

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes
January 24, 2018**

228 Texas Avenue, Suite A, New Boston, Texas 75570

MINUTES

I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice

Pursuant to a notice posted on the District website on January 19, 2018, the Chair, Marshall Wood, President of the Board, called the meeting to order at 12:01 p.m.

Directors Present:

Marshall Wood, President
Fred Milton, Vice President
Kelly Mitchell, Treasurer
Sean Rommel, Secretary
Jim Green, Past President

Directors Absent:

None

Administration Present:

Elizabeth Fazio Hale, Executive Director/ CEO
David Glass, General Counsel
Becky Melton, Financial Director/HR Manager
Eli Hunt, Systems Manager
Rhonda Jones, Accountant

Public Present:

Please see attached sign in sheet.

II. Invocation

Fred Milton led the invocation.

III. Public Comments

Marshall Wood publicly recognized guests.

Robert Guinn made public comments regarding new reservoirs and concern for landowners that could be negatively impacted.

IV. Agenda Items for Individual Consideration

A. Discussion and possible action regarding December 13, 2017 Regular Meeting minutes.

A motion was made by **Fred Milton** and seconded by **Sean Rommel** to approve the minutes for the December 13, 2017 Regular Called meeting. The motion was approved unanimously.

B. Discussion and possible action regarding a resolution approving the 1st Quarter FY 2017-2018 financial statements and any applicable investment reports.

Rhonda Jones presented the 1st Quarter financial reports.

A motion was made by **Jim Green** and seconded by **Sean Rommel** to approve **RESO 20180124-01** approving the 1st quarter financials. The motion was approved unanimously.

C. Discussion and possible action regarding approval of a resolution authorizing Executive Director, Elizabeth Fazio Hale, to execute renewal agreements for the purpose of providing employee health and life benefits with TML Multistate Intergovernmental Employee Benefits Pool.

Liz Fazio Hale provided information on the increase in medical insurance rates across all industries. There was no increase to medical insurance last year, but this year rates are increasing by about 20%. She also stated that efforts will be made to gather information from various other insurance companies to ensure the rates from TML are competitive.

A motion was made by **Fred Milton** and seconded by **Sean Rommel** to approve **RESO 20180124-02** authorizing the Executive Director/CEO Elizabeth Fazio Hale to execute interlocal agreement(s) for employees' benefits pool, health reimbursement arrangement, and retirement reimbursement arrangement services with TML Multistate IEBP. The motion was approved unanimously.

D. Discussion and possible action regarding a resolution authorizing the Executive Director/CEO, Elizabeth Fazio Hale, to enter into a contract with Maud, Texas for certain water and wastewater repair services.

Liz Fazio Hale provided information that the City of Maud is in need of a back-up plan for providing repair services to their water and wastewater systems on an emergency type basis. The Executive Director and General Counsel have worked on the development of a service agreement that provides for a list of services related only to repair services at this time. It is on a case by case basis and not a monthly fee and it provides certain protections from liability for the District, as well as our laborers.

Sean Rommel suggested having the District added as an insured party to the City's policy.

A motion was made by **Jim Green** and seconded by **Sean Rommel** to approve **RESO 20180124-03** authorizing the Executive Director/CEO, Elizabeth Fazio Hale, to enter into a contract with Maud, Texas for certain water and wastewater repair services. The motion was approved unanimously.

E. Discussion and possible action regarding approval of a joint resolution of the City Council of the City of Texarkana, Texas and the Board of Directors of Riverbend Water Resources District providing signature authority to Elizabeth Fazio Hale, Executive Director/CEO of Riverbend Water Resources Director, for any and all federal and state permit applications and/or permit amendments for the addition of a new intake structure and new intake location in Wright Patman Lake.

Liz Fazio Hale provided information that in October, the Riverbend Board voted to move forward with the new development of a new additional intake at Wright Patman Lake. The Executive Director is working with the federal and state agencies and is in need of certain signature authority to sign application requests. This Joint Resolution delegates that signature authority. The City of Texarkana, Texas met on Monday January 22nd to discuss this joint resolution and decided to table the vote until further information can be obtained. A workshop is scheduled for Monday, January 29, 2018 to further discuss the need for this joint resolution.

No action taken.

F. Discussion and possible action regarding internal and external accounting services for the District.

Liz Fazio Hale provided information that, in the near future, the District will have a need for an internal staff accountant. The District is growing and in preparation of the future issuance of bonds, it is important that we begin discussions related to this item. The Executive Director/CEO recommends developing a new staff position, building this into the next fiscal year budget, and working with the military to partially fund this position.

No action taken.

G. Discussion and possible action regarding Lake Wright Patman and various regional water issues, including activities in the Arkansas and Texas Legislatures.

Regarding the Sulphur River Basin Authority, Liz Fazio Hale provided information that appointments to the board of the Sulphur River Basin Authority should be coming soon.

Regarding the Ultimate Rule Curve Implementation, the Executive Director/CEO is work the Congressman Ratcliffe's office to move the Corps along in obtaining a funding agreement so that cultural and environmental studies can begin.

No action taken.

H. Discussion and possible action regarding the purchase of TAC East Infrastructure.

Liz Fazio Hale provided information that the TAC East Water Supply Agreement and Assignment and Assumption have been signed. TWDB has approved the release of funds. The District is awaiting the deposit of these funds so that the sale will be complete.

No action taken.

I. Discussion and possible action regarding activities with TexAmericas Center.

Discussion and possible action regarding approval of a resolution authorizing the President, Marshall Wood, to execute an amendment to the interlocal agreement with TexAmericas Center for current and future water supply.

Liz Fazio Hale provided information that she has worked with our General Counsel and the Executive Director of TAC to develop an amendment. This amendment includes a projection of a timeline, also a requirement of the original Sale and Purchase Agreement. It is important to Riverbend that the timeline be contingent on the implementation of the Ultimate Rule Curve. It is important to TAC that the original requirement of the Sale and Purchase Agreement to bring raw water to the TAC footprint by 2026 not be impacted by an amendment. The Amendment provided was presented Tuesday January 23, 2018 to the TAC board for approval. Riverbend has previously given approval for the development of the Amendment. This Resolution is giving signature approval for the President to execute the amendment.

A motion was made by **Fred Milton** and seconded by **Sean Rommel** to approve **RESO 20180124-04** authorizing the President, Marshall Wood, to execute an amendment to the interlocal agreement with TexAmericas Center for current and future water supply.

V. Reports

A. Board Members

B. Executive Director/CEO

Ongoing Projects:

- i. STAR (“Stakeholder Technical Analysis Review Committee”)
- ii. Regional Water Master Plan Project with Susan Roth and Consulting
- iii. Regional Water Rates Study
- iv. Pump Station and Ground Storage Tanks Project
 - a. Well underway. Should be complete by end of FY.
- v. Pipeline Replacement and Chlorification Project
- vi. Future CIP Projects for a Facility Charge #3
- vii. Other Maintenance and Services Projects
- viii. Future Riverbend Studies - Raw Water Line, Sedimentation, WAMs, etc.

VI. Executive Session

The Board moved into Executive (Closed) Session at 1:00pm.

The Board returned from Executive (Closed) Session at 1:49pm.

No further action was taken.

VII. Next Regular Meeting:

Wednesday, February 28, 2018 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, TX 75570.

VIII. Adjournment

With no additional business to be discussed, a motion was made by **Fred Milton** and seconded by **Kelly Mitchell** to adjourn the meeting at 1:50pm. The motion was approved unanimously.

The minutes of Riverbend Water Resources District Board of Directors meeting, January 24, 2018 were read and approved on the 28th day of February, 2018.



Marshall Wood, President

Attest:



Elizabeth Fazio Hale, Executive Director/ CEO

No.	Name	Organization	Title	Phone	Email
1	Tony Smith	Carollo	Engineer	912-799-4511	T.Smith@carollo.com
2	Mike Burke	RWRD	Consultant	903-826-1808	ABurke@cablema.net
3	Mike Buttran	SAB	"	903-278-4067	mikebuttran@gmail.com
4	Wendell Davis	RRCWSC	GM	903-249-8138	wendell.davis@wrriestates.net
5	Robert Guinn	Business Owner			
6	Jimmy Clary	City of Merit	Contractor	903-278-6447	
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