

**Regular Meeting  
Riverbend Water Resources District  
Board Meeting Minutes  
September 19, 2013**

Location: 28 Morris Lane Suite 118, Texarkana, TX 75503

**A G E N D A**

**I. Call to Order, Roll Call, Establishment of Quorum, Certification of Notice.**

Marshall Wood, Chairman of the Board, called the meeting to order at 12:05 p. m. and welcomed the guests in attendance.

**Members in attendance:**

Marshall Wood      Sean Rommel      James Carlow      Fred Milton

Kelly Mitchell

**Members absence:** Scott Albert

**Others in attendance:**

Wendell Davis      Paige Alexander      Mike Burke      Jennifer Meyer  
*Red River County WSC      Texarkana Gazette      Wake Village, TX      SWEPCO*

John A. Whitson

*City Manager, Texarkana, TX*

**II. Public Comments: None**

**III. Agenda items for individual consideration:**

- A. Consider and Approve Riverbend Water Resources District (RWRD) Minutes from August 22, 2013: A motion was made by Kelly Mitchell and seconded by Sean Rommel to approve. The motion carried by voice vote unanimously.
- B. Consider and Approve Riverbend Water Resources District (RWRD) Minutes from September 9, 2013: A motion was made by Sean Rommel and seconded by James Carlow to approve. The motion carried by voice vote unanimously.
- C. Discussion and possible action regarding August 2013 financial statements: Kelly Mitchell briefed the Board and provided detailed information on the Balance Sheet, Profit and Loss, Cash Flow Statement, and General Ledger as of August 31, 2013. Total assets are \$329,637.62 with cash on hand at end of period \$303,435.39. After a brief discussion, a motion was made by James Carlow and seconded by Kelly Mitchell to approve the Treasurer's report as presented. The motion carried by voice vote unanimously.
- D. Discussion and possible action regarding the Executive Director Expense Report 5. Expense Report 5 was submitted to the board by the Executive Director in the amount of \$523.61. After a brief discussion, a motion was made by Kelly Mitchell and seconded by Sean Rommel to approve. The motion carried by voice vote unanimously.

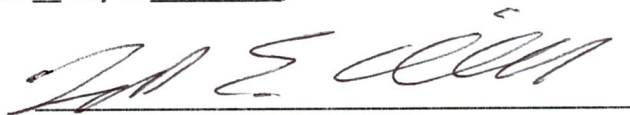
- E. Discussion and possible action regarding FY 2013/14 budget: The RWRD budget was presented, reviewed, and discussed at the prior regular scheduled Board meeting. A motion was made by Kelly Mitchell and seconded by Sean Rommel to approve. The motion carried by voice vote unanimously.
- F. Discussion and possible action regarding election of RWRD officers:
- 1) In accordance with Section 9601.054, election of RWRD officers for the coming year was accomplished.
  - 2) The floor was opened for nominations for the position of RWRD Chairman. Fred Milton was nominated for Chairman by Kelly Mitchell, seconded by James Carlow, with nomination carried by voice vote unanimously.
  - 3) The floor was opened for nominations for the position of RWRD Vice-Chairman. Kelly Mitchell was nominated for Vice-Chairman by Fred Milton, seconded by Sean Rommel, with nomination carried by voice vote unanimously.
  - 4) The floor was opened for nominations for the position of RWRD Treasurer. Sean Rommel was nominated for Treasurer by James Carlow, seconded by Kelly Mitchell, with nomination carried by voice vote unanimously.
  - 5) The floor was opened for nominations for the position of RWRD Secretary. Marshall Wood was nominated for Secretary by James Carlow, seconded by Fred Milton, with nomination carried by voice vote unanimously.

IV. **Reports:**

- A. Executive Director – The August 2013 report was submitted in writing in the absence of the Executive Director. Presentations concerning the RWRD Way Forward continue with member city entities as we prepare for the compilation of the RWRD Strategic Plan. The Director continues to meet proactively with stakeholders and discuss issues and concerns regarding water resources in our region.
- B. Board Members – All of the newly elected officers expressed thanks for all Board members support during the past year and look forward to continuing to serve.

- V. **Adjourn:** With no additional business to be discussed, a motion was made by Sean Rommel and seconded by James Carlow to adjourn meeting at 1:05 p. m. The motion carried unanimously by voice vote.

The above and foregoing minutes of River Bend Water Resource District Board of Directors meeting, October 17, 2013 were read and approved on the 17 day of October, 2013.



Fred Milton, Chairman of the Board

Attest:



Marshall Wood, Secretary