

**Regular Called Meeting  
Riverbend Water Resources District  
Board Meeting Minutes  
October 24, 2018**

228 Texas Avenue, Suite A, New Boston, Texas 75570

**M I N U T E S**

**I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice**

Pursuant to a notice posted on the District website on October 18, 2018, the Chair, Marshall Wood, President of the Board, called the meeting to order at 12:02 p.m.

**Directors Present:**

Marshall Wood, President  
Fred Milton, Vice President  
Sonja Hubbard, Treasurer  
Sean Rommel, Secretary  
Jim Green, Past President

**Directors Absent:**

None

**Administration Present:**

Elizabeth Fazio Hale, Executive Director/ CEO  
Becky Melton, Financial Director/HR Manager  
Eli Hunt, Systems Manager

**Public Present:**

See attached list.

**II. Invocation & Pledge**

Fred Milton led the invocation and the pledge.

**III. Public Comments**

No public comments.

**IV. Consent Agenda Items for Consideration**

*Items IV.A. and IV.B were considered together under a Consent Agenda for one single motion of approval.*

**A. Discussion and possible action regarding September 26, 2018 Regular Meeting minutes.**

No discussion on the minutes.

**B. Discussion and possible action regarding approval of a resolution to authorize the Executive Director/ CEO, Elizabeth Fazio Hale, to execute an interlocal agreement/contract for services with Wilf Henderson, PC for annual audit services for FY 2017-2018.**

Liz Fazio Hale provided information on the annual engagement letter. Riverbend issued an RFQ for audit services last fiscal year. We will reissue an RFQ after 3 years.

A single motion was made by **Sonja Hubbard** and seconded by **Sean Rommel** to approve items from the Consent Agenda, as follows”

September 26, 2018 Regular Meeting Minutes; and  
**RWRD RESO 20181024-01** Approving the Executive Director/CEO to execute an interlocal agreement/contract for services with Wilf Henderson, PC for annual audit services for FY 2017-2018.

The motion was approved unanimously.

**V. Agenda Items for Individual Consideration**

**A. Discussion and possible action regarding approval of a resolution accepting the request for Central Bowie County Water Supply Corporation (CBCWSC) to become a full member of Riverbend Water Resources District and further to draft and request legislation to that effect.**

Liz Fazio Hale provided information that CBCWSC met earlier this month and passed a resolution requesting membership to Riverbend. The current Riverbend statute does not allow water supply corporations to be paying members of Riverbend. Riverbend board members were happy to consider allowing water supply corporations to become paying members and to draft/offer legislation accordingly.

CBCWSC also requested the addition of another board member who would be appointed by CBCWSC, as they would be the 4th largest user in Riverbend. This item should be discussed in context of also adding a voting member appointed by paying members from Cass County. Additionally, current paying members of Riverbend have expressed a desire to have an appointed member wholly by their utilities. The board must proceed carefully, as adding voting members for each entity will result in a previous version of the 2009/2010 board that was reconstructed in 2011.

Also, it was discussed what would happen if entities are no longer members but have appointment powers. This is the case with TexAmericas Center right now.

Last, the board discussed eliminating the term limits that require a four-year “sit-out” after serving two full four-year terms.

A motion was made by **Sean Rommel** and seconded by **Marshall Wood** to approve **RESO 20181024-02** allowing water supply corporations, including Central Bowie County Water Supply Corporation, to become full paying members of Riverbend Water Resources District and further to draft and request legislation to that effect. The motion was approved unanimously.

**B. Discussion and possible action regarding approval of resolutions by Member Entities concerning a recommended regional water rate increase for the purpose of implementing certain projects within Riverbend Regional Water Master Plan 2018.**

Liz Fazio Hale provided information on this as a standing item for discussion. To date, there have been no resolutions passed. Steve Mayo has a meeting with the Texarkana City Council, as they will be considering a resolution in November. Many municipalities have opted to wait until Texarkana passes this resolution, and others are already setting aside rates.

No action taken.

**C. Discussion and possible action regarding Wright Patman Lake and various regional water issues, including activities in the Arkansas and Texas Legislatures.**

Liz Fazio Hale provided information on an anticipated funding agreement with the US Corps of Engineers. Negotiations on the funding agreement for the scope of work on the Cultural Studies has begun and feedback has been provided to the US Corps.

The City of Texarkana, TX has received its amended permit that an intake may be placed anywhere on the perimeter of the reservoir. The amended permit will be filed in Bowie and Cass Counties.

No action taken.

**D. Discussion and possible action regarding activities with Sulphur River Basin Authority (SRBA).**

Liz Fazio Hale provided information on SRBA. It is her understanding that the TSP is still on hold. The JCPD continues to inquire whether Marvin Nichols Lake is a connected or cumulative project to reallocation at Wright Patman Lake. If it is connected, a less rigorous environmental route may be taken to implement the project.

Fred Milton stated he would be attending the next meeting for SRBA on October 29, 2018 at 1:00 p.m.

No action taken.

**E. Discussion and possible action regarding activities with TexAmericas Center (TAC).**

Scott Norton reported that they are working on upgrades to Area D water lines. When that is complete, the ownership of those lines will be transferred to Riverbend.

He also stated that since Sean Rommel is slated to come off of the Riverbend board of directors, they will approve his replacement at their meeting in November. TexAmerica's is extremely thankful for Sean's service as a representative of TAC on this board.

No action taken.

**F. Discussion and possible action regarding activities with REDI.**

Sonja Hubbard reported that REDI is still searching for the right candidate for an executive director. Several have been interviewed to date.

No action taken.

**VI. Reports**

**A. Board Members**

No reports from Board Members.

**B. Executive Director/CEO**

Ongoing Projects:

- i. STAR (Stakeholder Technical Analysis Review) Committee
- ii. Regional Water Master Plan Project with Susan Roth and Consulting
- iii. Regional Water and Waste Water Rates Study
- iv. Water Availability Modeling Update to Sulphur Basin
- v. Pump Station and Ground Storage Tanks Project
- vi. GIS Mapping
- vii. Industrial Pre-Treatment Feasibility Study
- viii. Hooks Waste Treatment Feasibility Study
- ix. Volumetric and Sedimentation Study on Wright Patman Lake
- x. Waste Water Drying Beds
- xi. Army Invoicing and Payments

- xii. Future CIP Projects for a Facility Charge #3
- xiii. Member Entity Services
- xiv. Other Maintenance and Services Projects - Hooks, Maud, Etc.
- xv. Future Riverbend Studies - Preliminary Design on Intake and Raw Water Line, etc.

## **VII. Executive Session**

The board stood at ease beginning at 12:56 p.m.

The board reconvened with a full quorum and moved into executive session at 1:03 p.m. pursuant to sections 551.071 and 551.072 of the Texas Open Meetings Act.

Discussion of Agenda Item V.A. was held at this time.

The board came out of executive session at 1:20 p.m.

No action taken.


## **VIII. Next Riverbend Meetings**

Regular Meeting Wednesday, November 28, 2018 at 12:00 p.m. at Riverbend Offices, 228A Texas Avenue, New Boston, Texas.

## **IX. Adjournment**

With no additional business to be discussed, a motion was made by **Marshall Wood** and seconded by **Sean Rommel** to adjourn the meeting at 1:20 p.m. The motion was approved unanimously.

The minutes of Riverbend Water Resources District Board of Directors meeting, October 24, 2018 were read and approved on the 30<sup>th</sup> day of January, 2019.

  
Fred Milton, President

Attest:

  
Elizabeth Fazio Hale, Executive Director/ CEO