

**Regular Called Meeting  
Riverbend Water Resources District  
Board Meeting Minutes**

**July 25, 2018**

Texarkana Convention Center, Ballroom B  
4610 Cowhorn Creek Rd. Texarkana, TX 75503

**MINUTES**

**I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice**

Pursuant to a notice posted on the District website on July 18, 2018, the Chair, Marshall Wood, President of the Board, called the meeting to order at 6:06 p.m.

**Directors Present:**

Marshall Wood, President  
Fred Milton, Vice President  
Sonja Hubbard, Treasurer  
Jim Green, Past President

**Directors Absent:**

Sean Rommel, Secretary

**Administration Present:**

Elizabeth Fazio Hale, Executive Director/ CEO  
Becky Melton, Financial Director/HR Manager  
Kathy Pierce, Bookkeeper  
Monica Griffin, Office Manager  
Rickie Henderson  
Bryan Redix

**Public Present:**

See attached list.

**II. Invocation & Pledge**

Fred Milton led the invocation and pledge.

**III. Public Comments**

Marshall Wood acknowledged all of the elected officials and recognized Riverbend employees for their significant contributions to the Wet Utilities Operation.

Don Morris provided a note of appreciation for the efforts of Riverbend in planning and emphasized the importance of capacity and connectivity on area water infrastructure for economic development.

#### **IV. Agenda Items for Individual Consideration**

##### **A. Discussion and possible action regarding June 27, 2018 Regular Meeting minutes; July 17, 2018 Special Called Joint Meeting minutes; and July 18, 2018 Special Called Work Session minutes.**

A motion was made by **Fred Milton** and seconded by **Jim Green** to approve the minutes for the June 27, 2018 Regular Meeting minutes; July 17, 2018 Special Called Joint Meeting minutes; and July 18, 2018 Special Called Work Session minutes. The motion passed unanimously.

##### **B. Discussion and possible action regarding planning within the Sulphur River Basin.**

Liz Fazio Hale provided an update on the ongoing Water Availability Model study and the Volumetric and Sedimentation Study. Mrs. Hale also recapped the discussion at the joint meeting with the Sulphur River Basin Authority ("SRBA") on July 17, 2018 stating that all parties are pleased with the continued transparency among all of the entities involved with water needs in this region.

Kelly Mitchell provided reassurance that the SRBA will continue to communicate with Riverbend. He also stated that the SRBA is looking for funding outside of the metroplex.

Fred Milton would like to see SRBA begin to focus its efforts on sedimentation as well as health and safety of the region.

Jim Green expressed appreciation for a new day for SRBA and also emphasized his desire to see SRBA focus on quality of the basin.

Steve Mayo reminded the attendees that SRBA is not a current wholesale provider for the region but Riverbend is a wholesale provider. SRBA should focus on basin quality. These roles better suit each entity.

Marshall Wood asked about a separate funding agreement for the 20% for local needs between the SRBA and Riverbend for meeting in-basin needs. Steve Mayo responded that this would need to be thoroughly vetted, as it is a completely new concept and a different approach to meaningful local participation with SRBA.

A motion was made by **Fred Milton** and seconded by **Sonja Hubbard** to allow Board President Marshall Wood and/or Executive Director/CEO Liz Fazio Hale to request more information on the current funding agreement with the metroplex and to inquire about the

possibility of a future funding agreement with Riverbend for any available local needs on behalf of the basin.

**C. Discussion and possible action regarding Final Presentation of Riverbend Regional Water Master Planning (Susan Roth Consulting and Carollo Engineers).**

Liz Fazio Hale introduced Mrs. Susan Roth of Susan Roth Consulting for the final presentation of the Regional Water Master Plan.

A motion was made by **Fred Milton** and seconded by **Sonja Hubbard** for approval to finalize the draft of the Riverbend Regional Water Master Plan 2018 for publication. Comments will be received through mid-September.

**D. Discussion and possible action regarding Introduction to Riverbend Regional Water Master Plan: A Path Forward.**

Liz Fazio Hale stated that the compilation is intended to summarize the findings of the Regional Water Master Plan (approximately 250 pages) and AECOM's Second Cost Estimates (approximately 50 pages). Please see the attached document titled "Regional Water Resources: A Path Forward."

Action taken after discussion of Agenda Item IV. E.

**E. Discussion and possible action regarding Second Cost Estimates for Riverbend Regional Water Master Plan (AECOM).**

Liz Fazio Hale provided information on discussions with many of the member entities and determined that due to the elevated costs coming back in the draft regional plan from Roth and Carollo, it would be immediately necessary to receive a second, much more detailed (Level III) set of cost estimates. She worked with staff and consultants to determine a more appropriate phasing and sizing of the projects to meet immediate demands. The second cost estimates are generally close to those initially published by Roth and Carollo, they are far more detailed and hopefully will better assist Riverbend in the development of a future water rate, as well as achieving funding and financing. She emphasized that it is the intent of Riverbend to explore grants and EDC funds for the development and cost reduction of the recommended projects. Additionally, there is much more detail that will need to come from pre-design such as the actual location of the intake, the pipeline path, and site evaluation for the water treatment facility.

A motion was made by **Fred Milton** and seconded by **Jim Green** for approval to finalize the drafts of the Riverbend Regional WMP Summary of a Regional Path Forward and the Riverbend Second Cost Estimates by AECOM.

**V. Reports**

**A. Board Members**

No reports.

**B. Executive Director/CEO**

No Reports.

**VI. Executive Session**

The Board did not move into Executive Session.

**VII. Next Riverbend Meetings & Activities:**

Riverbend Work Session and True-Up Meeting, Wednesday, August 22, 2018 at 10:00 a.m. at Riverbend Offices.

Riverbend Regular Meeting, Wednesday, August 29 at 12:00 p.m. at Riverbend Offices.

**VII. Adjournment**

With no additional business to be discussed, Marshall Wood, Board President adjourned the meeting at 7:29 p.m.

The minutes of Riverbend Water Resources District Board of Directors meeting, July 25, 2018 were read and approved on the 29<sup>th</sup> day of August, 2018.



\_\_\_\_\_  
Marshall Wood, President

Attest:



\_\_\_\_\_  
Elizabeth Fazio Hale, Executive Director/ CEO

Riverbend Water Resources District  
 Board Meeting  
 July 25, 2018  
 6:00 p.m.

No.	Name	Organization	Title	Phone	Email
1	Cheri Stuart	Graphic Arts	HSE Manager	903-796-1406	
2	Mike Burke				
3	Mickey Williams	City of Mand	Mayor	903 701 7288	
4	Sheryl Collem	Wake Village	Mayor	903-276-8837	
5	Daniel Williams	MTI	Proj Manager	903-938-8533	
6	Santa Hubbard	RB	BAND	903-336-6413	
7	Phyllis Chubb-Costa	—	—	404-275-2400	
8	Bill Fountain	ANRC	Commissioner	903-278-8559	
9	Genevieve May	TXK		903-293-0416	
10	Shirley Jaster	City Texarkana	City Manager	903-798-3949	
11	Heather Sojars	City of TXK-AN	City Clerk	870-799-4995	
12	Don Morris	TexAmericas	Board	903-701-6244	
13	Cindy Guwinn	GPI			
14					
15					
16					
17					
18					
19					
20					

Riverbend Water Resources District  
 Board Meeting  
 July 25, 2018  
 6:00 p.m.

No.	Name	Organization	Title	Phone	Email
1	Kelly Mitchell	SARBIA	Board MBR		K.Mitchell@SARBIA.TX.ORG
2	Kickie Henderson	Riverbend	operator		
3	Rick Barton	TEXAS KAN & WATER	operator		
4	C. David Glass	RWTRD			
5	Stuart McDonald	-	-		
6	Kyle Dooly	CITY OF TEX TX	DEPUTY CITY MANAGER	(903) 798-3943	kdooley@txk.usa.org
7	TRAVIS RAMSON	ATLANTA	MAYOR	903-244-6655	TRAVIS@FWOINS.GOV
8	David Cockrell	Atlanta	City Manager	903 779 8466	dcockrell@atlanta-texas.org
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					