

**Regular Meeting
Riverbend Water Resources District
Board Meeting Minutes
March 20, 2014**

Location: 28 Morris Lane Suite 118, Texarkana, TX 75503

A G E N D A

- I. **Call to Order, Roll Call, Establishment of Quorum, Certification of Notice.**
Fred Milton, President of the Board, called the meeting to order at 12:00 p. m. and welcomed the guests in attendance.

Director's in Attendance:

Fred Milton Sean Rommel James Carlow
President Treasurer Director At-Large

Director's absent:

Kelly Mitchell Marshall Wood
Vice-President Secretary

Staff in Attendance:

Scott Albert
Executive Director

Others in attendance:

Paige Alexander Wendell Davis Jennifer Harland
Texarkana, Gazette Red River County WSC SWEPCO Mgr. External Affairs

- II. **Public Comments:**

No comments.

- III. **Agenda Items for Individual Consideration**

- A. **Discussion and possible action regarding the February 2014 financial statements.**

Executive Director stated cash on hand slightly decreased.

A motion was made by James Carlow and seconded by Sean Rommel to accept the RWRD February 2014 financial report. The motion was approved unanimously.

B. Discussion and possible action regarding the February 28, 2014 Board meeting minutes.

A motion was made by James Carlow and seconded by Sean Rommel to accept the Board meeting minutes of February 28, 2014. The motion was approved unanimously.

C. Discussion and possible action about amending FY 13/14 budget.

Item was tabled until the next meeting.

D. Discussion and possible action regarding an interlocal agreement with Texas Municipal League Intergovernmental Employee Benefits Pool.

Executive Director stated, since May 2013 the District has paid for his health insurance coverage through a previous employer. In October 2014 his healthcare coverage through the Federal government will expire.

In January, he began searching for alternative insurance providers. He asked for a proposal from Texas Municipal League Intergovernmental Employee Benefits Pool (TML IEMP). TMLs proposal offers varying medical, life, vision and dental plans. He recommends the following coverage outlined in TMLs proposal: Medical P85-50-20-A \$25 OV, Life & AD&D, Dental and Vision.

The new coverage will save the district around \$1,350.00 annually.

A motion was made by Sean Rommel and seconded by James Carlow to approve the coverage outlined by the Executive Director. The motion was approved unanimously.

E. Discussion and possible action about designating Texas Municipal League Pool to assist Riverbend in complying with the requirements of continuation coverage (COBRA).

Executive Director stated, now that Riverbend is managing an employee benefit plan federal law requires the District to provide COBRA. The Texas Municipal League IEBP offers a service to help the District in complying with COBRA. The COBRA administrative service provided by TML charges a one-time \$50.00 set-up fee and a \$.50 each participant per month fee for every participant who enrolls in COBRA.

A motion was made by James Carlow and seconded by Sean Rommel designating TML to assist Riverbend in complying with the requirements of COBRA. The motion was approved unanimously.

F. **Discussion and possible action regarding the fiscal year 2013 audit.**

Item was tabled until the next meeting.

G. **Discussion and possible action regarding MWH task order No. 3 review of water supply availability for NE Texas and SW Arkansas.**

Executive Director stated the following:

Riverbends strategic plan includes a milestone to develop a regional water plan for the area. In developing a regional water plan Riverbend needs to review existing water supply data. Reviewing existing data will help the District in understanding and communicating the undeveloped water supply in the region.

Working with MWH and SWAWD we have prepared a proposal to review water supply availability in Northeast Texas and Southwest Arkansas. The proposal outlines the following objectives:

- Present findings from previous studies,
- Identify next steps needed to improve accuracy of water supply estimates and
- Pinpoint key issues which need to be addressed in order to develop excess water supply.

The Districts Master Service agreement with MWH serves as the basis for preparing task order three. Compensation to MWH for services delivered in association with task order three is \$51,247.00. SWAWD has verbally agreed to pay \$20,000.00 towards the study.

I recommend the Board of Directors approve task order number three on execution of a funding agreement with SWAWD.


A motion was made by Sean Rommel and seconded by James Carlow approving task order three contingent a funding agreement has been executed with SWAWD. The motion was approved unanimously.

IV. **Reports:**

- A. **Executive Director:**
- B. **RWRD Board Members:**

- V. **Adjourn:** With no additional business to be discussed, a motion was made by James Carlow and seconded by Sean Rommel to adjourn meeting. The motion was approved unanimously.

The above and foregoing minutes of Riverbend Water Resources District Board of Directors meeting, March 20, 2014 were read and approved on the 17 day of April, 2014.



Kelly Mitchell, Vice- President

Attest:



Scott Albert, Executive Director