive Director/CEO, provided information on a meeting of this group she attended in October 2018. It was a quick workshop which provided very valuable insight to the inner workings of the US Corps. The organization is in its infancy and recently had a change in Executive Directors. There is great opportunity for Riverbend to help shape the policies of the organization. The reason for bringing this membership to the board is that it is a \$5,000 annual fee, more than the usual annual membership fee for other organizations. ED/CEO could go either way but would like to discuss the merits of membership with the Board.

A motion was made by **Tina Veal-Gooch** and seconded by **Sonja Hubbard** to approve membership into the National Water Supply Alliance. The motion passed unanimously.

**F. Discussion and possible action regarding a resolution approving the Volumetric and Sedimentation Study conducted by Arroyo Environmental Consultants, LLC and analysis by LJA Engineering, Inc.**

Liz Fazio Hale, Executive Director/CEO provided a summary of the findings of the Volumetric and Sedimentation Study jointly funded with the Sulphur River Basin Authority (SRBA).

A motion was made by **Sonja Hubbard** and seconded by **Tina Veal-Gooch** to release the drafts of the technical memo of the Volumetric and Sedimentation Study completed by Arroyo Environmental Consultants, LLC and study analysis by LJA Engineering, Inc., as well as any further full reports, for distribution on the Riverbend Water Resources website. The motion passed unanimously.

**G. Discussion and possible action regarding a feasibility study on the member distribution system with respect to the Member Entities' storage tanks.**

Liz Fazio Hale provided information on the management of the member city ground storage tanks by TWU. Due to new regulations, those tanks need to be included on a report for "old water" due to water sitting in those tanks and this monitoring would need regular sampling. With new infrastructure proposed and the likelihood that Riverbend will take over management of those tanks, studies are needed to 1) evaluate the condition of the tanks and 2) determine the best way to incorporate new regulations with "point of delivery" contractual terms.

A motion was made by **Sonja Hubbard** and seconded by **Tina Veal-Gooch** to authorize Liz Fazio Hale, Executive Director/CEO, to select one or more engineering firms from the Master Rotation List to conduct the study with final contract and amount to be brought back to the Board for final approval. The motion passed unanimously.

**H. Discussion and possible action regarding Board of Director Appointments.**

Fred Milton, Board President, provided information on the resignation of Board Member Jim Green.

Liz Fazio Hale read the resignation letter signed by Mr. Green.

No action taken.

**I. Discussion and possible action regarding Wright Patman Lake and various regional water issues, including activities in the Arkansas and Texas Legislatures.**

Liz Fazio Hale provided information on the Legislative language introduced this week. It includes the request to allow water supply corporations to be paying members with Riverbend and a request to eliminate the 4 year sit-out provision for board members whose terms have ended.

No action taken.

**J. Discussion and possible action regarding activities with Sulphur River Basin Authority.**

Liz Fazio Hale reminded the board of the next SRBA meeting scheduled for February 19, 2019.

No further report given. No action taken.

**K. Discussion and possible action regarding activities with TexAmericas Center.**

Scott Norton provided information on the increase in prospect activity. He also stated that there has been progress with environmental activity on the former Lone Star footprint.

No action taken.

**L. Discussion and possible action regarding activities with REDI.**

Sonja Hubbard announced that REDI has hired Rob Sitterly as the Executive Director. They are all looking forward to working with him.

## **VI. Reports**

### **A. Board Members**

Fred Milton, Board President welcomed Tina Veal-Gooch as the newest member of the Board of Directors.

### **B. Executive Director/CEO**

#### Ongoing Projects:

- i. STAR (Stakeholder Technical Analysis Review) Committee – still working through past reports and studies.
- ii. RWMP – Funding app for ARWMPs is in process and will be submitted to TWDB by Feb 1.
- iii. NewGen Rate Studies – almost complete.
- iv. Water Availability Modeling Update to Sulphur Basin – still waiting on info from a few others in basin.
- v. Pump Station and Ground Storage Tanks Project – testing has begun, waiting on chlorine scrubber before putting online.
- vi. GIS Mapping
- vii. Industrial Pre-Treatment Feasibility Study – Finished
- viii. Hooks Waste Treatment Feasibility Study – Finished
- ix. Volumetric and Sedimentation Study on Wright Patman Lake – presentation given today and 2 more scheduled for Region D and SRBA.
- x. Waste Water Drying Beds – Finished
- xi. Army Invoicing and Payments – on time.
- xii. Future CIP Projects for a Facility Charge #3 – no report
- xiii. Member Entity Services – Continuing for Hooks and Maud.
- xiv. Other Maintenance and Services Projects – Avery.
- xv. Future Riverbend Studies - Preliminary Design on Intake and Raw Water Line, etc.

## **VII. Executive Session**

The board did not move into Executive Session.

## **VIII. Next Riverbend Meetings**

Regular Meeting, Wednesday, February 20, 2018 at 12:00 p.m. at Riverbend Offices, 228A Texas Avenue, New Boston, Texas.

**IX. Adjournment**

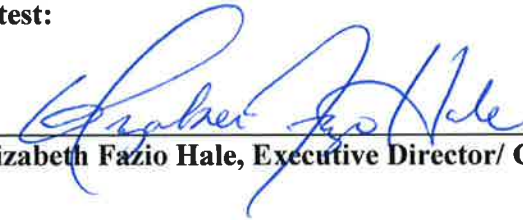
With no additional business to be discussed a motion was made by Sonja Hubbard and seconded by Tina Veal-Gooch to adjourn the meeting at 1:28 p.m.

The minutes of Riverbend Water Resources District Board of Directors meeting, January 30, 2019 were read and approved on the 20th day of FEBRUARY, 2019.



**Fred Milton, President**

**Attest:**



**Elizabeth Fazio Hale, Executive Director/ CEO**

Riverbend Water Resources District  
 Board Meeting  
 January 30, 2019  
 12:00 p.m.

No.	Name	Organization	Title	Phone	Email
1	Matt Garcia	PAPE-Dawson	V. Pres. Lt	2147732380	MattGarcia@pape-dawson.com
2	Lee Niles	PAPE-Dawson	—	—	—
3	Christie Shelley	PAPE-Dawson	—	—	—
4	Jimmy Clark	MARAD-MEDS	—	—	—
5	Dennis Lewis	PA	—	—	dlewis@cableone.net
6	Harrell Hignite	CBCW	President	903-701-0587	hhignite@windstream.net
7	Hal Harris	CBCWSC	General Manager	903-625-5601	cbcwsc@windstream.net
8	Frank Estes	Avery city council	—	918-527-4115	OKAWO@YAHOO.COM
9	Ann Elkins	Rep. VanHorn	—	—	—
10	Shelly Walker	Dick's city council	—	—	—
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