

**Regular Called Meeting
Riverbend Water Resources District
Board Meeting Minutes
December 19, 2013**

Location: 28 Morris Lane Suite 118, Texarkana, TX 75503

A G E N D A

I. Call to Order, Roll Call, Establishment of Quorum, Certification of Notice.

Fred Milton, President of the Board, called the meeting to order at 12:05 p. m. and welcomed the guests in attendance.

Director's in Attendance:

Fred Milton	Marshall Wood	Sean Rommel	James Carlow
<i>President</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Board member</i>

Director's absent:

Kelly Mitchell
Vice-President

Staff in Attendance:

Scott Albert
Executive Director

Others in attendance:

Paige Alexander	Bill King	Bill Cork	Jennifer Harland
<i>Texarkana, Gazette</i>	<i>TWU Executive Director</i>	<i>TexAmericas CEO</i>	<i>AEP Mgr. External Affairs</i>

II. Public Comments:

No comments

III. Agenda Items for Individual Consideration

A. Discussion and possible action regarding the November 2013 financial statements.

RWRD Executive Director stated the district's cash on hand at month end for November 30, was \$272,133. He also mentioned the financial statements now include a budget versus actual expenditure report. The only unusual expenses during the month of November were \$7,500 to Vail and Knauth a final payment in relation to the 2012 audit and \$15,000 to Strategic Government Resources in regard to the planning retreat.

A motion was made by Sean Rommel and seconded by Marshall Wood to accept the RWRD November 2013, financial report. The motion was approved unanimously.

B. Discussion and possible action regarding the November 26 Special Called Board meeting minutes.

A motion was made by Sean Rommel and seconded by James Carlow to accept the Board meeting minutes of November 26, 2013. The motion was approved unanimously.

C. Discussion and possible action regarding the Executive Directors expense report 9.

RWRD Executive Director mentioned expense report 9 included cost for mailing the 2012 audit to TCEQ.

A motion was made by Sean Rommel and seconded by James Carlow to accept the Executive Directors expense report 9. The motion was approved unanimously.

D. Discussion and possible action for including Fred Milton on Riverbend financial accounts at Texana and Guaranty Banks.

Fred Milton stated the proposed action item authorizes adding the Board President on the Districts two financial accounts as a signatory to Riverbends financial activities.

A motion was made by James Carlow and seconded by Marshall Wood to include Fred Milton on the Districts financial accounts as a signatory. The motion was approved unanimously.

E. Discussion and possible action for establishing a business credit card account with TexAr Federal Credit Union.

The Executive Director stated, at the last Board meeting a recommendation was made to obtain a business credit card from TexAr Federal Credit Union. Sean Rommel mentioned, that Kelly has disclosed obviously his relationship with TexAr which we are all familiar with. He (Kelly) has indicated there is no financial incentive to TexAr or anything like that, nor fees associated with the credit card.

A motion was made by Sean Rommel allowing Scott to initiate action required for obtaining a business credit card from TexAr for Riverbend. The motion was seconded by Marshall Wood. The motion was approved unanimously.

F. Discussion and possible action regarding Riverbend's planning retreat final report.

Executive Director stated, we started Riverbend business planning process in June with the Districts preliminary way-forward obtaining feedback from our member entities governing bodies. The district efforts over the past few months has led to identifying the following business structure for Riverbend; Core Values - 1. Abide by established agreements and enabling legislation 2. Build trust through communications and transparency 3. Provide excellent customer service 4. Lead regional water initiatives

through positive action 5. Unify and represent the entities of the region fairly. Purpose – 1. Provide the governance structure for water resources that represent the region 2. Take the leadership of the regional water infrastructure issues facing the area 3. To protect the ownership and distribution of the water resources of the region. Vision – Riverbend is to provide quality water at an affordable price to the entire region. Goals – 1. Establish the organization and budget for Riverbend 2. Build a new water treatment plant 3. Educate the public on the role a purpose of Riverbend 4. Strengthen Riverbends presence within the region, state and federal arenas 5. Facilitate legislation for creating a bi-state district. The Executive Director is requesting approval of the final retreat report and strategic plan.

A motion was made by Marshall Wood and seconded by James Carlow to approve the final retreat report. The motion was approved unanimously.

G. Discussion and possible action regarding Riverbend’s strategic plan.

Executive Director stated the strategic plan includes the following; Purpose – 1. Provide governance structure for water resources that represents the region 2. Take leadership of the regional water infrastructure issues facing the region 3. Protect the ownership and distribution of the water resources of the region. Goals – 1. Establish the organization and budget of Riverbend. 2. Build a new water treatment plant 3. Educate the public on the role and purpose of Riverbend 4. Strengthen Riverbends presence within the region, state and federal arenas 5. Facilitate legislation to create a bi-state district.

A motion was made by Sean Rommel and seconded by Marshall Wood to approve Riverbends strategic plan. The motion was approved unanimously.

H. Discussion and possible action authorizing the Executive Director to request statements of qualifications for general legal counsel services.

Executive Director stated this topic was briefly discussed during the Districts planning retreat. The discussion developed around Riverbends need for general legal counsel in regard to daily business activities.

A motion was made by James Carlow and seconded by Marshall Wood to request SOQ for general legal services in relation to District daily business activities. The motion was approved unanimously.

IV. Reports:

A. Executive Director:

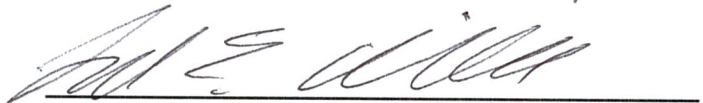
Executive Director stated the 2012 audit has been sent to TCEQ and he anticipates starting the 2013 audit in January. The Executive Director currently is working with MWH in redrafting a SOW for the Board consideration in the near future.

B. RWRD Board Members:

Fred Milton stated the next Board meeting will be January 16, 2014. Sean Rommel stated he will not be present at the next Board meeting.

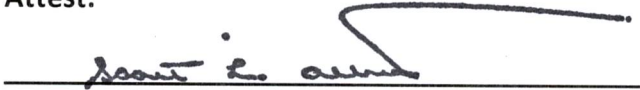
- V. **Adjourn:** With no additional business to be discussed, a motion was made by James Carlow and seconded by Marshall Wood to adjourn meeting. The motion was approved unanimously.

The above and foregoing minutes of Riverbend Water Resources District Board of Directors meeting, December 19, 2013 were read and approved on the 16 day of January, 2013.



Fred Milton, President

Attest:



Scott Albert, Executive Director