

**Regular Called Meeting  
Riverbend Water Resources District  
Board Meeting Minutes  
July 12 2017**

228 Texas Avenue, Suite A, New Boston, Texas 75570

**M I N U T E S**

**I. Call to Order, Roll Call, and Establishment of Quorum and Certification of Notice**

Pursuant to a notice posted on the District website on July 7, 2017, the Chair, Marshall Wood, Vice President of the Board, called the meeting to order at 12:02 p.m.

**Directors Present:**

Marshall Wood, Vice President  
Fred Milton, Treasurer  
Kelly Mitchell, Secretary  
Sean Rommel, Past President

**Directors Absent:**

Jim Green

**Administration Present:**

Elizabeth Fazio Hale, Executive Director/ CEO  
David Glass, General Counsel  
Becky Melton, Financial Director/HR Manager  
Eli Hunt, Systems Manager

**Public Present:**

Bart Brock, Legislative Staff, Representative Van Deaver  
Lanny Buck, Engineer, KSA Engineers  
Jimmy Cochran, Mayor, Hooks, TX  
Hal Harris, General Manager, Central Bowie County Water Supply Corporation  
John Whitson, City Manager, Texarkana, TX

**II. Invocation**

Fred Milton led the invocation.

**III. Public Comments**

Marshall Wood publicly recognized guests.

An update was given on Jim Green's recovery and upcoming surgery

No other public comments.

#### **IV. Agenda Items for Individual Consideration**

##### **A. Discussion and possible action regarding June 14, 2017 Regular Meeting minutes.**

A motion was made by **Fred Milton** and seconded by **Kelly Mitchell** to approve the minutes for the June 14, 2017 Regular Called meeting. The motion was approved unanimously.

##### **B. Discussion and possible action regarding draft financials and investment report.**

Liz Fazio Hale provided information on the financial statements for April 2017 and May 2017.

No action taken.

##### **C. Discussion and possible action regarding approval of a resolution to authorize the Executive Director/CEO, Elizabeth Fazio Hale, to amend the water rates study and planning agreement with NewGen Strategies to include a study on wastewater rates, not to exceed an additional \$30,040.00.**

Liz Fazio Hale provided information and suggested an amendment to the water rate study to include the wastewater rates. It would be about \$50,000 cheaper to combine it now rather than do a separate study later.

A motion was made by **Sean Rommel** and seconded by **Fred Milton** to approve **RESO 20170712-01** to authorize Executive Director/CEO, Liz Fazio Hale, to amend the water rates study and planning agreement with NewGen Strategies to include a study on waste water rates, not to exceed an additional \$30,040.00. The motion was approved unanimously.

##### **D. Discussion and possible action regarding approval of a resolution authorizing the Executive Director/CEO, Elizabeth Fazio Hale, to enter into a contract with REG for Riverbend to provide wastewater services.**

Liz Fazio Hale provided information regarding the need for contracts with all new commercial customers. Kelly Mitchell asked and Eli Hunt provided information on requiring pretreatment by the customer or charging for pretreatment as well as treatment. Marshall Wood and Sean Rommel brought up termination clauses and cost vs. profit in the long run for pretreatment. Concerns about fees charged to the customer if we are put at our limit on discharge capacity, as well as the option to expand our permit were addressed.

A motion was made by **Sean Rommel** and seconded by **Kelly Mitchell** to approve **RESO 20170712-02**, authorizing the Executive Director/CEO, Elizabeth Fazio Hale to enter into a contract with REG for Riverbend to provide wastewater services. The motion was approved unanimously.

**E. Discussion and possible action regarding approval of a joint resolution supporting the role of Riverbend Water Resource District in implementation of the Ultimate Rule Curve and as the entity to seek future water rights in Lake Wright Patman Reservoir on behalf of all Member Entities.**

Liz Fazio Hale gave a list of the cities that have approved a joint resolution in support of Riverbend implementing the Ultimate Rule Curve, as well as a list of entities we are still working with. Marshall Wood suggested that asking counties, and possibly IP, to pass resolutions as well would be beneficial to the efforts of Riverbend.

No action taken.

**F. Discussion and possible action regarding Lake Wright Patman and various regional water issues, including activities in the Arkansas and Texas Legislatures.**

Liz Fazio Hale provided information on an upcoming meeting with the Project Management Plan Team of the Corps of Engineers in Dallas on July 21, 2017. Information was also provided on the Texas Legislature.

Bart Brock provided information on a town hall meeting to be held by Rep. Gary VanDeaver on July 12, 2017 from 4:30 pm to 6:30 pm at the Truman Arnold Center at Texarkana College.

No action taken.

**G. Discussion and possible action regarding the purchase of TAC East Infrastructure.**

Liz Fazio Hale provided information that the City of Texarkana approved the sale of the TAC East Infrastructure to Riverbend. A contract will be drawn up for the purchase. The goal is to have a transfer date of October 1, 2017 that will tie with the start of our fiscal year.

No action taken.

**H. Discussion and possible action regarding activities with TexAmericas Center.**

Scott Norton provided written information on the following items: The Targeted Industry Study/Workforce Needs Alignment report for the region should be completed by the end of July; a couple weeks ago TAC received the first update from Olsson & Associates regarding our master planning on the north end of TAC-East; and weather permitting, construction should start on the sewer for Expal USA this week. That asset will become Riverbend's once completed, and it is part of the EDA Infrastructure Grant that was the partnership between TAC, our nonprofit and Riverbend.

No action taken.



## V. Reports

A. Board Members

B. Executive Director/CEO

### Ongoing Projects:

- i. STAR (“Stakeholder Technical Analysis Review Committee”) Extension - Ready to appoint this Committee with those who have showed interest.
- ii. Regional Water Master Plan Project with Susan Roth and Consulting is progressing nicely.
- iii. Water Rates Study – NewGen has received information from most entities.
- iv. Feasibility Study Review - On hold pending further funding at the Corps level and exemption being obtained. TSP now to be completed by December 2017, possibly even May 2018.
- v. Million-gallon Water Ground Storage Tanks Project - Hopeful to begin project August 1, 2017.
- vi. Pipeline Replacement and Chlorification Project - Last billing should be received for services ending June 2017.
- vii. Future CIP Projects for a Facility Charge #3 - on hold pending further instruction from the RRAD officials, due to some concerns with timing and potential BRAC.
- viii. Other Maintenance and Services Projects - looking at collaborative projects with Member Entities.
- ix. Future Riverbend Studies - Sedimentation, WAMs, etc.

## VI. Executive Session

**The Board went into Executive (Closed) Session from 12:51pm - 1:15pm to discuss contractual issues and to receive legal advice pursuant to Texas Open Meetings Act, Government Code, Section 551.071.**

The Board reconvened Open Session.

No further action was taken.

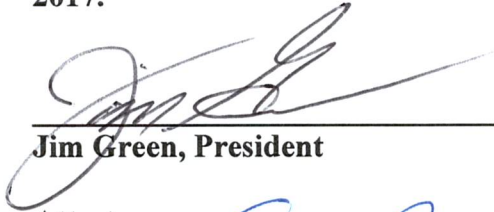
## VII. Next Regular Meeting

Wednesday, August 9, 2017 at 12:00 p.m. at Riverbend Offices, 228 A Texas Avenue, New Boston, TX 75570

**VIII. Adjournment**

With no additional business to be discussed, a motion was made by **Fred Milton** and seconded by **Kelly Mitchell** to adjourn the meeting at 1:16pm The motion was approved unanimously.

The previous corrected minutes of Riverbend Water Resources District Board of Directors meeting, July 12, 2017 were read and approved on the 9<sup>th</sup> day of August, 2017.

  
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**Jim Green, President**

Attest:

  
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**Elizabeth Fazio Hale, Executive Director/ CEO**